

IMMEDIATE/BY FAX

From The Provincial Police Officer/IGP,
Punjab.

- To
1. All Addl. Inspectors General of Police in Punjab.
 2. The Capital City Police Officer, Lahore.
 3. All Regional Police Officers, in Punjab.
 4. The Dy: Inspectors General of Police, T&T, SPU, Punjab, Lahore.
 5. The Managing Director, PPIC-3, PSCA, Lahore.
 6. The Director, Overseas Pakistanis Commission, Lahore.
 7. All Staff Officers in CPO, Punjab.

No. 1825 /UN-EXEC-III,

dated: 01-06-2020.

Subject **UNHQ-PHASE-I OF THE 2020 POLICE SECONDMENT
PERMANENT MISSION OF PAKISTAN**

Memo.

Enclosed please find a copy of letter bearing No. /5/2020-UN, dated 20.05.2020 received from the National Police Bureau, Ministry of Interior, Government of Pakistan, Islamabad, on the subject matter. The enclosures (02-pages) of the aforementioned letter may be downloaded from the website of Punjab Police i.e. www.punjabpolice.gov.pk.

2. The applications of the eligible and volunteer Police Officers having fluency in oral as well as written **English** language may be furnished to this office against the following posts **by 04.06.2020 (Thursday)**.

Sr. #	Job Title	Job Opening Number	Rank	Posts
1	Chief Mission Management and Support Section, P-5	DPO/SEC2001P/P-5/01	SSP	01
2	Senior Police Liaison Officer P-5	DPO/SEC2001P/P-5/02	SSP	01
3	Transnational and Organized Crime Expert, P-4	DPO/SEC2001P/P-4/03	SP	01
4	Policy Coordination Officer, P-4	DPO/SEC2001P/P-4/04	SP	02
5	Corrections Policy Officer, P-4	DPO/SEC2001P/P-4/05	SP	01
6	Police Officer, P-4	DPO/SEC2001P/P-4/06	SP	02
7	Police Officer, P-3	DPO/SEC2001P/P-3/07	DSP	01
8	Selection and Recruitment Officer, P-3	DPO/SEC2001P/P-3/08	DSP	03
Total				12

3. It may be ensured that the prescribed forms completed in all aspects (**in triplicate**), **duly signed by the concerned local authority** may be furnished to this office before the cutoff date.

4. The nominations received after the cut-off date and incomplete forms will not be entertained as the MOI/UN authorities do not accept the same. No direct correspondence with the NPB, MOI, Islamabad is permissible.

ICL...
(SYED KHURRAM ALI) PSP
DIG/Headquarters,
for Provincial Police Officer/IGP,
Punjab.

CC:

A copy along with its enclosures is forwarded to the DIG/Information Technology, CPO with the request to upload this letter alongwith its enclosures (02-pages) on the website of Punjab Police (www.punjabpolice.gov.pk) immediately, please.

Addl. IGP/Training

IGP	
Add. IGP	
WG	
WG	
SO	
Registration No. 16/2020-LN	21.6.2020
AS to IGP	
To	22.11

Government of Pakistan
Ministry of Interior
National Police Bureau

Islamabad, the 20th May 2020

PG 1677
28.5.2020

- The Director General, Federal Investigation Agency, FIA HQs, **Islamabad.**
The Director General, Intelligence Bureau, **Islamabad**
The Provincial Police Officer, Punjab, **Lahore.**
The Inspector General Police, Sindh, **Karachi.**
The Provincial Police Officer, Khyber Pakhtunkhwa, **Peshawar.**
The Inspector General Police, Balochistan, **Quetta.**
The National Coordinator, NACTA, **Islamabad**
The Commandant, National Police Academy, **Islamabad.**
The Commandant Frontier Constabulary, FC HQs, **Peshawar Cantt.**
The Inspector General Police, NH&MP, **Islamabad.**
The Inspector General Police, AJ&K, **Muzaffarabad.**
The Inspector General Police, Gilgit-Baltistan, **Gilgit.**
The Inspector General Police, ICT, **Islamabad.**
The Inspector General Police, Pakistan Railways Police, **Lahore.**

Subject: **UNHQ-PHASE-1 OF THE 2020 POLICE SECONDMENT PERMANENT MISSION OF PAKISTAN**

I am directed to enclose herewith a copy of Pakistan Military Adviser's Office New York email UN Circular Note Verbale on the subject cited above.

- The Police Division is seeking the nomination of candidates for appointment on secondment to specific positions in the **Secretariat of the United Nations at New York**
- The detail of 12-vacancies is given as under:

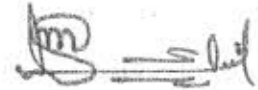
1201-H9
116/20

S#	Job Title	Job Opening Number	Minimum Rank	Posts
1	Chief Mission Management and Support Section, P-5	DPO/SEC2001P/P-5/01	SSP	01
2	Senior Police Liaison Officer, P-5	DPO/SEC2001P/P-5/02	SSP	01
3	Transnational and Organized Crime Expert, P-4	DPO/SEC2001P/P-4/03	SP	01
4	Policy Coordination Officer, P-4	DPO/SEC2001P/P-4/04	SP	02
5	Corrections Policy Officer, P-4	DPO/SEC2001P/P-4/05	SP	01
6	Police Officer, P-4	DPO/SEC2001P/P-4/06	SP	02
7	Police Officer, P-3	DPO/SEC2001P/P-3/07	DSP	01
8	Selection and Recruitment Officer, P-3	DPO/SEC2001P/P-3/08	DSP	03
Total:				12

4. It is requested that **only one suitable nomination against each vacancy** may kindly be furnished by **08 June, 2020** alongwith compulsory UN documents. Scanned copies of signed relevant forms may also be emailed to rohailmoid@gmail.com. Fluency in **English** language (both oral and written) is required, while knowledge of French is an advantage. Kindly ensure that nomination forms are complete in all respects. Incomplete nomination documents or received after due date will not be processed.

5. This issues with the approval of competent authority.

Encl: As above.



(Muhammad Shahid)
Assistant Director
Tel: 051-9219966

CC:
PS to DG NPB
PA to Director NPSC
Section Officer (Police), MoI, Islamabad



Job Title: Chief Mission Management and Support Section, P-5
Department/Office: Mission Management and Support Section
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-5/01

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

This position is located in the Mission Management and Support Section of the Police Division in the Office of Rule of Law and Security Institutions, Department of Peace Operations. The incumbent reports directly to the Police Adviser through the Principle Officer, as appropriate. The overall objectives of the Police Division are to effectively direct police components in peace operations and special political missions; to strengthen the strategic direction, planning, and management of police components in peace operations; and, to work towards a shared understanding among all stakeholders on the future direction of police in peace operations. Additional information available in: <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Chief of Mission Management and Support Section will be responsible for the following duties:

- Providing oversight, guidance and support to the staff of the Section and to the senior leadership of police operations on a wide range of strategic policing activities, including those related to mandate implementation, local police institutional development and capacity enhancement, and operational and administrative issues related to police operations.
- Act as the communication link between the Office of the Police Adviser and the Section and provides advice to the Police Adviser and Deputy Police Adviser on important issues.
- Actively participates in and provides direct oversight in preparing plans to establish and support new and existing operations, and assists in developing profiles based on the identified needs of police components.
- Supervise the timely production of police specific documents and conducts visits to the police components operations of peace operations for fact-finding and technical assessment missions.
- Supervise the activities of the mission management and support officers in regard to the maintenance of continuous liaison with field missions and Permanent Missions of police contributing countries, including those issues related to daily operations.
- Ensure that incoming and outgoing senior police field staff receive appropriate in and out briefings and are provided with follow-up support, as required.
- Ensure the adherence of police components to their mandated tasks; advises and guides police components in their activities; evaluates and reviews components' progress; and, undertakes all other tasks to ensure the proper administration and documentation of operational-related requirements of the police components in the field.
- Provide advice to the senior staff of the Police Division (including Standing Police Capacity), Regional Offices, Integrated Operational Teams, Office of the Military Adviser, OROLSI, DPO, and Department of Operational Support (DOS) on the police aspects of peace operations.
- Conduct representational activities at workshops and seminars and develops partnerships within the UN system, research institutes, Member States, and Regional Organizations.

responsibility for supervising and managing staff of the Section and therefore evaluates staff performance through use of the UN performance appraisals system in accordance with established criteria.

Competencies:

Professionalism: Knowledge and mastery of theories, concepts, and approaches relevant to police institutional development and administration, law enforcement, community safety and capacity-building. Conscientious and efficient in meeting commitments, observing deadlines and achieving results. Motivated by professional rather than personal concerns.

Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary and uses time efficiently.

Accountability: Takes ownership of all responsibilities and honors commitments; delivers outputs within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility of delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.

Leadership: Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction and conveys enthusiasm about future possibilities.

Qualifications:

Education: Advanced university degree (Master's Degree or Equivalent) in the field of Police Science, Criminal Justice, Law Enforcement, Law, or a related area is required. Graduation from a certified police academy or similar law enforcement training institution is also required. A first level university degree in combination with relevant academic qualifications and qualifying experience may be accepted in lieu of the advanced university degree.

Experience: Minimum of 10 years of progressively responsible experience in an active national police service with a current rank of at least Chief Superintendent, Deputy Commissioner or equivalent military rank of Colonel or above at senior administrative and strategic operational levels. Experience in a peace operation, UNHQ, or similar international organization is desirable. UN policing experience in a peace operation dealing with administrative and operational issues related to the day-to-day functioning of the police component is desirable. Qualifying years of experience are calculated following the graduation from the police academy or similar law enforcement training institution.

Language: English and French are the working languages of the United Nations Secretariat. For this post advertised, fluency in English (both oral and written) is required. Knowledge of an additional official UN language, preferably French, is desirable.

Assessment Method:

followed by a competency-based interview.

Special Notice:

Circulation of this Job Opening is limited to Member States. Only serving police officers who have received authorization by their National Authorities to apply for this Job Opening will be considered. Appointments are limited to service on posts reserved for active police officers who serve on secondment financed by the support account of peace operations. Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate qualified female candidates. If both male and female candidates were found equally qualified, preference will be given to female candidates.

Job Title: Senior Police Liaison Officer, P-5
Department/Office: Integrated Operational Teams
Location: NEW YORK
Posting Period: 01/04/2020 - 01/07/2020
Job Opening number: DPO/SEC2001P/P-5/02

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

Organizational Setting and Reporting:

While this position is administratively located in the Police Division (PD) of the Office of Rule of Law and Security Institutions (OROLSI), the incumbent reports to the Head of the Integrated Operational Team (IOT) in the Regional Offices. Both Regional Offices and OROSLI are in the Department of Peace Operations (DPO). Additional information available in <https://police.un.org/en>

Responsibilities:

Within delegated authority, the Senior Police Liaison Officer will be responsible for the following duties:

- Provides support to police mandate implementation and law enforcement in peace operations.
- S/he provides advice on mission-specific and operation support issues requiring policy decisions; assists in developing and reviewing Mission Plans and Concepts of Operations for police components of peace operations; reviews the draft report of the Secretary-General to the Security Council and the General Assembly and other related issuances on the police components of peace operations; and, advises, facilitates and coordinates police issues requiring the involvement of Police Contributing Countries (PCCs).
- The incumbent also liaises with other offices within the Secretariat, peace operations and Permanent Missions of the PCC's within the guidelines of the PD; supports the Integrated Operational Team (IOT) and the PD in planning and integrating police elements into the development of Concepts of Operations and Operational Plans.
- Supports the PD in evaluating police plans and preparing expert police advice on mission operational matters; advises and facilitates the flow of critical information between DPO and missions to inform the planning, budget, and implementation processes.
- He/she represents the Integrated Operational Team (IOT) and PD in selected working groups, task forces and outside meetings; facilitates collaboration between the PD and other field mission components at the operational level; and, coordinates and integrates activities of police components in the field missions.

Competencies:

Professionalism: Demonstrated competence in police matters at the strategic and command levels; ability to identify issues, formulate opinions and provide recommendations through the use of sound judgment and applying expertise to solve a wide range of problems related to law enforcement; ability to work under pressure; good negotiation skills; knowledge of theories, concepts and approaches relevant to law enforcement, community safety and capacity-building;

good research, analytical and problem-solving skills; Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Leadership: Serves as a role model that other people want to follow; Empowers others to translate vision into results; Is proactive in developing strategies to accomplish objectives; Establishes and maintains relationships with a broad range of people to understand needs and gain support; Anticipates and resolves conflicts by pursuing mutually agreeable solutions; Drives for change and improvement; does not accept the status quo; Shows the courage to take unpopular stands; takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

Qualifications:

Education: Advanced university degree (Master's Degree or equivalent) in Criminal Justice, Law or Political Science or another related field. A first level university degree with a combination of relevant academic qualifications and experience in police and peace operations may be accepted in lieu of the advanced university degree. Graduation from a police academy or similar law enforcement training institution is required.

Experience: Must be a senior professional police officer on active duty with the rank of Deputy Commissioner, Chief Superintendent or rank equivalent to full Colonel level. A minimum of 10 years of progressively responsible experience in police service, including experience at the command level, and experience in national law enforcement and police policy-making in the field and headquarters, experience in strategic and operational police management is required. Police training experience is desirable. Experience in UN peace operations, UNHQ, or similar international organization is desirable. Qualifying years of experience are calculated following the graduation from the police academy or similar law enforcement training institution.

Language: English and French are the working languages of the United Nations Secretariat. For this post, fluency in English (both oral and written) is required. Knowledge of a second official UN language, preferably French, is desirable.

Assessment Method:

Kindly note that you may, as part of the evaluation of your application for this position, be requested to undergo written knowledge-based assessment exercises, which may be followed by a competency-based interview depending on the result of the test.

Special Notice:

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Police Officers in active duty currently on secondment and assuming a professional post or higher are not eligible to apply for other job openings. In order to increase female representation in the Police Division, Member States are highly encouraged to nominate

qualified, preference will be given to female candidates.

