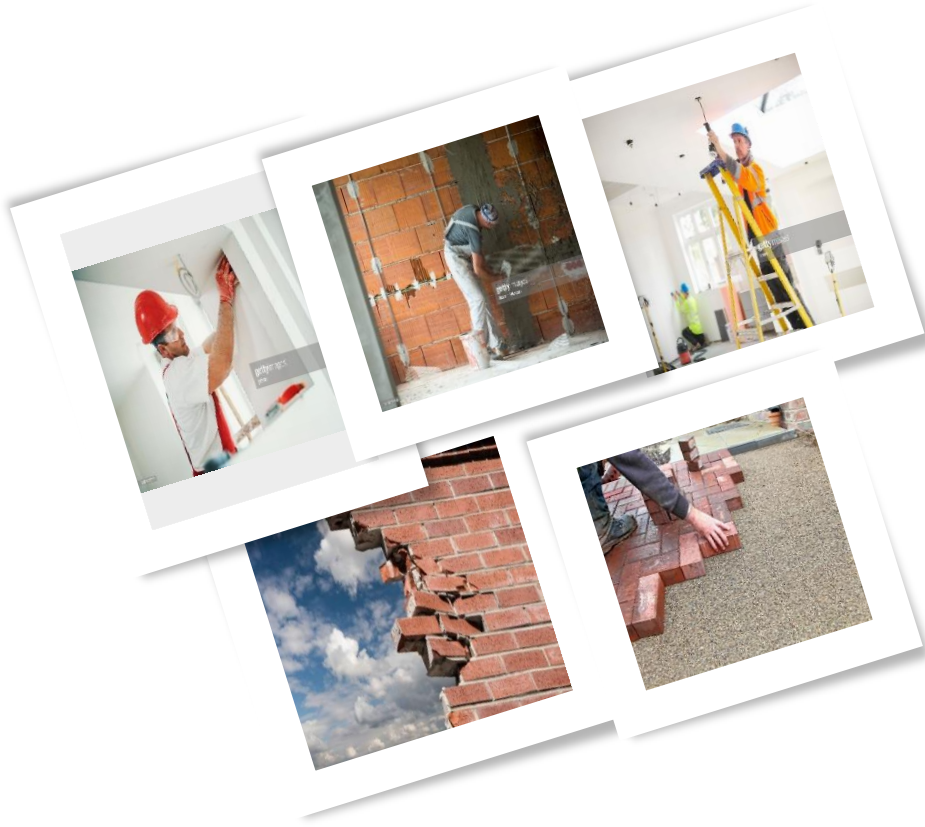


BIDDING DOCUMENT

For Renovation/Improvement/Rehabilitation of CTD Buildings in FY 2025-26

(Single Stage One Envelop Bidding Procedure)



Counter Terrorism Department, Punjab

SSP/Admin, CTD HQ, opposite Jallo Park, Lahore

Tel: 042-99250700-01, Fax: 042-99250703-04

E-PROCUREMENT

1. All the Procurements shall be made in accordance with E-Procurement through e-PAD in accordance with Punjab Procurement Regulations 2024.
2. The Procurement shall be made through PPRA E-Procurement Portal. The interested Bidders / Service Providers are required to get themselves registered on E-Procurement Portal and apply for the subject tender.
<https://punjab.eprocure.gov.pk>
3. However, in case of any technical fault/issue, or as the system is new for the Procuring Agency and Bidders / Service Providers are requested to bring hard copy of Bid Security as per prescribed format and Financial Bid in a sealed envelope and Technical bids completed in all respects in portable USBs.
4. In case Bidders / Service Providers find any difficulty while applying/submission/registration, may find help on the following links,
<https://ppra.punjab.gov.pk/e-procurement>

PS: *Clause-3 above is applicable only in case the system showed applications/bids of the Bidders / Service Providers in the system of Procuring Agency and Procuring Agency due to any technical issue may unable to open the bids. If the system showed no bids in the system, the Procuring Agency will not accept any bids in hard form whatsoever the case.*

DISCLAIMER

1. This request for bidding documents has been prepared by the CTD Punjab ("CTD")/ procuring agency. This request constitutes no commitment on the part of the CTD to enter into any arrangements with any Bidders in respect of this proposed procurement or otherwise.
2. The information contained in these bidding documents or as may be subsequently provided to Bidders (whether verbally or in documentary or any other form) by or on behalf of the CTD, on the terms and conditions set out in these bidding documents, are indicative only and are provided solely to assist in a preliminary assessment of the proposed procurement. Moreover, each Bid (including each lot- if any) shall be evaluated in accordance with the prescribed Technical/ Financial Criteria provided in the Bidding Documents.
3. These bidding documents do not constitute an agreement; its sole purpose is to provide interested Bidders / Service Providers with information that may be useful for them in preparing their bids pursuant to these bidding documents.
4. These bidding documents may not be appropriate for all persons and it is not possible for CTD to consider the objectives and particular needs of each party, which reads or uses these bidding documents.
5. The assumption, assessment, statements and information contained in these bidding documents may not be complete, accurate and adequate or correct for the purposes of any or all Bidders / Service Providers.
6. Each Bidders shall, therefore, conduct its own due investigation and analysis, check the accuracy, adequacy, correctness, reliability and completeness of the assumption, assessments, statements and information contained in these bidding documents and seek independent professional advice on any or all aspects of these bidding documents, as deemed appropriate. However, CTD not under obligation to consider any such advice or opinion.
7. All information submitted in response to these bidding documents becomes the property of the procuring agency (CTD), including all business information and proprietary data submitted with all rights of communication and disclosures.
8. The CTD shall not be responsible for non-receipt or missing or delay of any correspondence/ bid etc., sent by the post / courier / email / fax by the Bidders / Service Providers.
9. No decision shall be based solely based on the information provided for any statements, opinions or information provided in these bidding documents.
10. While submitting a proposal in response to these bidding documents, each Bidders certifies that he/it understands, accepts and agrees to the disclaimers set forth above.
11. Nothing contained in any provision of these bidding documents, any statements made orally or in writing by the person or party/Bidders / Service Providers/contractor shall have the effect of negating, or suspending any of the disclaimers set forth herein.
12. CTD reserves the right to withdraw it or cancel this bidding process or any part thereof, or to vary any of its term at any time during the completion of this process & Contract milestone or termination of such Contract signed between the successful Bidders & CTD without incurring any financial obligation in connection therewith.
13. CTD has also right to rectify any arithmetical or typo mistake at any time of this process.

Table of Contents

SECTION-I: INVITATION TO BIDS.....	6
SECTION-II: INSTRUCTIONS TO BIDDERS / SERVICE PROVIDERS (ITB)	7
2.1. INTRODUCTION.....	7
2.1.1 Scope of Bid.....	7
2.1.2 Source of Funds.....	7
2.1.3 Eligible Bidders / Service Providers.....	7
2.1.5. Cost of Bidding	10
2.1.6. One person one bid.....	10
2.1.7. Work Plan/ Deputation Plan	10
2.2. THE BIDDING DOCUMENTS	10
2.2.1. Content of Bidding Documents	11
2.2.2. Clarification of Bidding Documents	11
2.2.3. Amendment of Bidding Documents	13
2.3. PREPARATION OF BIDS.....	13
2.3.1. Language of Bid.....	13
2.3.2. Bid Form.....	13
2.3.3. Bid Prices	14
2.3.4. Bid Currencies.....	14
2.3.5. Documents Establishing Bidders / Service Providers.....	14
Eligibility and Qualification.....	14
2.3.7. Bid Security.....	15
2.3.8. Period of Validity of Bids.....	15
2.3.9. Format and Signing of Bid.....	16
2.3.9. Minimum Wage rates/all applicable taxes	17
2.4. SUBMISSION OF BIDS.....	17
2.4.1 Sealing and Marking of Bids	17
2.4.2 Deadline for Submission of Bids.....	17
2.4.3. Late Bids.....	17
2.4.4. Modification and Withdrawal of Bids.....	17
2.5. OPENING AND EVALUATION OF BIDS.....	18
2.5.1. Opening of Bids by the Procuring Agency	18
2.5.2. Confidentiality.....	20
2.5.3. Clarification of Bids	20
2.5.4. Preliminary Examination.....	21
2.5.5. Examination of Terms and Conditions; Technical Evaluation.....	22
2.5.6. Correction of Errors.....	22
2.5.7. Conversion to Single Currency	23
2.5.8. Post-Qualification & Evaluation of Bids.....	23
2.5.9. Contacting the Procuring Agency.....	24
2.5.10. Grievance Redressal.....	24
2.6. AWARD OF CONTRACT	25
2.6.1. Notification of Award	25
2.6.2. Performance Guarantee	25
2.6.3. Signing of Contract/ Issuance of Work Order.....	26
2.6.4. Award Criteria.....	26
2.6.5. Procuring Agency's Right to Vary Quantities at Time of Award.....	26
2.6.6. Procuring Agency's Right to Accept or Reject All Bids.....	26
2.6.7. Re-Bidding	27
2.6.8. Corrupt or Fraudulent Practices.....	27
SECTION-III. SCOPE OF WORK.....	29
SECTION-IV	44
4.1. BID DATA SHEET	44
Financial Soundness:	46
1. Annual Turnover (Option 1):.....	46
Cash Flow Statement (Option 2):.....	46
Credit Facility (Option 3):.....	47
Supporting	46

SECTION-V: GENERAL CONDITIONS OF CONTRACT	49
1. DEFINITIONS	49
2. APPLICATION	53
3. COUNTRY OF ORIGIN	53
4. STANDARDS	53
5. USE OF CONTRACT DOCUMENTS AND INFORMATION; INSPECTION AND AUDIT BY THE PROCURING AGENCY	53
6. PERFORMANCE GUARANTEE	54
7. INCIDENTAL SERVICES & MATERIAL	54
8. PAYMENT	55
9. PRICES	55
10. CHANGE ORDERS	55
11. CONTRACT AMENDMENTS	55
12. ASSIGNMENT	55
13. SUB-CONTRACTS	55
14. DELAYS IN THE CONTRACTOR'S PERFORMANCE	56
15. LIQUIDATED DAMAGES	56
16. TERMINATION FOR DEFAULT	56
17. FORCE MAJEURE	58
18. TERMINATION FOR INSOLVENCY	58
19. TERMINATION FOR CONVENIENCE	59
20. RESOLUTION OF DISPUTES	59
21. GOVERNING LANGUAGE	59
22. APPLICABLE LAW	59
23. NOTICES	59
24. TAXES AND DUTIES	60
25. EXTENSION IN CONTRACT PERIOD {WHERE APPLICABLE}	60
SECTION-VI. SPECIAL CONDITIONS OF CONTRACT	61
SPECIAL CONDITIONS OF CONTRACT	61
1. <i>Definitions (GCC Clause 1)</i>	61
2. <i>Country's Origin (GCC Clause 3)</i>	61
3. <i>Performance Guarantee (GCC Clause 6)</i>	61
4. <i>Incidental Materials (GCC Clause 7)</i>	61
5. <i>Payment (GCC Clause 8)</i>	62
6. <i>Prices (GCC Clause 9)</i>	62
7. <i>Liquidated Damages (GCC Clause 15)</i>	62
8. <i>Resolution of Disputes (GCC Clause 20)</i>	62
9. <i>Governing Language (GCC Clause 21)</i>	62
10. <i>Applicable Law (GCC Clause 22)</i>	63
11. <i>Notices (GCC Clause 23)</i>	63
SECTION-VII. SCHEDULE OF REQUIREMENTS	64
7.1 SCHEDULE OF REQUIREMENTS	64
SECTION-VIII	65
8.1 BID FORM	65
8.2 UNDERTAKING	66
8.3. BIDDERS'S JV MEMBERS INFORMATION FORM	67
8.4. BIDDERS PROFILE FORM	68
8.5. GENERAL INFORMATION FORM	69
8.6. AFFIDAVIT	70
8.7. PERFORMANCE GUARANTEE FORM [SAMPLE]	71
8.9. CONTRACT FORM [SAMPLE]	72
8.10. FINANCIAL BID FORM/PRICE SCHEDULE	73
8.11. <i>Bid Security Form</i>	102
SECTION IX- CHECK LIST	103



COUNTER TERRORISM DEPARTMENT, PUNJAB

E-TENDER NOTICE

Section-I, Invitation to Bid

Counter Terrorism Department, Punjab Intends to execute following Renovation/Improvement/Rehabilitation work of CTD Buildings on the basis of single stage-one envelope procedure, under Rule 38 (1) of PPRA Rules 2014, from the contractors/firms enlisted/renewed with Pakistan Engineering Council (PEC) in the relevant category and registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.) having professional tax certificate for the FY-2025-26 from Excise & Taxation Department, for the current financial year, 2025-26:-

Lot No.	Description of Work	Estimated Cost (in Pkr)	Bid Security @3%
1.	Renovation, Improvement, Rehabilitation of building allotted to new jurisdiction of CTD Center Vahova Tehsil Koh-E-Suleman, District Taunsa	12,000,000	360,000

2. The bidders should submit e-bids lot wise, separately, as each lot is a separate procurement and contracts will be awarded on Lot basis (on frame work contract basis).

3. All e-bids must be accompanied by a scanned Bid Security of the estimated price, as mentioned in the Table above, and in the form of CDR/Bank Guarantee / Demand Draft / Pay Order.

4. All bidders will be bound to submit original bid security @ 3% of estimated cost (lot wise) to the Tender Opening Committee before tender opening date & time, otherwise bidder(s) will be declared as disqualified.

5. The bidding documents containing all terms & conditions, requirements, specifications, financial implications etc. can be downloaded from the websites of Punjab Police <https://punjabpolice.gov.pk> or PPRA <https://eproc.punjab.gov.pk/ActiveTenders.aspx> or EPADS portal <https://punjab.eprocure.gov.pk> free of cost.

6. The tender closing date shall be **14.05.2026 at 01:00 PM**. The rates quoted by the bidders on e-PADS will be downloaded on the same day at **01:30 PM** and will be announced in the presence of bidders or their authorized representatives. Bids duly completed, signed, stamped and complete conformity with bidding documents must be uploaded on E-PADS Portal well before the submission deadline. Bid submission on E-PADS Portal shall entirely be the responsibility of the bidder. Counter Terrorism Department, Punjab shall not be held responsible for any issues thereof. For any assistance regarding e-PADS Portal, system support email and phone numbers are provided on PPRA's website.

7. Bids that are incomplete, not signed & stamped, late or submitted by the other than a specified mode will not be considered. Active Income Tax/Sales Tax, Taxpayer

(FBR) registration and other documents as mentioned in the bidding documents must accompany the bids.

8. The successful bidder shall deposit @ 5% as Performance Guarantee prior enter into confirm agreement. In case the quoted rates are below than 5% of the estimated cost, the lowest bidder will have to deposit additional 5% Performance Guarantee.

9. The authority reserves the right to reject all bids or proposals in line with Rule 35 of PPRA Rules, 2014. In case of any holiday announced by Government or otherwise, next working day will be considered for receiving/opening of tenders.

Note: All assessments and procuring procedure i.e. receiving, opening and awarding etc. shall be governed by the Punjab Procurement Rules-2014. In case of any conflict between Bidding Documents and PPRA Rules 2014, the rules shall prevail.

SSP/Admin

*for Addl: Inspector General of Police,
CTD Punjab, Lahore.*

CTD HQ, opposite Jallo Park, Lahore
Tel: 042-99250700-01 Fax: 042-99250703-04

Section-II: Instructions to Bidders / Service Providers (ITB)

Note: - *All the procurement procedures shall be conducted in accordance with Punjab Procurement Authority Act-2009, Punjab Procurement Rules-2014 and Punjab Procurement Regulations 2024. In case of any conflict between the provision of this document and PPRA Act-2009/ PPRA Rules-2014, the later shall prevail.*

2.1. Introduction

2.1.1 Scope of Bid

- i) The Procuring Agency (PA), as indicated in the Bid Data Sheet (BDS) invites Bids for the provision of Services as specified in the Section-IV Bid Data Sheet (BDS) and Section III - Technical Specifications & Section VII-Schedule of Requirements. The successful Bidders / Service Providers will be expected to deliver Services within the specified period and timeline(s) as stated in the BDS.

2.1.2 Source of Funds

- i) The Procuring Agency named in the Bid Data Sheet has been allowed/ allocated the budget from the Government of Punjab. The Procuring Agency intends to apply the provided funds/ a portion of this budget to make eligible payments under the contract for which the Invitation to bids has been issued.

2.1.3 Eligible Bidders / Service Providers

- i) The Invitation to Bids is open to all suppliers/Contractors i.e. association of firms/companies/sole proprietor/registered with relevant Registration Authorities, Tax Departments/ Authorities and Pakistan Engineering Council (PEC- if applicable) except as provided hereinafter.
- ii) Bidders / Service Providers should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consultancy services for the preparation of the design, specifications, and other documents to be used for the procurement of the services/ goods to be purchased under this Invitation to Bids [if applicable].
- iii) Government-owned enterprises may participate only, if they are duly/legally authorized in this regard by the respective/relevant competent forum/authority.
- iv) Bidders / Service Providers shall not be under a declaration of blacklisting by Bidders / Service Providers shall not be under a declaration of blacklisting by the Procuring Agency.

-
- v) In the case of a Joint Venture, Consortium, or Association, all members shall be jointly and severally liable for the execution of the Contract in accordance with the terms and conditions of the Contract. The Joint Venture, Consortium, or Association shall nominate a Lead Member as nominated in the BDS, who shall have the authority to conduct all business for and on behalf of any and all the members of the joint venture, consortium, or association during the Bidding process, and in case of award of contract, during the execution of contract
 - vi) The appointment of Lead Member in the Joint Venture, Consortium, or Association shall be confirmed by submission of a valid JV or Consortium agreement to the Procuring Agency.
 - vii) Any agreement that form a Joint Venture, Consortium or Association shall be required to be submitted as part of the Bid and shall be attested.
 - viii) Any bid submitted by the Joint Venture, Consortium or Association shall indicate the part of proposed contract to be performed by each party and each party shall be evaluated or post qualified with respect to its contribution only and the responsibilities of each party and shall not be substantially altered without prior written approval of the Procuring Agency and in line with any instructions issued by the Authority.
 - ix) The invitation for Bids is open to all prospective Bidders / Service Providers/ contractors subject to any provisions or licensing/regulatory requirements issued by the respective National/ Provincial Professional Statutory Body established for that particular trade or business
 - x) A Bidders shall not have a conflict of interest. All Bidders / Service Providers found to have a conflict of interest shall be Non-Responsive. A Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:
 - a) Are associated or have been associated for the procurement of the Services under this Invitation for Bids, directly or indirectly with a firm or any of its affiliates which have been engaged by the Procuring Agency to provide consulting services for the preparation of the design, specifications and other documents to be used.
 - b) Have controlling shareholders in common; or

-
- c) Receive or have received any direct or indirect subsidy from any of them; or
 - d) Have the same legal representative for purposes of this Bid; or
 - e) Have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidders / Service Providers, or influence the decisions of the Procuring Agency regarding this Bidding process; or the Bidders has direct relation with any other firm/ company of such kind nature regarding such type of work/ services and same is also in competition by submitting its bid in this process.

xii) A Bidders may be ineligible if –

- (a) The Bidders is declared bankrupt or, in the case of company or firm, insolvent;
- (b) Payments in favor of the Bidders is suspended in accordance with the judgment of a court of law other than a judgment declaring bankruptcy and resulting, in accordance with the national laws, in the total or partial loss of the right to administer and dispose of its property;
- (c) Legal proceedings are established against such Bidders involving an order suspending payments and which may result, in accordance with the national laws, in a declaration of bankruptcy or in any other situation entailing the total or partial loss of the right to administer and dispose of the property;
- (d) The Bidders is convicted, by a final judgment, of any offence involving professional conduct;
- (e) The Bidders is debarred and blacklisted due to involvement in corrupt and fraudulent practices in accordance with the provision of section 17A of PPRA Act, 2009 and Rule-21, read with Schedule appended with, Punjab Procurement Rules, 2014.
- (f) The Bidders is debarred and blacklisted in general (i.e. to the extent of all public procurement) due to consistent performance failure in accordance with the section 17A of PPRA Act, 2009 and Rule-21, read

with Schedule appended with, Punjab Procurement Rules, 2014.

(g) The firm, supplier and contractor is blacklisted/debarred by any international organization.

- xiii) Bidders / Service Providers shall provide to the Procuring Agency evidence of their eligibility, proof of compliance with the necessary legal requirements to carry out the contract effectively.
- xiv) Bidders / Service Providers shall provide such evidence of their continued eligibility satisfactory to the Procuring Agency, as the Procuring Agency shall reasonably request.
- xv) Bidders / Service Providers shall submit proposals relating to the nature, conditions and modalities of sub-contracting wherever the sub-contracting of any elements of the contract amounting to more than ten percent of the Bid price is envisaged (if applicable).

2.1.5. Cost of Bidding

- i) The Bidders shall bear all costs associated with the preparation and submission of its Bid, and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.

2.1.6. One person one bid

- i) As per Rule 36A of Punjab Procurement Rules 2014, a Bidders shall submit only one Bid in the same bidding process, either individually as a Bidders or as a member in a joint venture or any similar arrangement.
- ii) No Bidders can be a sub-contractor while submitting a Bid individually or as a member of a joint venture in the same Bidding process.
- iii) A Bidders / Service Providers, if acting in the capacity of sub-contractor in any Bid for this procurement, shall not be eligible to submit its bid for the same.

2.1.7. Work Plan/ Deputation Plan

- i) The Bidders shall be responsible for the provision of bids as per work plan/deputation plan formulated by the procuring agency and procuring agency may also, from time to time amend the same as per its requirement.

2.2. The Bidding Documents

2.2.1. Content of Bidding Documents

- i) The services' required, bidding procedures, and contract terms are prescribed in the Bidding documents. The Bidding documents, inter alia, include:
 - (a) Invitation to Bids
 - (b) Instructions to Bidders / Service Providers (ITB)
 - (c) Technical Specifications
 - (d) Bid Data Sheet
 - (e) General Conditions of Contract (GCC)
 - (f) Special Conditions of Contract (SCC)
 - (g) Schedule of Requirements
 - (h) Bid Form
 - (i) Bidders Profile Form
 - (j) General Information Form
 - (k) Affidavit
 - (l) Bid Security Form
 - (m) Technical Bid Form
 - (n) Contract Form
 - (o) Financial Bid Form / Price Schedule
 - (p) Performance Guarantee Form
 - (q) Check List
- ii) The Bidders is required to examine all instructions, forms, terms, and specifications in the Bidding documents. Failure to furnish all information as required by the Bidding documents or to submit a Bid not responsive to the Bidding documents in every respect will be at the Bidders / Service Providers / Service Provider's risk and may result in the rejection of its Bid.
- iii) In case of discrepancies between the Invitation to Bid and the Bidding Documents listed in **ITB 2.2.1 (i)** above, the said Bidding Documents, if not in conflict with any provision of PPR-14, will take precedence.
- iv) The Procuring Agency is not responsible for the completeness of the Bidding Documents and their addenda, if they were not obtained directly from the Procuring Agency or from its website or website of PPRA. Re-confirming from the Procuring Agency that all pages/ contents have been properly and clearly received is the prime responsibility of the Bidders / Service Providers.

2.2.2. Clarification of Bidding Documents

- i) A prospective Bidders requiring any clarification of the Bidding documents may notify the Procuring Agency in writing or by email at the Procuring Agency's address indicated in Invitation to Bid/ Tender Notice/ Advertisement. The Procuring Agency will respond in writing to any request for clarification of the Bidding documents which it receives **no later than seven (7) days prior to the deadline for the submission of Bids** prescribed in the Bid Data Sheet. Written copies of the Procuring Agency's response (including an explanation of

the query but without identifying) will be sent to all prospective Bidders / Service Providers that have received the Bidding documents.

- ii) A prospective Bidders requiring any clarification of the Bidding Documents may notify the Procuring Agency in writing or in electronic form that provides record of the content of communication at the Procuring Agency's address indicated in the **BDS**.
- iii) The Procuring Agency will within three (3) working days after receiving the request for clarification, respond in writing or in electronic form to any request for clarification provided that such request is received not later than seven (7) days prior to the deadline for the submission of Bids. As prescribed in **ITB 2.2.2 (i), above**. However, this clause shall not apply in case of alternate methods of Procurement.
- iv) Copies of the Procuring Agency's response will be forwarded to all identified Prospective Bidders / Service Providers through an expeditious identified source of communication, e.g.: e-mail etc., including a description of the inquiry, but without identifying its source.
- v) Should the Procuring Agency deem it necessary to amend the Bidding Documents as a result of a clarification, it shall do so following the procedure under **ITB 2.2.3**.
- vi) If indicated **in the BDS**, the Bidders / Service Providers /designated representative is invited at the Bidders cost to attend a pre-Bid meeting at the place, date and time mentioned **in the BDS**. During this pre-Bid meeting, prospective Bidders / Service Providers may request clarification of the schedule of requirement, the Evaluation Criteria or any other aspects of the Bidding Documents.
- vii) Minutes of the pre-Bid meeting, if applicable, including the text of the questions asked by Bidders / Service Providers, including those during the meeting (without identifying the source) and the responses given, together with any responses prepared after the meeting will be transmitted promptly to all prospective Bidders / Service Providers who have obtained the Bidding Documents and by uploading same on the website of the procuring agency. Any modification to the Bidding Documents that may become necessary as a result of the pre-Bid meeting shall be made by the Procuring Agency exclusively through the use of an Addendum pursuant to ITB 2.2.3. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a Bidders / Service Providers.

**2.2.3.
Amendment of
Bidding
Documents**

- i) At any time prior to the deadline for submission of Bids, the Procuring Agency, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidders / Service Providers may modify the Bidding documents by amendment. Any such change/amendment in the Bidding documents shall be provided in a timely manner, preferably through electronic means also, and on equal opportunity basis as per Rule-25(3) of PPR-14.
- ii) All prospective Bidders / Service Providers that have received the Bidding documents will be notified of the amendment in writing or by email, and will be binding on them.
- iii) Before the deadline for submission of Bids, the Procuring Agency for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidders or pre-Bid meeting may modify the Bidding Documents by issuing addenda.
- iv) Any addendum issued including the notice of any extension of the deadline shall be part of the Bidding Documents and shall be communicated in writing or in any identified electronic form, e.g. email that secures record of the content of subject communication.
- v) In order to allow prospective Bidders / Service Providers reasonable time in which to take an addendum into account in preparing their Bids, the Procuring Agency, at its discretion, may extend the deadline for the submission of Bids, as per rule 29 of PPR-14, in the manner similar to the original advertisements, so as to avoid any inconvenience and to doubly ensure level playing field for all prospective Bidders / Service Providers.

2.3. Preparation of Bids

**2.3.1.
Language of
Bid**

- i) The Bid prepared by the Bidders / Service Providers as well as all correspondence and documents relating to the Bid exchanged by the Bidders and the Procuring Agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidders may be in same language.

**2.3.2. Bid
Form**

- i) The Bidders shall complete the Bid Form and the appropriate Price Schedule (Financial Bid) furnished in the Bidding documents, indicating the services to be provided.

2.3.3. Bid Prices

- i) The Bidders shall indicate on form 8.10 the unit prices (where applicable) and total Bid price of the services it proposes to provide under the contract.
- ii) Prices indicated on the Price Schedule shall be item wise/ package wise as given in the relevant section.
- iii) The Bidders / Service Providers separation of price components in accordance with ITB Clause 2.3.4(i) above will be solely for the purpose of facilitating the comparison of Bids by the Procuring Agency and will not in any way limit the Procuring Agency's right to contract on any of the terms offered.
- iv) Prices quoted by the Bidders shall be fixed during the Bidders / Service Providers / Service Provider's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A Bid submitted with an **adjustable price quotation** will be treated as non-responsive and may be rejected.

2.3.4. Bid Currencies

- i) Prices shall be quoted in **Pak Rupees** unless otherwise specified in the Bid Data Sheet.
- ii) The Bidders / Service Providers must adhere to the minimum wage rate (notified by Labour & Human Resource Department) and all applicable taxes (imposed by FBR/PRA/any other government organization) while preparing financial bid.

2.3.5. Documents Establishing Bidders / Service Providers Eligibility and Qualification

- i) Pursuant to ITB Clause 2.1.3, the Bidders shall furnish, as part of its Bid, documents establishing the Bidders eligibility to Bid and its qualifications to perform the contract if its Bid is accepted.
- ii) The documentary evidence of the Bidders eligibility to Bid shall establish to the Procuring Agency's satisfaction that the Bidders / Service Providers, at the time of submission of its Bid, is eligible as defined under ITB Clause 2.1.3.
- iii) The documentary evidence, of the Bidders / Service Providers / Service Provider's qualifications to perform the contract if its Bid is accepted, shall establish to the Procuring Agency's satisfaction:
 - (a) that the Bidders / Service Providers has the all such financial, technical capability necessary to perform the contract;
 - (b) that the Bidders meets the qualification criteria listed in the Bid Data Sheet.

2.3.7. Bid Security

- i) The Bidders shall furnish, as part of its Bid, a Bid security in the amount specified in the Bid Data Sheet.
- ii) The Bid security is required to protect the Procuring Agency against the risk of Bidders / Service Providers / Service Provider's conduct, which would warrant the security's forfeiture Pursuant to ITB Clause 2.3.6. (vii).
- iii) The Bid security shall be in Pakistan Rupees and shall be in one of the following forms:
 - (a) Bank Guarantee, Bank call-deposit (CDR), as prescribed in the bid data sheet.
- iv) Any Bid not secured in accordance with ITB Clauses 2.3.7 (i) and (ii) may be rejected by the Procuring Agency as non-responsive.
- v) Unsuccessful Bidders / Service Providers' Bid security will be discharged or returned as promptly as possible but not later than Fifteen (15) days after the expiration of the period of Bid validity prescribed by the Procuring Agency pursuant to ITB Clause 2.3.7 (iii) or along with unopened financial proposal as per rule 38(2)(a)(vii) of PPR-14, which shall take precedence, and is as under:
- vi) The successful Bidders/ Service Provider's Bid security will be discharged upon the Bidders signing the contract, pursuant to ITB Clause 2.6.1, and furnishing the Performance Guarantee, pursuant to ITB Clause 2.6.2.
- vii) The Bid security shall be forfeited:
 - a. If a Bidders withdraws its Bid during the period of Bid validity specified by the Bidders on the Bid Form; or
 - b. In the case of a successful Bidders, if the Bidders / Service Providers:
 - i. Fails to sign the contract in accordance with ITB Clause 2.6.3; **or**
 - ii. Fails to furnish Performance Guarantee in accordance with ITB Clause 2.6.2; or
 - iii. is blacklisted under relevant provisions of PPRA Act, 2009 and PPR-14.

2.3.8. Period of Validity of Bids

- i) Bids shall remain valid for the period specified in the Bid Data Sheet after the date of Bid opening prescribed by the Procuring Agency. A Bid valid for a shorter period may be rejected by the Procuring Agency as non-responsive.

-
- ii) In exceptional circumstances, the Procuring Agency may solicit the Bidders / Service Providers consent to an extension of the period of validity (as per rule-28 of PPR-14). The request and the responses thereto shall be made in writing (or by email). The Bid security provided under ITB Clause 2.3.7 shall also be suitably extended. A Bidders may refuse the request without forfeiting its Bid security. A Bidders accepting the request will not be required nor permitted to modify its Bid.

2.3.9. Format and Signing of Bid

- i) The Bidders shall prepare an original and the number of copies of the Bid indicated in the Bid Data Sheet, clearly marking each "ORIGINAL BID" and "COPY OF BID," as appropriate. In the event of any discrepancy between them, the original shall prevail.
- ii) The Bidders shall authorize a person/ persons for signing, submission and further correspondence with Procuring Agency on behalf of Bidders / Service Providers. Authority letter must be part of bid. However, in case of any issue Bidders shall be responsible for all consequences.
- iii) The original and the copy or copies of the Bid shall be typed or written in indelible ink and shall be signed by the Bidders or a person duly authorized to bind the Bidders to the contract. All pages of the Bid, shall be signed and stamped by the authorized person.
- iv) Any interlineation, erasures, or overwriting shall be valid only if the authorized person for signing the Bid initials them.
- v) The original Bid shall be typed or written in indelible ink and shall be signed by the Bidders or a person duly authorized to sign on behalf of the Bidders / Service Providers. This authorization shall consist of a written confirmation as specified in the **BDS** and shall be attached to the Bid. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid including bank statement, audited reports etc., shall be signed and stamped by the authorized person.
- vi) Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidders / Service Providers.
- vii) The Bidders / Service Providers shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to

2.3.9. Minimum Wage rates/all applicable taxes

- this Bid and to contract execution if the Bidders is awarded the contract.
- i. The Bidders / Service Providers adhere to the minimum wage rate (notified by Labour & Human Resource Department) and all applicable taxes (imposed by FBR/PRA/any other government organization) while preparing financial bid.

2.4. Submission of Bids

2.4.1 Sealing and Marking of Bids

- i) The Bids shall be submitted through **E-Pads Portal i.e., <https://eprocure.gov.pk/>** as mentioned in the bid data sheet.

2.4.2 Deadline for Submission of Bids

- i) Bids must be uploaded on **E-Pads Portal i.e., <https://eprocure.gov.pk/>** as mentioned in the in the Bid Data Sheet.
- ii) The Procuring Agency may, at its discretion and as per rule 29 of PPR-14, extend this deadline for the submission of Bids by amending the Bidding documents in accordance with ITB Clause 2.2.2 & 2.2.3 in which case all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.
- iii) Bids shall be received by the Procuring Agency at the address specified under BDS no later than the date and time specified in the BDS.

2.4.3. Late Bids

- i) **E-Pads Portal i.e., <https://eprocure.gov.pk/>** does not allow late submission of the bid after the deadline for submission of bids.

2.4.4. Modification and Withdrawal of Bids

- i) The Bidders / Service Providers may modify or withdraw its Bid after the Bid's submission, provided that written notice of the modification, including substitution or withdrawal of the Bids, is received by the Procuring Agency prior to the deadline prescribed for submission of Bids.
- ii) The Bidders / Service Providers modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of Clause (i) A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked not later than the deadline for submission of Bids.
- iii) No Bid may be modified after the deadline for submission of Bids.
- iv) No Bid may be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidders / Service

Providers on the Bid Form. Withdrawal of a Bid during this interval may result in the Bidders / Service Providers forfeiture of its Bid security (along with other remedies available under PPR-14), pursuant to the ITB Clause 2.3.8 (vii).

- v) A Bidders / Service Providers may withdraw its Bid after it has been submitted, provided that written notice of the withdrawal of the Bid, is received by the Procuring Agency prior to the deadline for submission of Bids.
- vi) Revised bid may be submitted after the withdrawal of the original bid before the deadline for submission of Bids.

2.5. Opening and Evaluation of Bids

2.5.1. Opening of Bids by the Procuring Agency

- i) The Procuring Agency will open all Bids, in public, in the presence of Bidders / Service Providers or their representatives who choose to attend, and other parties with a legitimate interest in the Bid proceedings at the place, on the date and at the time, specified in the **BDS**. The Bidders / Service Providers representatives present shall sign a register/attendance sheet as proof of their attendance.
- ii) First, envelopes marked "WITHDRAWAL" shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidders / Service Providers. No bid withdrawal shall be permitted unless the corresponding Withdrawal Notice contains a valid authorization to request the withdrawal and is read out at bid opening-
- iii) Second, outer envelopes marked "SUBSTITUTION" shall be opened. The inner envelopes containing the Substitution Bid shall be exchanged for the corresponding Original Bid being substituted, which is to be returned to the Bidders / Service Providers unopened. No envelope shall be substituted unless the corresponding Substitution Notice contains a valid authorization to request the substitution and is read out and recorded at bid opening.
- iv) Next, outer envelopes marked "MODIFICATION" shall be opened. No Technical Proposal and/or Financial Proposal shall be modified unless the corresponding Modification Notice contains a valid authorization to request the modification and is read out and recorded at the opening of the Bids. Any Modification shall be read out along with the Original Bid except in case of SINGLE STAGE ONE ENVELOPE Procedure where only the Technical Proposal, both Original as well as Modification, are to be opened, read out, and recorded at the opening. Financial Proposal,

both Original and Modification, will remain unopened till the prescribed financial bid opening date.

- v) Other envelopes holding the Bids shall be opened one at a time, in case of Single Stage One Envelope Procedure, the Bidders / Service Providers names, the Bid prices, the total amount of each Bid and of any alternative Bid (if alternatives have been requested or permitted), any discounts, the presence or absence of Bid Security, Bid Securing Declaration and such other details as the Procuring Agency may consider appropriate, will be announced by the Procurement Evaluation Committee.
- vi) In case of SINGLE STAGE ONE ENVELOPE Procedure, the Procuring Agency will open the Technical Proposals in public at the address, date and time specified in the **BDS** in the presence of Bidders / Service Providers ` designated representatives who choose to attend and other parties with a legitimate interest in the Bid proceedings. The Financial Proposals will remain unopened and will be held in custody of the Procuring Agency until the specified time of their opening.
- vii) The envelopes holding the Technical Proposals shall be opened one at a time, and the following read out and recorded: (a) the name of the Bidders / Service Providers; (b) the presence of a Bid Security, if required; and (c) Any other details as the Procuring Agency may consider appropriate.
- viii) Bids not opened and not read out at the Bid opening shall not be considered further for evaluation, irrespective of the circumstances. In particular, any discount offered by a Bidders / Service Providers which is not read out at Bid opening shall not be considered further.
- ix) Bidders / Service Providers are advised to send in a representative with the knowledge of the content of the Bid who shall verify the information read out from the submitted documents. Failure to send a representative or to point out any un-read information by the sent Bidders / Service Providers representative shall indemnify the Procuring Agency against any claim or failure to read out the correct information contained in the Bidders / Service Providers Bid.
- x) No Bid will be rejected at the time of Bid opening except for late Bids, which will be returned unopened to the Bidders / Service Providers, pursuant to **2.4.3 (i)**.
- xi) The Procuring Agency shall prepare minutes of the Bid opening. The record of the Bid opening shall include, as a

minimum: the name of the Bidders and whether or not there is a withdrawal, substitution or modification, the Bid price if applicable.

- xii) The Bidders / Service Providers' representatives who are present shall be requested to sign on the attendance sheet. The omission of a Bidders / Service Providers signature on the record shall not invalidate the contents and affect the record.
- xiii) A copy of the minutes of the Bid opening shall be furnished to individual Bidders / Service Providers upon request.

2.5.2. Confidentiality

- i) Information relating to the examination, clarification, evaluation and comparison of Bids and recommendation of contract award shall not be disclosed to Bidders / Service Providers or any other persons not officially concerned with such process until the time of the announcement of the respective evaluation report in accordance with the requirements of rule 37 of PPR-14.
- ii) Any effort by a Bidders to influence the Procuring Agency processing of Bids or award decisions may result in the rejection of its Bid.
- iii) Notwithstanding **ITB Clause 2.2.2** from the time of Bid opening to the time of contract award, if any Bidders wishes to contact the Procuring Agency on any matter related to the Bidding process, it should do so in writing or in electronic forms that provides record of the content of communication.

2.5.3. Clarification of Bids

- i) As per rule 33(2) of PPR-14, to assist in the examination, evaluation and comparison of Bids and post-qualification of the Bidders / Service Providers, the Procuring Agency may, at its discretion, ask any Bidders for a clarification of its Bid including breakdown of prices to determine its reasonability. Any clarification submitted by a Bidders that is not in response to a request by the Procuring Agency shall not be considered. Moreover, Procuring Agency may at any stage ask any clarification from the Bidders about its/ their previous conduct in a contract (s), any penalty, successful completion of the contract (s) details about the status of the Bidders and in case the Bidders refuse to provide such documents/record, the procuring agency may reject its/their bid in addition to forfeiting its/their bid security.
- ii) The request for clarification and the response shall be in writing or in electronic forms that provide record of the content of communication. In case of SINGLE STAGE ONE ENVELOPE Procedure, no change in the prices or

substance

of the Bid shall be sought, offered, or permitted. Whereas in case of Single Stage One Envelope Procedure, only the correction of arithmetic errors discovered by the Procuring Agency in the evaluation of Bids should be sought in accordance with ITB Clause 2.5.6.

- iii) The alteration or modification in The Bid which in any way affect the following parameters will be considered as a change in the substance of a bid:
 - a) Evaluation & qualification criteria;
 - b) Required scope of services and related material;
 - c) All securities requirements;
 - d) Tax requirements;
 - e) Terms and conditions of bidding documents.
 - f) Change in the ranking of the Bidders / Service Providers
- iv) From the time of Bid opening to the time of Contract award if any Bidders wishes to contact the Procuring Agency on any matter related to the Bid it should do so in writing or in electronic forms that provide record of the content of communication.

2.5.4. Preliminary Examination

- i) The Procuring Agency will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.
- ii) Arithmetical errors after recommendation of notified committee by Procuring Agency will be rectified on the following basis:-
 - a. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its Bid may be rejected, and its Bid security may be forfeited.
 - b. If there is a discrepancy between words and figures, the amount in words will prevail.
- iii) Prior to the detailed evaluation, the Procuring Agency will determine the responsiveness of each Bid to the Bidding documents, pursuant to ITB Clause 2.5.5. For purposes of these Clauses, a responsive Bid is one which conforms to all the terms and conditions of the Bidding documents without material deviations. Deviations from, or

objections or reservations to critical provisions, **such as** those concerning **Bid Security** (ITB Clause 2.3.8), **Applicable Law** (GCC Clause 30), **Taxes and Duties** (GCC Clause 32) & mandatory Registrations/ Renewals will be deemed to be a material deviation. The Procuring Agency's determination of a Bid's responsiveness is to be based on the contents of the Bid itself without recourse to extrinsic evidence.

- iv) If a Bid is not responsive, it will be rejected by the Procuring Agency and may not subsequently be made responsive by the Bidders by correction of the non-conformity.
- v) Prior to the detailed evaluation of Bids, the Procuring Agency will determine whether each Bid:
 - a) Meets the eligibility criteria defined in **ITB 2.1.3** and **ITB 2.1.4**;
 - b) Has been prepared as per the format and contents defined by the Procuring Agency in the Bidding Documents;
 - c) Has been properly signed;
 - d) Is accompanied by the required securities; and
 - e) Is responsive to the requirements of the Bidding Documents.

The Procuring Agency's determination of a Bid's responsiveness will be based on the contents of the Bid itself.

**2.5.5.
Examination of
Terms and
Conditions;
Technical
Evaluation**

- i) The Procuring Agency shall examine the Bid to confirm that the Bidders have accepted all terms and conditions specified in the GCC and the SCC without any material deviation or reservation.
- ii) The Procuring Agency/ Technical Evaluation Committee shall evaluate the technical aspects of the Bid submitted to confirm that all requirements specified in **Section VII – Schedule of Requirements & Evaluation Criteria as provided in BDS**, have been met without material deviation or reservation.
- iii) If after the examination of the terms and conditions and the technical evaluation, the Procuring Agency/ Technical Evaluation Committee determines that the Bid is not responsive in accordance, it shall reject the Bid.

**2.5.6.
Correction of
Errors**

- i) Bids determined to be substantially responsive will be checked for any arithmetic errors. Errors will be corrected as follows: -
 - a) If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price

and quantity, the unit price shall prevail, and the total price shall be corrected, unless in the opinion of the Procuring Agency there is an obvious misplacement of the decimal point in the unit price, in which the total price as quoted shall govern and the unit price shall be corrected;

- b) If there is an error in a total corresponding to the addition or subtraction of sub-totals, the sub-totals shall prevail and the total shall be corrected; and
- c) Where there is a discrepancy between the amounts in figures and in words, the amount in words will govern.
- d) Where there is discrepancy between grand total of price schedule and amount mentioned on the Form of Bid, the amount referred in Price Schedule shall be treated as correct subject to elimination of other errors.

- ii) The Procuring Agency / Technical Evaluation Committee / Financial Evaluation Committee adjust the amount stated in the Bid will, in accordance with the above procedure for the correction of errors. The concurrence of the Bidders shall be considered as binding upon the Bidders / Service Providers. If the Bidders does not accept the corrected amount, its Bid will then be rejected, and the Bid Security may be forfeited or the Bid Securing Declaration may be executed in accordance with **ITB 2.3.7.**

2.5.7. Conversion to Single Currency

- i) As per rule 32(2) of PPR-14, to facilitate evaluation and comparison, the Procuring Agency will convert all Bid prices expressed in the amounts in various currencies in which the Bid prices as follows:

For the purposes of comparison of bids quoted in different currencies, the price shall be converted into a single currency specified in the bidding documents. The rate of exchange shall be the selling rate, prevailing on the date of opening of bids specified in the bidding documents, as notified by the State Bank of Pakistan on that day, in case of holiday in State Bank of Pakistan on the day of opening financial bids, then previous working day's ex-change rates will prevail.

2.5.8. Post- Qualification & Evaluation of Bids

- i) In the absence of **prequalification**, the Procuring Agency will determine to its satisfaction whether the Bidders is qualified to perform the contract satisfactorily, in accordance with the evaluation criteria listed in BDS & pursuant to ITB Clause 2.1.3.
- ii) The determination will take into account the Bidders / Service Providers financial, technical, and production/ supplying capabilities. It will be based upon an examination of the documentary evidence of the Bidders / Service Providers qualifications submitted by the Bidders

/ Service Providers, pursuant to ITB Clause 2.3.6, as well as such other information required for eligibility/qualification expressed in Bid Data Sheet as the Procuring Agency deems necessary and appropriate.

- iii) The Procuring Agency/ Technical Evaluation Committee will **technically evaluate** and compare the Bids, which have been determined to be responsive, pursuant to ITB Clause 2.5.5, as per Technical Specifications required.
- iv) The **financial evaluation** of a Bid will be based on form of Price Schedules/ Financial Bid Form 8.10.

2.5.9. Contacting the Procuring Agency

- i) Subject to ITB Clause 2.5.3, no Bidders shall contact the Procuring Agency on any matter relating to its Bid, from the time of the Bid opening to the time the evaluation report is made public i.e. 10 days before the contract is awarded. If the Bidders wishes to bring additional information or has grievance to the notice of the Procuring Agency, it should do so in writing.
- ii) Any effort by a Bidders to influence the Procuring Agency during Bid evaluation, or Bid comparison may result in the rejection of the Bidders / Service Providers Bid.

2.5.10. Grievance Redressal

- i) As per Rule-67 of PPR-14, Procuring Agency shall constitute a Grievance Redressed Committee (GRC) comprising of odd number of persons with proper powers and authorization to address the complaints. The GRC shall not have any of the members of the Procurement Evaluation Committee. The Committee may preferably have one subject specialist depending upon the nature of the procurement in addition to one person with legal background as per their availability to the Procuring Agency.
- ii) Any Bidders feeling aggrieved can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the Bidding documents found contrary to provision of procurement laws, and the same shall be addressed by the Procuring Agency well before the proposal submission deadline.
- iii) Any party can file its written complaint against the eligibility parameters or any other terms and conditions prescribed in the bidding documents found contrary to provision of Rule 34 and the same shall be addressed by the GRC well before the proposal submission deadline.
- iv) Any Bidders feeling aggrieved by any act of the Procuring Agency after the submission of its Bid in case of a single stage single envelope may lodge a written complaint

concerning his grievances not later than ten days after the announcement of the Final evaluation reports. In case of SINGLE STAGE ONE ENVELOPE, bidding procedure any Bidders feeling aggrieved from technical evaluation it/ they may file a grievance/ complaint within five (05) days of announcement of the technical evaluation report by the Procuring Agency. However, the Procuring Agency after completion of the technical evaluation process, shall immediately upload the technical evaluation report on the website of PPRA and Procuring Agency for obtaining/ receiving grievance petitions from the prospective Bidders / Service Providers (if any).

- v) In case, the complaint/grievance is filed after the issuance of the final evaluation report, the Bidders / Service Providers /complainant cannot raise any objection on technical evaluation of the report. If the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelop bidding procedure is adopted.

The GRC shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

2.6. Award of Contract

2.6.1. Notification of Award

- i) Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidders in writing by registered letter and by email to be confirmed in writing by registered letter, that its Bid has been accepted.
- ii) The notification of award will constitute the formation of the Contract.
- iii) Upon the successful Bidders / Service Providers furnishing of the Performance Guarantee pursuant to ITB Clause 2.6.2 (i), the Procuring Agency will promptly notify each unsuccessful Bidders and will discharge its Bid security, pursuant to ITB Clause 2.3.7 (v).

2.6.2. Performance Guarantee

- i) Within Seven (07) days of the receipt of notification of award from the Procuring Agency, the successful Bidders shall furnish the Performance Guarantee in accordance with the Conditions of Contract, in the Performance Guarantee Form provided in the Bidding documents, or in another form acceptable to the Procuring Agency.
- ii) Failure of the successful Bidders to comply with the requirement of ITB Clause (i) above or ITB Clause 2.6.3 shall constitute sufficient grounds for the annulment of

the award and forfeiture of the Bid security along with other remedies available under PPR-14. After that, the Procuring Agency may decide to award the contract to the next lowest evaluated Bidders / Service Providers / Service Providers, keeping in view the Bid validity time, or call for new Bids keeping in view the concept of value for money as defined under rule-2(ae) read with Principles of Procurement as enunciated in rule-4 of PPR-14.

2.6.3. Signing of Contract/ Issuance of Work Order

1. At the same time as the Procuring Agency notifies the successful Bidders that its Bid has been accepted, the Procuring Agency will send the Bidders the Contract Form provided in the Bidding documents, incorporating all agreements between the parties or will issue the purchase order *[as the case may be]*.
2. Under rule-63 of PPR-14, where the Procuring Agency requires formal signing of contract, within seven (07) days of receipt of the Contract Form, the successful Bidders shall sign and mention date of the contract and return it to the Procuring Agency.
3. Where no such formal signing is required by the procuring agency, the procuring agency shall issue work order after the receipt of required performance guarantee, as per rule 55 of PPR-14.

2.6.4. Award Criteria

- i) Subject to ITB Clause 2.6.2, under rule-55 of PPR-14, the Procuring Agency will award the contract to the successful Bidders whose Bid has been determined to be responsive and has been determined to be the lowest evaluated Bid, provided that the Bidders has been determined to be qualified to perform the contract satisfactorily.

2.6.5. Procuring Agency's Right to Vary Quantities at Time of Award

- i) The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions, on the analogy of rule-59 (c)(iv) of PPR-14 (not more than 15%).

2.6.6. Procuring Agency's Right to Accept or Reject All Bids

- i) As per rule 35 of PPR-14, the Procuring Agency reserves the right to accept or reject all Bids or proposals (and to annul the Bidding process) at any time prior to the acceptance of any Bid or proposal, without thereby incurring any liability towards the Bidders / Service Providers.
- ii) The Bidders / Service Providers shall be promptly informed about the rejection of the Bids, if any
- iii) The Procuring Agency shall upon request communicate to any Bidders / Service Providers the grounds for its

rejection of all Bids or proposals, but shall not be required to justify those grounds.

2.6.7. Re-Bidding

- i) If the Procuring Agency rejects all the Bids under rule 35, it may proceed with the process of fresh Bidding but before doing that it shall assess the reasons for rejection and may, if necessary, revise specifications, evaluation criteria or any other condition for Bidders / Service Providers.

2.6.8. Corrupt or Fraudulent Practices

- i) The Procuring Agency Bidders / Service Providers, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts.

“Corrupt practices” in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009, which is as follows:

“(d) “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, Bidders or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among Bidders / Service Providers (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

- i. Coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;*
- ii. Collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;*
- iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;*
- iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;*
- v. Obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the*

execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process.”

- vi. *Moreover, if the Bidders has concealed any material evidence like fine, penalty, imposing of LD, forfeiting the bid security/performance guarantee or displeasure notification, letter from any Procuring Agency or entity, his bid may be re-evaluated/ rejected.*

ii) Blacklisting & Debarment:

Blacklisted Consultants and those found involved in “Corrupt Practices” are not allowed to participate in bidding.

Section-III. Scope of Work

Sr. No.	Work	Scope of Work
1.	Renovation / Improvement, Rehabilitation of building allotted to new jurisdiction of CTD Center Vahova Tehsil Koh-E-Suleman, District Taunsa	See at the end of the document

Section-IV

4.1. Bid Data Sheet

The following specific data for the required services shall complement, supplement, or amend under the provisions provided in the Instructions to Bidders / Service Providers (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

BDS Clause Number	ITB Number	Amendments of, and Supplements to, Clauses in the Instruction to Bidders / Service Providers
1.	2.1.1	Name of the Procuring Agency: CTD PUNJAB
		Name of Tender: HIRING OF CONTRACTOR FOR REPAIR AND MAINTENANCE WORKS OF CTD BUILDINGS
2.	2.1.3	The Invitation to Bids is open to all suppliers i.e. association of firms (AOP)/Partnership/companies/sole proprietor/ general order suppliers/ JVs, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.)
3.	2.1.2	Financial year: 2025-26
		Name and identification number of the Contract: Tender No: 27/CTD
4.	2.2.2	For clarification purposes, the Employer's address is CTD HQ, Opposite Jallo Park, Lahore and Email: procurement@CTD.gop.pk or through https://eprocure.gov.pk/ Requests for clarification shall be received by the CTD <u>seven (07) calendar days</u> before to the closing date the bids.
5.	2.3.9	SINGLE STAGE ONE ENVELOPE- <u>ONE ORIGINAL ONLY</u> Technical & Financial Bid Note: Hard copy of the bid is not required.
6.	2.3.1	Language of the bid – <u>English</u>
7.	2.3.4	The price quoted against bid (lot- if applicable) shall be delivered duty paid (DDP) at the desired locations in accordance with the Schedule of Requirements including all payment taxes.
8.	2.3.4	The price shall be in Pak Rupees (including all taxes) and shall be fixed .
9.		The quoted Financial rate for the tender shall remain valid for the entire Contract period/extended contract period.

10. Mandatory requirement / Evaluation Criteria

Copies of following documents to be attached for validation of bids:

Detail	Yes / No
3% Bid Security of Estimated Price. The bid security must be submitted to Tender Opening Committee before tender opening date & time, otherwise bidder will be declared as disqualified.	
Signed valid Certificate of registration with Pakistan Engineering Council In relevant category up till 30.06.2026.	
Company profile engineering and managerial capability. List of staff (masson, Labour).	
An affidavit on stamp paper of Rs.100/- or above submitting following clauses: - That neither the firm/individual has been blacklisted on any grounds whatsoever or is being proceeded against or is involved in litigation. This certificate shall remain operative till the finalization of the M&R Work. - The photocopies of all the attached documents are genuine and correct to the best of my knowledge. Any documents found fake during any stage of execution of M&R work will lead to cancellation of my tender document along with proceeding as per PPRA rules.	
National Tax number Certificate (NTN). Firm should be active Income Tax/Sales Tax, Taxpayer (FBR) registration, otherwise bidder will be declared as disqualified.	
Registration with Punjab Revenue Authority (PNTN Certificate).	
Commitment to comply with the Scope of Work as defined in the Bidding Documents.	

11.	2.2.2	Bid shall be submitted through: https://eprocure.gov.pk/
12.	2.4.2	Deadline for Bid Submission: April 30, 2026 no later than 1300 Hours
13.	2.5.1	Time, Date, and Place for Bid Opening: April 30, 2026 at 1330 Hours CTD Office. However, in case of said bid opening/ closing date, the office is closed due to public holiday etc. the next working day shall be considered as the bid opening date and there would be no change in the time as provided above.
14.	2.6.2	Amount of Performance Guarantee is = 5% of the Awarded Contract Value. Performance Guarantee shall be in the form of Call Deposit Receipt (CDR) or Bank Guarantee in favor of "SSP/Admin, CTD Punjab"

15.	2.3.8	Amount of Bid Security: Bid Security 3% of each lot as mentioned in the tender notice. Bids shall be in the prescribed format, sealed and accompanied by the Bid Security in the form of Call Deposit Receipt (CDR) or Bank Guarantee in favor of “SSP/Admin, CTD Punjab” ,
------------	--------------	--

		having its validity 180 days from the date of opening of bid that shall be annexed with the technical proposal (bid) .
16.	2.3.9	Bid Validity Period: 180 days after the date of opening of bids/ extendable period.
17.		The Contract shall be signed for a period of <u>One (01) Year</u> under framework arrangement .
18.		Payment Mechanism: Payment shall be made against issued purchase order, invoice and satisfactory note issued by CTD/Unit head/Focal person on behalf of CTD on the availability of the funds.

Bid Evaluation

Criteria for bid evaluation **Lowest Evaluated Bid Price** offered by the technically qualified/ responsive Bidders / Service Providers Contractor inclusive of all taxes if otherwise not provided.

Contract Award

The Bidders / Service Providers who offered **Lowest Evaluated Bid** as per requirement of these documents, may be called for the signing of the contract. The percentage for quantity/number increase or decrease may be reviewed as per the requirement of CTD at the time of signing of contract keeping in view the parameter of applicable laws/rules.

G. Award of Contract

The Contract shall be signed for a period of **One (01) Year** under **framework arrangement**.

Percentage for quantity increase or decrease is not more/ less than 15% of Contract Awarded value.

Note: The submission of a bid, along with the bidding documents, shall be considered as the bidder's agreement to all terms and conditions outlined in the bidding document.

Note:

1. Original CNIC, in case the owner of the firm/company and the valid authorization letter & CNIC from the Bidders / Service Providers to its representative is required in order to attend the pre-bid or bid opening meeting on Bidders / Service Providers / behalf.
2. To qualify, the Bidders / Service Providers is required to pass/comply with the mandatory requirements is necessary (Mandatory & Technical + financially).
3. Supporting Evidence shall be provided for each criterion (where applicable/ required)
4. CTD has right to delete / add / review / any terms and condition or item / quantity or scope of work at its own level at any time in accordance with applicable laws and call/require the sample(s) offered by the Bidders / Service Providers(s) for its inspection and confirmation at any time.

Section-V: General Conditions of Contract

1. Definitions

1.1. In this Contract, the following terms shall be interpreted as indicated:

- a. “Applicable Laws/ Rules” means the laws/ Rules of Islamic Republic of Pakistan/Punjab, as they may be issued and enforced from time to time.
- b. “Authority” means CTD Punjab, Lahore
- c. “Bidders / Service Providers” means who accept all the terms & conditions of these bidding documents and submit its bid and participate as a competitor in the process of this procurement
- d. “Bid” means a tender or an offer, in response to this invitation by a person, consultant, firm, company or an organization, consortium/ joint venture (if allowed) expressing his or its willingness to undertake to complete this project/ procurement/ task at a price decided between the parties accordingly.
- e. “Bid Security” means the bank guarantee or other form of security submitted by a Bidders together with a bid to secure the obligations of the Bidders participating in a bidding proceedings
- f. “Blacklisting” means debarring the Bidders / Service Providers / Contractor to participate in any procurement process on any ground provided in the document and uploaded its status on PPRA website or any other procurement site of the country/ world as blacklisted.
- g. “Committee” means any committee notified by the procuring agency for opening, technical or financial evaluation of the bids may be received in this procurement process and any other type of Committee.
- h. “Conflict of Interest” means
 - i. where a Bidders / Service Providers /Contractor could be perceived as providing biased professional advice to a procuring agency to obtain an undue benefit for himself or those affiliated with him;
 - ii. receiving or giving any remuneration directly or indirectly in connection with the assignment except as providing in the contract;
 - iii. any engagement in consulting or other procurement activities of a Contractor that conflicts with his role or relationship with the procuring agency;

- iv. where an official of procuring agency engaged in the procurement process has a financial or economic interest in the outcome of the process of procurement, in a direct or an indirect
- i. “Contract” means the agreement entered into between the CTD and the Contractor/Contractor, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- j. “Contract Price” means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.
- k. “Competent Authority” means the officer(s) empowered to approve the bidding process and the contract on behalf of CTD.
- l. “Company” means a company registered or deemed to be register under companies Act, 2018 or under any other authority or foreign company registered in Pakistan.
- m. “Contractor” means a legally established professional firm/ company/ or entity that may provide(s) the goods or services to the client under the contract
- n. “Corrupt & Fraudulent Practices” includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the supplier or contractor in the procurement process or in contract execution to the detriment of the procuring agencies; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among Bidders / Service Providers (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agencies of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty. ; it may include any of the following:
 - i. Coercive practice by impairing or harming or threatening to impair or harm, directly or indirectly, any party or property of the party to influence the action of the party to achieve a wrongful gain or to cause a wrongful loss to another party;

- ii. Collusive practice by arrangement between two or more parties to the procurement process or contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;
 - iii. Offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;
 - iv. Any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;
 - v. Obstructive practice by harming or threatening to harm, directly or indirectly, person or their property to influence their participation in a procurement process, or affect the execution of a contract or deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements before investigators in order to materially impede an investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process;
- o.** “Day” means calendar day and “Year” means calendar year if otherwise not provided.
- p.** “Employer/Client” means the CTD that signs the contract for the services/goods with the selected/qualified Contractor.
- q.** “Firm” means a firm register or deemed to be register with the office of registrar.
- r.** ‘**framework contract**’ means a contract whereby the procurement is made for a certain volume or quantity of a particular good, a set of goods, services or works over a

specific period against an agreed sum or rate per item or lump sum.] in accordance with Clause 2 (1) {sa} of PPR-14.

- s. Framework contract.-** (1) A procuring agency may procure goods, services or works through framework contract in order to ensure uniformity in the procurement], under clause 15 of PPR-14 read with 'r' above.
- t.** "GCC" means the General Conditions of Contract contained in this section.
- u.** "Goods" means required goods as mentioned in Technical Specifications or any other related item, material or goods required under the contract.
- v.** "Joint Venture"; means a contractual business undertaking between two or more persons/ firms/ companies.
- w.** "Lot" means a collection or group of objects, items, things, desirables, works, services, or set of things required by procuring agency through this process of procurement/ bidding documents and evaluated (technically & financially) separately as per the prescribed evaluation criteria.
- x.** "Performance Guarantee" means the bank guarantee or other form of security submitted by the contractor to secure obligations under the contract in accordance with the requirement in the bidding document
- y.** "Province" means as specified in SCC.
- z.** 'repeat orders' means procurement of the same commodity from the same source; under clause 2(1)-z of PPR-14
- aa.repeat orders** not exceeding fifteen percent of the original procurement; addition to 'z' above, under clause 59-c-iv of PPR-14
- bb.** "SCC" means the Special Conditions of Contract.
- cc.**"Supplier" means a legally established professional firm/ company/ or entity that may provide/provides the goods or services to the client under the contract and further elaborated in SCC.

dd. “Services” means the work to be performed by the firm/company or entity pursuant to the contract.

ee. “PPRA Rules means the Punjab Procurement Rules 2014 amended to date or any other instructions of the Government relating to the procurement process.

ff. “Procuring Agency” means the organization hiring the services as further elaborated in SCC.

gg. “The Project Site,” where applicable, means the place or places named in SCC or directed by the CTD.

hh. “Working Day” mean day when office is not closed due to any public notified holiday

ii. “Work” means all such work required or may be required by CTD through this process of Procurement/Contract.

2. Application

2.1. These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.

3. Country of Origin

3.1. All Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules, as further elaborated in the SCC.

[where applicable]

3.2. The origin of Goods and Services is distinct from the nationality of the Supplier. In any case, the requirements of rules 10 & 26, PPR-14, shall be followed.

4. Standards

4.1. The Services supplied under this Contract shall conform to the standards mentioned in the Technical Specifications/work plan/deputation plan.

5. Use of Contract Documents and Information; Inspection and Audit by the procuring agency.

5.1. The Contractor shall not, without the Procuring Agency’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring Agency in connection therewith, to any person other than a person employed by the Contractor in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2. The Contractor shall not, without the Procuring Agency’s prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of executing the Contract.

5.3. Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring Agency and shall be returned (all copies) to the Procuring Agency on completion of the Contractor's performance under the Contract if so required by the Procuring Agency.

5.4. The Contractor shall permit the Procuring Agency to inspect the Supplier's accounts and records relating to the performance of the Contractor and to have them audited by auditors appointed by the donors, if so required by the donors.

6. Performance Guarantee

6.1. Within seven (07) days of receipt of the notification of Contract award, the successful Bidders shall furnish to the Procuring Agency the Performance Guarantee in the amount specified in SCC/Bid Data Sheet & clause 2.6.2 of ITB.

6.2. The proceeds of the Performance Guarantee shall be payable to the Procuring Agency as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

6.3. As per Rule-56 of PPR-14, the performance guarantee shall be denominated in the currency of the Contract acceptable to the Procuring Agency and shall be in one of the following forms:

(a) a bank guarantee issued by a reputable bank located in the Procuring Agency's country, in the form provided in the Bidding documents; or

(b) a Bank Guarantee, Bank call-deposit (CDR),

6.4. The performance guarantee will be discharged by the Procuring Agency and returned to the Contractor not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.

7. Incidental Services & Material

7.1. The Service Provider may be required to provide any of the incidental material if any, specified in SCC:

- 8. Payment** 8.1. The method and conditions of payment to be made to the Contractor under this Contract shall be specified in SCC.
- 8.2. The Contractor's request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice describing, as appropriate, the] Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.
- 8.3. As per rule-62 of PPR-14, payments shall be made promptly by the Procuring Agency, but in no case later than thirty (30) days after submission of an invoice or claim by the Contractor, provided the work is satisfactory subject to availability of funds.
- 8.4. The currency of payment is PKR.
- 9. Prices** 9.1. Prices charged by the Contractor for Services performed under the Contract shall not vary from the prices quoted by the Contractor in its Bid, with the exception of any price adjustments authorized in SCC.
- 10. Change Orders** 10.1. The Procuring Agency may at any time, by a written order given to the Contractor pursuant to GCC Clause 23, make changes within the general scope of the Contract, only if required for the successful completion of the job.
- 10.2. If any such change causes an increase or decrease in the cost of, or the time required for, the Contractor's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring Agency's change order. But, in no case, the overall impact of the change should exceed 15% of the contract cost and no provisions of PPR-14 should be violated.
- 11. Contract Amendments** 11.1. Subject to GCC Clause 10, no variation in or modification of the terms of the Contract shall be made except by the mutual consent through written amendment signed by the parties
- 12. Assignment** 12.1. The Contractor shall not assign the whole of contract to anybody else. However, some parts of contract or its obligations may be assigned to sub-contractors with the prior written approval of the procuring agency.
- 13. Sub-contracts** 13.1. The Service Provider shall notify the Procuring Agency in the Bid of all subcontracts to be assigned under this Contract. Such notification, in the original Bid or later, shall not relieve

the Service Provider from any liability or obligation under the Contract.

13.2. Subcontracts must comply with the provisions of GCC Clause 12.

14. Delays in the Contractor's Performance

14.1. Performance of Services shall be made by the Contractor in accordance with the time schedule of Requirements/ /Work Plan/ Deputation Plan prescribed by the Procuring Agency in the Schedule of Requirements-

14.2. If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring Agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring Agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.

14.3. Except as provided under GCC Clause 17, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 15, unless an extension of time is agreed upon pursuant to GCC Clause 14.2 without the imposition of liquidated damages.

15. Liquidated Damages

15.1. Subject to GCC Clause 9, if the Contractor fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring Agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring Agency may consider termination of the Contract pursuant to GCC Clause 16 along with other remedies available under PPR-14.

16. Termination for Default

16.1. The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor, may terminate this Contract in whole or in part:

- (a) if the Contractor fails to deliver any or all of the services within the period(s) specified in the Contract, or within

any extension thereof granted by the Procuring Agency pursuant to GCC Clause 14;

- (b) if the Contractor fails to perform any other obligation(s) under the Contract; or
- (b) if the Contractor, in the judgment of the Procuring Agency has engaged in corrupt practices in competing for or in executing the Contract. For the purpose of this clause, corrupt practices will be defined as per Section-2 (d) of The PPRA Act, 2009.

“Corrupt practices” in respect of procurement process, shall be as given in S-2 (d) of PPRA, Act, 2009:

(d) “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official, Bidders or Contractor in the procurement process or in Contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a Contract, collusive practices among Bidders / Service Providers (prior to or after bid submission) designed to establish bid prices at artificial, noncompetitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything of value by any public official in the course of the exercise of his duty; it may include any of the following:

- i. *coercive practice by impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence the actions of a party to achieve a wrongful gain or to cause a wrongful loss to another party;*
- ii. *collusive practice by arrangement between two or more parties to the procurement process or Contract execution, designed to achieve with or without the knowledge of the procuring agency to establish prices at artificial, noncompetitive levels for any wrongful gain;*
- iii. *offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence the acts of another party for wrongful gain;*
- iv. *any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation;*
- v. *obstructive practice by harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a Contract or deliberately destroying, falsifying, altering or concealing of evidence material to the*

investigation or making false statements before investigators in order to materially impede an investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or acts intended to materially impede the exercise of inspection and audit process

16.2. In the event the Procuring Agency terminates the Contract in whole or in part, pursuant to GCC Clause 16.1 or any other clause, the Procuring Agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring Agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

17. Force Majeure

17.1. Notwithstanding the provisions of GCC Clauses 14, 15, and 16, the Supplier shall not be liable for forfeiture of its Performance Guarantee, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

17.2. For purposes of this clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring Agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes. Both, the Procuring Agency and the Supplier, may agree to exclude certain widespread conditions e.g.: epidemics, pandemics, quarantine restrictions etc. from the purview of "Force Majeure".

17.3. If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring Agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring Agency in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. Any difference of opinion concerning "Force Majeure" may be decided through means given herein below.

18. Termination for Insolvency

18.1. The Procuring Agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier,

- provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring Agency.
- 19. Termination for Convenience** 19.1. The Procuring Agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 19.2. The Goods that are complete and ready for shipment (if applicable) within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring Agency on the Contract terms and prices. For the remaining Goods, the Procuring Agency may choose:
- (a) to have any portion completed and delivered at the Contract terms and prices; and/or
 - (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.
- 20. Resolution of Disputes** 20.1. After signing the contract or issuance of purchase order, The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 20.2. If, after thirty (30) days from the commencement of such informal negotiations, the Procuring Agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration as per rule 68 of PPR-14 and in accordance with Arbitration Act-1940.
- 21. Governing Language** 21.1. The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
- 22. Applicable Law** 22.1. The Contract shall be interpreted in accordance with the laws of Punjab (Pakistan) unless otherwise specified in SCC.
- 23. Notices**

23.1. Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by any information technology mean for the time being in use and acceptable in ordinary course of business to the other party's address specified in SCC.

23.2. A notice shall be effective when delivered or on the notice's effective date, whichever is later.

24. Taxes and Duties

24.1. Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods & Services to the Procuring Agency. In case of imposition of new taxes/duties or concession thereof after the deadlines for the submission of bids the effect thereof shall be discussed between the parties and shall be decided in accordance with applicable law by the Procuring Agency. However, in any case CTD shall not liable or responsible for any type of tax it shall be deducted from the Contractor's payment/taxes/securities.

**25.
Extension in
Contract period
{where
applicable)**

25.1 Initially the contract will be for a period of one-year approximately. However, the same may be extended by the competent authority, on the satisfactory performance by the contractor for further, on the same rate & TORs. Extension in the contact agreement shall be the discretion of the procuring agency and the contractor has no right to claim further extension as a matter of right in the contract.

Section-VI. Special Conditions of Contract

Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1 (cc)—The Procuring Agency is: CTD Punjab GCC 1.1 (w)—The

Procuring Agency's country is: Pakistan

GCC 1.1 (z)—The Supplier is: After due process accordingly

2. Country's Origin (GCC Clause 3)

GCC 3.1 -----The Procuring Agency's Country is: Pakistan.

3. Performance Guarantee (GCC Clause 6)

The designated amount of performance security (i.e., **10% of the contract price**) in the shape of non-recourse, irrevocable and unconditional bank guarantee from scheduled bank of Pakistan/ having setup in Punjab on the prescribed format attached with the bidding document shall be submitted by the winner/ lowest evaluated Bidders / Service Providers to CTD after issuing of the letter of acceptance with in seven (7) working days (in official hour). In case of fail to deposit the required performance security with in prescribed time/ extended time in writing, CTD has the right to reject the bid of such Bidders / Service Providers and forfeit his bid security in addition to initiate other legal action against him. The performance security may be released after the completion of the satisfactory services as per the contract or as per the satisfaction of CTD. In case of any kind of warranted goods/ services/ works provided/ done by the contractor, CTD shall reserve the rights to call guarantee in shape of CDR/ bankers claue or bank guarantee etc. to the extent of such warranted goods/ works or services until the warrantee period from the contractor if the performance guarantee has been released or need to be returned.

The warranty period shall remain valid during the complete contract period.

Moreover, CTD may ask the contractor for signing/ submission of indemnity bond at the time of releasing of performance guarantee to the contractor.

4. Incidental Materials (GCC Clause 7)

GCC 7.1—All incidental goods/materials and associated costs shall be responsibility of the Contractor.

5. Payment (GCC Clause 8)

(i) GCC 8.1—

- 1.1 The Payment shall be made to the Contractor against issued **purchase order and invoice**. The payment shall be made after acceptance of the **executed works** and issuing of satisfactory certificate/ note by authorized person of CTD.
- 1.2. The payment shall be made in Pakistani Rupees after deduction of all applicable taxes, through cheque in the name of the Second Party subject to the availability of the funds.
- 1.3. The Price specified in *the price schedule* is all-inclusive amount charged to CTD. The Contractor shall be responsible for the payment of all taxes, duties, revised taxes/ duties/ levies and charges etc. assessed on it in connection with this Contract.
- 1.4. All incidental goods/materials and associated costs shall be responsibility of the Contractor.
- 1.5. CTD shall be entitled, without derogating from any other right, to defer/stop all or any of its part payment of the Contract Value until the services have successfully completed, up to the satisfaction of the client as required.
- 1.6 **Advance payment** against 100% advance Bank guarantee shall be applicable in accordance with rules & procedures of the procuring agency/client.

6. Prices (GCC Clause 9)

GCC 9.1—Prices shall be fixed and shall not be adjusted.

7. Liquidated Damages (GCC Clause 15)

GCC 15.1—Applicable rate:

Maximum deduction Shall be 0.2 percent per day, and the maximum shall not exceed ten (10%) percent of the Contract Price after that Procuring Agency may proceed for the termination of contract along-with other remedies available under PPR-14.

8. Resolution of Disputes (GCC Clause 20)

GCC 20.2—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

As per rule-68 of PPR-14, in the case of a dispute between the Procuring Agency and the Supplier, the dispute shall be referred for arbitration in accordance with the Arbitration Act 1940, if otherwise not settled accordingly.

9. Governing Language (GCC Clause 21)

GCC 21.1—The Governing Language shall be: English

10. Applicable Law (GCC Clause 22)

GCC 22.1-The Contract shall be interpreted in accordance with the laws applicable in the jurisdiction of the province of Punjab (Pakistan):

11. Notices (GCC Clause 23)

GCC 23.1—Procuring Agency’s address for notice purposes: CTD Punjab, Opposite Jallo Park, Lahore.

—Service Provider’s address for notice purposes:

Section-VII. Schedule of Requirements

7.1 Schedule of Requirements

Delivery Time Period
The contractor shall be required to complete the work against issued purchase order after signing of contract as per requirements of CTD under framework arrangements .

Section-VIII

8.1 Bid Form

Date: _____
No: _____

To
[CTD PUNJAB]

Having examined the bidding documents including Addenda Nos. [], the receipt of which is hereby duly acknowledged and affirmed in to, we, the undersigned, offer to render [Project Title] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] against each bid (lot- if any) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, we ensure to provide the services in accordance with the delivery schedule specified in the Schedule of Requirements, and, prior to execution of the contract no right accrue.

If our Bid is accepted, we will obtain the **guarantee of a bank within 10% percent of the Contract Price** for the due performance of the Contract, in the form prescribed/ required by the CTD PUNJAB.

We agree to abide by this Bid for a period of 180 days from the date fixed for Bid opening or as required by CTD under relevant clauses of the Instructions to Bidders / Service Providers, and it shall remain binding upon us and shall be accepted at any time before the expiration of that period.

We further affirmed that all the information/documents attached with the bidding document/bid are genuine/original/true copies and no document/information is fabricated or bogus.

Until a formal Contract is prepared, signed and executed, this Bid, together with the written acceptance thereof and notification of award, issued by CTD (if any) shall constitute a binding Contract between us.

In any case of doubt and at any stage of procurement process or thereafter for the verification purpose the CTD Punjab (CTD) has right to seek the clarification from the undersigned and call any document / record to authenticate/verification of the submitted document from undersigned or any institution. Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____
(if none, state "none")		

We understand and no objection that CTD is not bound to accept the lowest or any received bid and may cancel the process at any time.

Dated this _____ day of _____ 20_____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____

8.2 Undertaking

I _____ S/O _____ CNIC # _____
resident of _____ on behalf of (Name of Bidders / Service
Providers/Contractor/JV/Consortium) _____ address
_____ being _____ its
_____ (*designation*) declares solemnly on oath that all the
information/ documents deposited/ attached with the bidding documents are
true and genuine.

The Bidders / Service Providers / undersigned has read and understand all
the terms & conditions of the bidding document/ amendments etc. and accept
each and every condition thoroughly.

The Bidders / Service Providers /company/ undersigned has no objection on
any term & conditions of the entire bidding documents and shall never
challenge these term & conditions after submitting of our before any
court/forum. I/ we / undersigned shall follow the instructions of CTD
regarding this bidding process till the completion of this assignment.

All above contents are true and fair to the best of my knowledge and behalf.

Notarized this _____ day of 20 _____

Signature: _____

Stamp: _____

Note: Need to be (filled) signed & stamped.

8.3. Bidders's JV Members Information Form

{To be reproduced and signed & stamped by the lead partner and all JV members on their letter Pad, to be attached with Technical Bid in addition to the JV agreement}

{The Service Provider shall fill in this Form in accordance with the instructions indicated below. The following table shall be filled in for the Service Provider and for each member of a Joint Venture}.

Date: *[insert date (as day, month and year) of Bid submission]*

RFB No.: *[insert number of RFB process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

Page _____ of _____ pages

1. Bidders / Service Providers Name: <i>[insert Bidders / Service Providers's legal name]</i>
2. Bidders / Service Providers Member's name: <i>[insert JV's Member legal name]</i>
3. Bidders / Service Providers JV Member's country of registration: <i>[insert JV's Member country of registration]</i>
4. Bidders / Service Providers JV Member's year of registration: <i>[insert JV's Member year of registration]</i>
5. Bidders / Service Providers JV Member's legal address in country of registration: <i>[insert JV's Member legal address in country of registration]</i>
6. Bidders / Service Providers JV Member's authorized representative information Name: <i>[insert name of JV's Member authorized representative]</i> Address: <i>[insert address of JV's Member authorized representative]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers of JV's Member authorized representative]</i> Email Address: <i>[insert email address of JV's Member authorized representative]</i>
7. Attached are copies of original documents of <i>[check the box(es) of the attached original documents]</i> ☐ Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITB 4.4. ☐ In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Service Provider.
8. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

8.4. Bidders Profile Form

Need to be (filled) signed & stamped.

Sr.#	Particulars
1.	Name of the company:
2.	Registered Office:
Address:	
Office Telephone Number:	
Fax Number:	
3.	Contact Person:
Name:	
Personal Telephone Number:	
Email Address:	
4.	Local office if any:
Address:	
Office Telephone Number:	
Fax Number:	
5.	Registration Details:

b) Details of Experience

(i)	Similar Project (Agency/Department)	Item Name
(ii)	Value of total Projects/Tenders/POs	Amount

8.5. General Information Form

Need to be (filled) signed & stamped.

	Particulars		
Company Name			
Abbreviated Name			
Business Type	☐ Sole Proprietor	☐ Company	☐ Partnership Firm
National Tax No.		Sales Tax Registration No	
PRA Tax No.			
No. of Employees		Company's Date of Formation	

Registered Office		State/Province	
Address			
City/Town		Postal Code	
Phone		Fax	
Email Address		Website Address	

8.6. Affidavit

*[To be printed on **PKR 100/- Stamp Paper**, duly attested by oath commissioner. To be attached with Technical Bid]*

Name: _____
(Applicant)

I, the undersigned, do hereby certify that all the statements made in the Bidding document and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by employer if the Employer, at any time, deems it necessary.

The undersigned hereby authorize and request the bank, person, company or corporation to furnish any additional information requested by the **Counter Terrorism Department (CTD, Headquarters, Punjab, Lahore,** of the Punjab deemed necessary to verify this statement regarding my (our) competence and general reputation.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the *[name of Procuring Agency]*. The undersigned further affirms on behalf of the firm that:

- (i) The firm is not currently blacklisted by the Procuring Agency or PPRA.
- (ii) The documents/photocopies provided with Bid are authentic. In case, any fake/bogus document was found at any stage, the firm shall be blacklisted as per Law/ Rules.
- (iii) Affidavit for correctness of information.

[Name of the Contractor/ Bidder/ Service Provider] undertakes to treat all information provided as confidential.

Signed by an authorized Officer of the company

Title of Officer: _____

Name of Company: _____

Date: _____

8.7. Performance Guarantee Form *[Sample]*

To:

[Client Address]

WHEREAS *[name of Contractor]* (hereinafter called “the Contractor”) has undertaken, in pursuance of Contract No. *[Reference number of the contract]* dated _____ 20____ to supply *[description of services]* (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Contractor’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Contractor, up to a total of *[amount of the guarantee in words and figures]*, and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract and without cavil or argument, any sum or sums within the limits of *[amount of guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ____ day of _____ 20____.

Signature and seal of the Guarantors

[Name of bank or financial institution]

[Address]

[Date]

8.9. Contract Form [Sample]

THIS AGREEMENT made on the _____ day of _____ 20____ between CTD Punjab (hereinafter called "the Procuring Agency") on the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") on the other part:

WHEREAS the Procuring Agency invited Bids for certain goods and ancillary services, viz., [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidders / Service Providers;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications & Scope of Services;
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Procuring Agency's Notification of Award.
- (g) Contract agreement
- (h) Complete Bidding document
- (i) The clarifications provided to the Contractors

3. In consideration of the payments to be made by the Procuring Agency to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Procuring Agency to provide the goods and services and to rectify defects therein in conformity with all respects in accordance with the provisions of the Contract.

4. The Procuring Agency hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the rectification of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with applicable laws in Punjab/Pakistan the day _____ and year _____ mentioned above and the court at Lahore shall has the exclusive jurisdiction to adjudicate upon any matter arising out during this contract.

Signed, sealed, delivered by _____ the _____ (for the Procuring Agency)

Signed, sealed, delivered by _____ the _____ (for the Supplier)

8.10. Financial Bid Form/Price Schedule

[To be signed & stamped by the Bidders and may be reproduced on the letterhead. To be attached with Financial Bid]

Sr.#	Description	Price in PKR					
		Qty.	UoM	Estimated Price		Quoted price	
				Unit Price	Total Price	Unit Price	Total Price
1							
2							
Total Price PKR (without tax)		-	-	-			
*PST 16%		-	-	-			
Total Price PKR @PST 16%		-	-	-			

Total Price in PKR against which bid shall be evaluated *(Inclusive of all applicable taxes) in words:*

Note:

1. **Lowest Evaluated Bid Price** shall be considered to Financially Evaluate the bid.
2. The bidder shall be declared **Lowest Evaluated Bidder** if it **qualified technically** as per "Table 09 (Mandatory Requirements) & Table 10 (Evaluation Criteria)" and **lowest financially** subject to fulfilment of all other terms & conditions.
3. In case of difference between unit price and total price, unit price shall prevail and total price shall be "final". *(Please refer ITB clause 2.5.6).*
4. In case of difference between amount in "words" and amount in "figures", amount in "words" shall be considered final.
5. The Bidders/Contractor is required to complete the price schedule carefully and in case of any discrepancy or multiple price, the bid shall not be considered.

HIRING OF CONTRACTOR FOR REPAIR AND MAINTENANCE WORKS OF CTD BUILDINGS

6. Alternative or other than this Performa or incomplete Performa shall not be acceptable.
7. In case of abnormal bid, CTD may demand additional performance guarantee/undertaking for completion of work.
8. Client/CTD has the right to change in the quantities of the required item or cancel the bid at any point of time
9. The Payment shall be made as per actual services and after the issuance of satisfactory delivery note/certificate from the concerned officer of CTD.

* In case the bidder claims different rate of applicable PST/GST, it shall clearly specify the changed PST/GST rate and quote its bid accordingly.

Date _____

Signature of authorized person

Name: _____

(Company Seal)

In the capacity of

Duly authority by

Note: No cutting or overwriting is allowed. Any cutting, overwriting, or incomplete informatory request will lead to rejection of this bid/offer (financial).

8.11. Bid Security Form

Whereas *[name of the Bidders / Service Providers]* (hereinafter called “the Bidders / Service Providers”) has submitted its Bid dated *[date of submission of Bid]* for the supply of *[name and/or description of the goods]* (hereinafter called “the Bid”).

KNOW ALL PEOPLE by these presents that WE *[name of bank]* of *[name of country]*, having our registered office at *[address of bank]* (hereinafter called “the Bank”), are bound unto *[name of Procuring Agency]* (hereinafter called “the Procuring Agency”) in the sum of for which payment well and truly to be made to the said Procuring Agency, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this ____ day of _____ 20__.

THE CONDITIONS of this obligation are:

1. If the Bidders / Service Providers withdraws its Bid during the period of Bid validity specified by the Bidders on the Bid Form; or
2. If the Bidders / Service Providers, having been notified of the acceptance of its Bid by the Procuring Agency during the period of Bid validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the Performance Guarantee, in accordance with the Instructions to Bidders / Service Providers;

we undertake to pay to the Procuring Agency up to the above amount upon receipt of its first written demand, without the Procuring Agency having to substantiate its demand, provided that in its demand the Procuring Agency will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including thirty (30) days after the period of Bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

[Signature of the bank]

Section IX- Check List

[To be signed, stamped, and presented on Bidders / Service Provider's letterhead pad]
The provision of this checklist is essential prerequisite along with submission of tenders (with technical proposal).

Note: Write "Not Applicable" (N/A) where it does not apply

Sr. #	Detail	Responsive	Non-responsive
1	Signed & stamped Bidding Documents & all appendices, experience letters etc.,		
2	The Bid security must be submitted with proposal. (Original is required at the time of bid opening)		
3	All documents mentioned in Section - IV (Signed & Stamped)		
5	Fill Form 8.1 , Bid Form (Signed & Stamped)		
6	Fill Form 8.2 , Undertaking (Signed & Stamped)		
7	Fill Form 8.3 , Bidder's JV Members Information Form (If Applicable) (Signed & Stamped)		
8	Fill Form 8.4 , Bidder Profile Form (Signed & Stamped)		
9	Fill Form 8.5 , General Information Form (Signed & Stamped)		
10	Affidavit (as per Form 8.6) on non-judicial Stamp Paper of Rs. 100/- (Signed & Stamped)		
11	Fill Form 8.10 Financial Bid Form/Price Schedule (Signed & Stamped)		

Note:

This Checklist is made only for the use of Bidders to check/ confirm its/ their documents attachment, which is not the part of the bidding documents. In case of any conflict between checklist and bidding documents the words or figures/ statement given in bidding documents shall prevail.

Note: The submission of a bid, along with the bidding documents, shall be considered as the bidder's agreement to all terms and conditions outlined in the bidding document.

Stamp & Signature of Bidders _____

**ROUGH COST ESTIMATE FOR RENOVATION / IMPROVEMENT,
REHABILITATION BUILDING ALLOTTED TO NEW JURISDICTION OF
CTD CENTER VAHOVA TEHSIL KOH-E-SULEMAN DISTRICT TAUNSA.**

1	Main Building			Rs	3,071,157
2	Provision of Concrete Barrier	5 x	35600	Rs	178000
3	Provision of Iron Barrier	2 x	115900	Rs	231800
4	Provision of Watch Tower	4 x	761000	Rs	3044000
5	Provision of U.G.Water Tank			Rs	716000
6	Provision of Anti Drone Net Wall	420 x	7755.55	Rs	3257331
7	Provision of Gate & Gate Pillar	1 x	389400	Rs	389400
8	Provision of Water pump			Rs	223414
				Total	11,111,102
Add 3% Contingency Charges				Rs	333,333
Add 5% PRA				Rs	555,555
				Total	11,999,990
				Say Rs.	12,000,000
				Or	12.000 M

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman


Executive Engineer
Buildings Division
Taunsa

ROUGH COST ESTIMATE FOR RENOVATION / IMPROVEMENT,
REHABILITATION BUILDING ALLOTTED TO NEW JURISDICTION OF CTD
CENTER VAHOVA TEHSIL KOH-E-SULEMAN DISTRICT TAUNSA.

ABSTRACT OF GROUND FLOOR

1	Ground Floor	Rs	2,042,000
2	Electric Installation	Rs	646,248
3	Sanitary Installation	Rs	382,909
			Total 3,071,157
			Say 3,071,000

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman


Executive Engineer
Buildings Division
Taunsa

ROUGH COST ESTIMATE FOR RENOVATION / IMPROVEMENT, REHABILITATION BUILDING
ALLOTTED TO NEW JURISDICTION OF CTD CENTER VAHOVA TEHSIL KOH-E-SULEMAN DISTRICT

Sr. No	Description	No	Length	Height	Depth	Contents	Amount
1	Dismantling brick work in lime or cement mortar.						
		1	x	3	x	0.75 x 7 = 16 Cft	
		1	x	5	x	0.75 x 7 = 26 Cft	
		1	x	6	x	0.375 x 7 = 16 Cft	
						Total = 58 Cft	
						6,902.55 %Cft	4003
2	Dismantling cement concrete with brick aggregate.						
		1	x	14	x	19.75 x 0.5 = 138 Cft	
		1	x	12	x	14 x 0.5 = 84 Cft	
		1	x	13	x	11 x 0.5 = 72 Cft	
		1	x	5	x	0.5 x 0.5 = 1 Cft	
						Total = 295 Cft	
						4,872.40 %Cft	14374
3	Pacca brick work in ground floor:- cement, sand mortar:- Ratio 1:6						
		1	x	12	x	0.75 x 12 = 108 Cft	
		1	x	6.5	x	0.75 x 12 = 59 Cft	
		1	x	13	x	0.75 x 12 = 117 Cft	
		1	x	11	x	0.75 x 12 = 99 Cft	
		1	x	9	x	0.75 x 12 = 81 Cft	
		1	x	13	x	0.75 x 12 = 117 Cft	
		1	x	11	x	0.375 x 8 = 33 Cft	
		1	x	9	x	0.375 x 5 = 17 Cft	
						Total = 631 Cft	
	<u>Deduction</u>						
		1	x	3.5	x	0.75 x 7 = 18 Sft	
		1	x	3	x	0.75 x 7 = 16 Sft	
		1	x	2.5	x	0.75 x 7 = 13 Sft	
						Total = 47 Cft	
				Net = 631	-	47 = 584 Cft	
					@	35563.1 %Cft	207689
4	Cement plaster 1:4 upto 20' (6.00 mm) height:- b) 1/2" (13 mm) thick						
		6	x	12	x	8 = 576 Cft	
						Total = 576 Sft	
					@	4876.9 %Sft	28091
5	Supplying and filling sand under floor; or plugging in wells.						
		1	x	14	x	19.75 x 0.333 = 92 Sft	
		1	x	12	x	14 x 0.333 = 56 Sft	
		1	x	13	x	11 x 0.333 = 48 Sft	
		1	x	5	x	6.5 x 0.333 = 11 Sft	
						Total = 207 Cft	
					@	4036.7 % Cft	8356
6	Providing, laying, watering and ramming brick ballast 1 1/2" to 2"(40 mm to 50 mm) gauge mixed with 25% sand, for floor foundation, complete in all respects.						
	Take Qty above item					= 207 Cft	
						Total = 207 Cft	
					@	14118.1 % Cft	29224
7	Cement concrete plain including placing, compacting, finishing and curing complete (including screening and washing of stone aggregate):Ratio 1: 2: 4						
		1	x	14	x	19.75 x 0.16 = 44 Sft	
		1	x	12	x	14 x 0.16 = 27 Sft	
		1	x	13	x	11 x 0.16 = 23 Sft	
		1	x	5	x	6.5 x 0.16 = 5 Sft	
						Total = 99 Cft	
					@	48061.2 % Cft	47581
8	Providing and laying superb quality Porcelain glazed tiles Flooring of Master/ Stile brand or approved equivalent manufacturer, of specified size, Color and Shade with adhesive/ bond over 1/2"thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. Full body Glazed tiles (iii) 600mm x 600 mm (24"x24")						
		1	x	14	x	19.75 = 277 Sft	

Sr. No	Description	No	Length	Height	Depth	Contents	Amount
		1	x	12	x	14	= 168 Sft
		1	x	13	x	11	= 143 Sft
		4	x	3.5	x	0.75	= 11 Sft
						Total	= 599 Sft
					@	449.55	P- Sft 269280
9	Providing and laying superb quality Porcelain glazed tiles of Master/ Stile brand or approved equivalent manufacturer, skirting/dado of specified size, Color and Shade with adhesive/ bond over 1/2"thick (1:2) cement plaster i/c the cost of matching sealer for finishing the joints, cutting grinding complete in all respect as approved and directed by the Engineer Incharge. Full body Glazed Tile (iii) 600mm x 600 mm (24"x24")						
		2	x	1	x(	14 + 19.75)x	0.5 = 34 Sft
		2	x	2	x(	12 + 14)x	0.5 = 52 Sft
		2	x	1	x(	13 + 11)x	0.5 = 24 Sft
						Total	= 110 Sft
					@	449.7	P-Sft 49355
10	Providing and laying superb quality Ceramic tile floors of Master/ Stile brand or approved equivalent manufacturer of specified size,Glossy/Matt/Texture of approved Color and Shade as per approved design with adhesive bond, over 3/4" thick (1:2) cement sand plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respects and as approved and directed by the Engineer Incharge.. 12"x18"/12"x24"/10"x24" /8"x24"/12"x36"						
		2	x	5	x	6.5	= 65 Sft
						Total	= 65 Sft
					@	305.8	P-Sft 19877
11	Providing and laying superb quality Ceramic tiles dado of Master/ Stile brand or approved equivalent manufacturer of specified size,Glossy/Matt/Texture skirting/dado of approved Color and Shade with adhesive bond over 1/2"thick (1:2) cement plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respects as approved and directed by the Engineer Incharge.. 12"x18"/12"x24"/10"x24" /8"x24"/12"x36"						
		2	x	2	x(	5 x 6.5)x	5 = 230 Sft
						Total	= 230 Sft
					@	306.05	P-Sft 70392
12	Providing and fixing false ceiling comprises of Gypsum board laminated sheet of size 2'x2'2'x3'/ 3'x3'of specified design and thickness i/c cost of fixtures i.e galvanized angle 1" x 1" at wall sides, galvanized tee 1 1/4" x 1"and 1 1/2" x 1" both at 4' c/c (made of Taiwan CKM or equivalent), hanging with G.I/Copper wire 16 SWG, G.I hook, Rawal Plug etc: complete in all respects as approved and directed by the Engineer Incharge. 6 mm thick						
		1	x	14	x	19.75	= 277 Sft
		1	x	12	x	14	= 168 Sft
		1	x	13	x	11	= 143 Sft
						Total	= 588 Sft
					@	144	P- Sft 84672
13	Providing and laying Wall Panelling etc complete in all respect as approved and directed by the Engineer Incharge.						
		2	x	1	x(	14 + 19.75)x	10.5 = 709 Sft
		2	x	1	x(	12 + 14)x	10.5 = 546 Sft
						Total	= 1255 Sft
					@	240	P-Sft 301140

Sr. No	Description	No	Length	Height	Depth	Contents	Amount
14	Providing and fixing 38mm (min) factory made Premium WPC Doors (waterproof, Termite-resistant, Fire retardant) of ESTA, Greendoors or approved equivalent with WPC door frame (chowkat) and WPC architrave on both sides, including the cost of polishing, with hinges, T-lock, tower bolt, handle & all hardware's accessories complete in all respect as per approved specifications and as approved by the Engineer incharge. WPC Door 5mm wall thickness						
		D2	2	x	2.5	x	7
						=	35 Sft
						Total	= 35 Sft
					@	2762.35	P.Sft
							96682
15	Providing and fixing 2" wide MS/ GI Chowkat singel/double rebate made of 16 SWG MS sheet pressed/welded / supported with M.S. flat 1-1/4"x1/8" i/c 6"long M.S. Flat 1"x1/8"hold fasts (6-Nos) welded/ screwed, punching of lock hole covered with MS Box,coating with antirust paint including filling with cement sand mortar (1:8) and embedding hold fast in cement concrete (1:2:4) ,complete in all respect as approved and directed by Engineer Incharge. 5.5 " wide						
		D1	1	x	3.5	x	7
		D2	1	x	3	x	7
			1	x	2.5	x	7
			1	x	4	x	7
						=	25 Sft
						=	21 Sft
						=	18 Sft
						=	28 Sft
						Total	= 92 Sft
					@	525.55	P.Sft
							48351
16	fiber glass sheet roof (3-layers) fixed / riveted on moulded curved frame of M.S box pipe 1-1/2"x1-1/2"16-SWG supported on trusses of MS angle iron 1-1/2"x1-1/2"x3/16" all around duly supported on M.S sheet 6"x6"x1/4" welded on GI pipe post (Medium Supply and Erection of Car Parking Shed consisting of 3 mm thick Quality) of specified diameter embeded in P:C:C (1:2:4) i/c the cost of excavation,cutting straightening assembling, bending as per design, welding / grinding of joints and painting three coats complete in all respect as approved and directed by the Engineer Incharge. 4" dia GI Pipe Supports						
			1	x	20	x	10
						=	200 Sft
						Total	= 200 Sft
					@	912.95	P.Sft
							182590
17	Providing and applying wall putty of 2mm thickness over plastered surface (new surface) to prepare the surface even and smooth complete in all respect.						
			1	x	14	x	19.75
			1	x	12	x	14
			1	x	13	x	11
						=	277 Sft
						=	168 Sft
						=	143 Sft
						Total	= 588 Sft
					@	570.95	%Sft
							3357

Sr. No	Description	No	Length	Height	Depth	Contents	Amount
18 Preparing surface and painting with emulsion paint:- 03 coats							
		1	x	14	x	19.75	= 277 Sft
		1	x	12	x	14	= 168 Sft
		1	x	13	x	11	= 143 Sft
						Total	= 588 Sft
		1743.35	+	1348.55	+	1348.55 @	4440.45 %Sft 26110
19 Providing and fixing 24" Deep Box type Wardrobe consisting of 3/4" thick UV coated MDF board(Medium density Fiber board) Sheet both side glazed shutters and box comprising of 3/4" thick laminated MDF sheet i/c the cost of 1mm thick PVC tape duly hot pressed on all edges of the shutters / panels / drawers etc., with machine i/c the cost of self closing blum type hinges, handles, screws, Glue and rawal plugs, Drawers & locking arrangement complete in all respect as approved and directed by Engineer Incharge							
				4	x	4	x 8 = 128 Sft
						Total	= 128 Sft
						@	1328.8 P-Sft 170086
20 P/F LED flood light 50-watt, IP65 water proof having black anodized frame with heat proof glass (Model BVP135) Philips complete in all respect.							
						10	= 10 No
						Total	= 10 No
						@	10000 Each 100000
21 P/F Roller blinds imported made imported fabrics self printed I/C operating / hanging arrangements the design and colour scheme as per approved by the engineer incharge							
				10	x	4	x 6 = 240 No
						Total	= 240 No
						@	350 Each 84000

Sr. No	Description	No	Length	Height	Depth	Contents	Amount
--------	-------------	----	--------	--------	-------	----------	--------

22 P/F 1.5' deep gun racks comprising of 18 SWG M.S Sheet and M.S angle iron 1-1/2"x1-1/2"x1/4" for frame including 02-Nos Sheesham wood planks 1-1/2" thick with polishing for guns hold i/c all labour and painting with hammer paint complete in all respect as approved and directed by the Engineer Incharge.

4

x

5

x

6

=

120 Sft

Total

=

120 Sft

@

1797.15

P-Sft

215658

Total

Rs.

2042491

SAY

Rs.

2042000

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman



Executive Engineer
Buildings Division
Taunsa

CONSTRUCTION OF GROUND FLOOR
(GROUND FLOOR, E.I PORTION)

S.No	Descriptions of Items.	Unit	Qty.	Rate.	Amount.
1	2	3	4	5	6
1	S/E of PVC pipe for wiring recessed in wall i/c inspection boxes pull box cutting jharies and repair surface.				
i)	3/4" dia	P.Rft	100	117.35	11735
2	S/E of single core PVC insulated copper conductor cable 250/440 volts.				
i)	3/0.029"	P.Rft	2000	36.75	73500
ii)	7/0.029"	P.Rft	1000	57.35	57350
iii)	7/0.044"	P.Rft	240	111.35	26724
iv)	7/0.064"	P.Rft	300	270.30	81090
3	P/F PVC double layer Switch kit Faceplate with specified switch holes i/c the cost of switches / sockets / dimmer made of Hi-Life / Bush / Schenider, screws complete as approved and directed by the Engineer Incharge				
i.	Large 06 Gange	Each	10	1402.55	14026
ii	Large 04 Gange	Each	10	977.95	9780
ii.	Three pin Light Plug 10/13 Amp	Each	5	751.15	3756
iii.	Three Pin Power Plug 15-32 Amp	Each	5	921.25	4606
iv)	Fan Dimmer	Each	10	737.30	7373
4	P/F wall mounted DB (Distribution Board) made with 16 SWG Sheet (Recessded /Surface mounted Type), Powder coated Paint, i/c the cost of Lock, Indication lights, Thimble ,Copper Comb ,Wiring, Netural & Earth Bar ,Door Earthing ,Digital Voltmeter ,Digital Ammeter, Volt Select or Switch, Ammeter select or switch, Current Transformers and Controles Complete in all respect as approved and directed by the Engineer Incharge (Breakers will be Paid Separately). (a) 6" deep 20~60A	PCft	1	24239.05	24239
5	(Moulded Case Circuit Breaker) of specified rating made of LEGRAND Supplying ,Installation and commissioning of MCCB) FRANCE/ GE U.S.A / SCHNEIDER GERMANY / TERASAKI JAPAN/SIEMEN/ABB SWITZERLAND or approved equivalent manufacturer (with fixed Thermal-Magnetic Trip) in prelaid DBs and Panels i/c the cost of screws, necessary wire complete in all respect as approved and directed by the Engineer Incharge. Triple Pole 15-100 Amp (10 KA,15KA)	Each	1	11833.45	11833
6	Suppling,Installation and comissioning of MCB (Miniature Circuit Breaker) of specified rating made of LEGRAND FRANCE/ GE U.S.A / SCHNEIDER GERMANY /SIEMEN GERMAN/TERASAKI JAPAN/ SWITZERLAND or approved equivalent manufacturer in prelaid DBs and Panels i/c the cost of screwes,necessary wire complete in all respect as approved and directed by the Engineer Incharge. Single Pole 6-40 Amp (6 KA)	Each	10	1176.50	11765

S.No	Descriptions of Items.	Unit	Qty.	Rate.	Amount.
1	2	3	4	5	6
7	Providing and fixing Pakistan Energy Label NEECA approved Copper winded wall bracket Fan i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer Incharge.. 24" Sweep dia	Each	6	10701.35	64208
8	Providing and fixing Pakistan Energy Label NEECA approved Copper winded Ceiling Fan i/c the cost of necessary cable and hardware for connection as approved and directed by Engineer Incharge.56" dia	Each	10	10176.25	101763
9	Supply and erection of SMD Ceiling light 24watt 6"-8" diaz Philips,or Equivalent) complete in all respect as approved by the engineer Incharge. N.S	Each	50	2850.00	142500

Total:- 646,248

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman


Executive Engineer
Buildings Division
Taunsa

Public Health Portion

Sr.#	Description	Qty	Rate	Unite		Amount
1	Providing and fitting glazed earthen ware W.C, squatter type (Orisa pattern), combined with foot rest. White	1	6933.05	1	Each	6,933
2	Providing and fitting plastic made low down flushing cistern 13.63 litre (3 gallons) capacity, including bracket set, copper connection, etc. complete. (White)	1	5786.45	1	Each	5,786
3	Providing and fitting Glazed earthen ware wash hand basin 56x40 cm (22"x16") including bracket set, waste pipe and waste coupling, etc, with pedestal. White	2	12035.05	1	Each	24,070
4	P/F of glazed P-Trap 4" dia	4	545.55	1	Each	2,182
5	Providing and fitting imported floor mounted European coupled set of Water Closet (WC) and flushing Cistern of PORTA / Marachi brand (full size) manufacturer i/c the cost of CP / rubber connection, thimble, seat cover and rawal bolts complete in all respects as approved and directed by the Engineer Incharge. One Piece PORTA HD 173N Toilet	1	47818.10	1	Each	47,818
6	Providing, laying, testing and commissioning of POLYPROPYLENE RANDOM COPOLYMER (PPRC) water supply pipe made of (Dadex Popular/ Beta / BBJ) with specified pressure rating PN (PRESSURE NOMINAL) and conforming to DIN 8077-8078 code i/c cost of solvent, specials, making jharries complete in all respect as approved and directed by Engineer Incharge. (Internal/External Diameters mentioned). PN-20 pipe					
7	(3/4") 25 mm	200	99.60	1	Rft	19,920
8	(1") 32 mm	250	158.15	1	Rft	39,538
9	P/F of C.P bib cock ½" dia	4	1585.80	1	Each	6,343
10	P/F of C.P tee stop cock ½" dia	6	2065.80	1	Each	12,395
11	Providing and fixing BATHROOM ACCESSORIES (7-piece set) MASTER BRAND - One Cosmetic Shelf, One Towel rod with bracket, One soap dish, One double hook, One towel ring, brush holder, toilet paper holder & looking glass i/c the cost of hardwares etc complete in all respect as approved and directed by the Engineer incharge.	2	8740.00	1	Each	17,480
12	Providing and fixing CP heavy duty brass Ball valve with CP handle of specified diameter made of Faisal/Sonex / Master best quality or equivalent complete in all respect as approved and directed by the Engineer Incharge.					
13	ii) 3/4" dia	2	1510.80	1	Each	3,022
14	Providing, laying, cutting, jointing, testing and disinfecting PVC/ uPVC pipe line with 'B' Class working pressure pipe, in trenches, complete in all respects:- 4" i/d (100 mm)	200	489.15	1	Rft	97,830
15	Providing and installing P.V.C. bends, of B.S.S. 4" i/d (100 mm)	4	863.15	1	Each	3,453
16	Providing and installing P.V.C. tees, of B.S.S. 4" i/d (100 mm)	5	2394.40	1	Each	11,972
17	Providing and installing P.V.C. sockets, B.S.S 4" i/d (100 mm)	5	529.50	1	Each	2,648
18	Providing and installing Double Bib Cock	1	1900.40	1	Each	1,900
19	Providing and installing Muslim shower	1	2380.40	1	Each	2,380
20	Providing and fixing, chromium plated mixing valve, for wash hand basin, sink or shower.	4	3947.25	1	Each	15,789
21	Providing and hoisting vertical/ horizontal type storage tank of required capacity made of rotationally molded from (HDPE), double ply polyethelene of approved manufacturer i/c cost of making connection for inlet/outlet pipe, float valve i/c all cost of specials & labour complete in all respect as approved and directed by the Engineer Incharge.	500	122.90	1	Gallon	61,450
					Total	382,909

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman


Executive Engineer
Buildings Division
Taunsa

Submersible Pump

MRS-1st bi annual 2026

- 1 P/I PVC blind pipe BSS class "D" in tube well bore hole complete in all respect**

(i) 1" i/d (25 mm)

$$\text{Total} = \frac{240 \text{ Rft}}{240 \text{ Rft}}$$

@ 136.70 P.Rft 32808

(ii) 2" dia

$$\text{Total} = \frac{290 \text{ Rft}}{290 \text{ Rft}}$$

@ 277.95 P.Rft 80606

- 2 P/F 0.75-BHP (Mastera) A.C electric motor single phase
2" dia (Delivery) i/c submersible pump (height 4'x9") i/c
carriage of the following items:**

(i) P/F PVC ploy pipe 2" dia.

(ii) **P/F steel rope.**

(iii) **P/F cable 3 core 7/0.036".**

(iv) **Automatic panel board with capacitor.**

	=	<u>2</u>	Job
Total	=	<u>2</u>	Job
@ 55000.00 P.Job			<u>110000</u>
Total	Rs.		223414

Sub Engineer

**Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman**

Executive Engineer
Buildings Division
Taunsa

ANALYSIS FOR GATE & GATE PILLARS

S. No.	Description of iotems	No	Length	Breadth	Height	Content	Amount
1	Excavation in foundation of building, bridges and other structures, including dagbelling, dressing, refilling around structure with excavated earth, watering and rammiing lead upto one chain (30 m) and lift upto 5 ft. (1.5 m) b) in ordinary soil.						
	Pillars	2 x	3 x	3 x	3 =	54 Cft	
					Total: =	54 Cft	
				@	17072.35	%oCft	922
2	Cement concrete brick or stone ballast 1½ " to 2" (40 mm to 50 mm) gauge, in foundation and plinth:- (d) Ratio 1: 6:12						
	Pillars	2 x	3 x	3 x	0.5 =	9 Cft	
					Total: =	9 Cft	
				@	30599.10	%Cft	2754
3	Reinforced cement concrete in slab of rafts / strip foundation, base slab of column and retaining walls; etc and other structural members other than those mentioned in 5(a) (i) above not requiring form work (i.e. horizontal shuttering) complete in all respects:- (3) Type C (nominal mix 1: 2: 4)						
	Pillars base slab.	2 x	3 x	3 x	0.5 =	9 Cft	
	Pillars.	2 x	1.5 x	1.5 x	11 =	50 Cft	
					Total: =	59 Cft	
				@	610.25	P-Cft	36005
4	Fabrication of mild steel reinforcement for cement concrete, including cutting, bending, laying in position, making joints and fastenings, including cost of binding wire and labour charges for binding of steel reinforcement (also includes removal of rust from bars):- (b) deformed bars						
	D.Bars	59 x	6.75 x	0.454 x	-- =	181 Kgs	
					Total: =	181 Kgs	
				@	27975.10	%Kgs	50635

- 5 Pacca brick work other than building upto 10ft. (3 m) height. i) cement, sand mortar:- Ratio 1:4

Up to 10 ft.height	2 x	2.25 x	2.25 x	11 =	<u>111</u> Cft	
				Total:	111 Cft	
Deduction						
Pillars	2 x	1.5 x	1.5 x	11 =	<u>50</u> Cft	
				Total:	50 Cft	
		111 -	50	Net Total:	61 Cft	
		@	37654.65	% Cft		22969

- 6 Cement pointing struck joints on Wall up to 20' height. Ratio 1:2 extra cost of Labour and material for red oxide pigment in cement pointing to match with the colour of Bricks.

2 x	10 x	11	=	220 Sft
			Total:	= 220 Sft
	@	6405.60	%Sft	14092

- 7 Making and fixing steel grated door with 1/16" thick (1.5mm) sheeting, including angle iron frame 2"x2"x3/8 (50x50x10 mm) and 3/4" (20 mm) square bars 4" (100 mm) centre to centre, with locking arrangement

Door.	1 x	12	x	8 =	96 Sft
			Total:	=	96 Sft
	@	2640.85	P.Sft		253522

- 8 Painting new surface:- Preparing surface and painting of doors and windows any type (including edges):- Three Coats

2 x	12	x	8 =	192 Sft
Total:			=	192 Sft
1953.25+1243.15+1243.15	@	4439.55	%Sft	<u>8524</u>
			Total	389423

Say Rs: 389400

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman

**Executive Engineer
Buildings Division
Taunsa**

Concrete Barrier

S. No	Description of items	No	Length	Breadth	Height	Contents	Amount
1	(a) (i) Reinforced cement concrete in roof slab, beams, columns lintels, girders and other structural members laid in situ or precast laid in position, or prestressed members cast in situ, complete in all respects:- (3) Type C (nominal mix 1: 2: 4)	1 x	5 x	2 x	0.5	5 Cft	
		1 x	5 x	1.625 x	1	8 Cft	
		1 x	5 x	0.875 x	1.75	8 Cft	
				Total:		21 Cft	
			@	762.55	P-Cft		16014
2	Fabrication of mild steel reinforcement for cement concrete, including cutting, bending, laying in position, making joints and fastenings, including cost of binding wire and labour charges for binding of steel reinforcement (also includes removal of rust from bars):- (b) deformed bars G-40						
	D.Bars	21 x	6.75 x	0.454	--	64 Kgs	
			@	27975.1	%Kgs		17904
3	Preparing surface and painting with emulsion paint:- Three Coats						
		2 x	5	--	x	30 Sft	
		2 x	1.437	--	x	9 Sft	
				@	4440.45	%Sft	1715
					Total		35633
					Say Rs:		35600

Sub Engineer

**Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman**


**Executive Engineer
Buildings Division
Taunsa**

Total B

4275

D Item Based on MRS

1	Excavation in foundation of Building	2	x	2.5	x	2.5	x	3.5	=	44 Cft
										44 Cft
						@	17072.35	%OCFT		751
2	PCC 1:4:8	2	x	2.5	x	2.5	x	0.5	=	6 Cft
										6 Cft
						@	35433.30	%CFT		2126
3	P/L Cement Concrete Plain 1:2:4	2	x	2.5	x	2.5	x	3.5	=	44 Cft
										44 Cft
						@	48061.20	%CFT		21147
4	Preparing Surface and painting of fillets framing skirting pipes gutters and similar linear work	2	x	20					=	40 Rft
		4	x	4.5					=	18 Rft
										58 Rft
						@	2250.55	%SFT		1305

Total C

25329

Total (A + B + C)

Rs. 100438

Adding 10% sundries on Rs.

4275

428

Add 20% Contractor profit and overhead charges

75016

15003

G Rs. 115869

Say

115900

Sub Engineer

Sub Divisional Officer,
Buildings Sub Division,
Koh-e-Suleman

 Executive Engineer
 Buildings Division
 Taunsa

DETAILED ESTIMATE FOR THE CONSTRUCTION OF UNDER GROUND RESERVOIR 1x30x15x8

S. No.	Description of items	No	Length	Breadth	Height	Contents	Amount
1	Excavation of well in dry upto 20' (6 metre) below ground level, and disposal of soil within one chain (30 metre) c) in hard strata, such as shingle, gravel, etc. i) from 0' to 5'(0 to 1.5 metre) depth	1 x	12 x	8 x	5 =	480 Cft	
				@	12067.25 %oCft		5792
	ii) from 5.1' to 10' (1.5 to 3.0 metre) depth	1 x	12 x	8 x	2 =	192 Cft	
				@	12603.25 %oCft		2420
2	Cement concrete brick or stone ballast 1½ " to 2" (40 mm to 50 mm) gauge, in foundation and plinth:- (d) Ratio 1: 6:12	1 x	12 x	8 x	0.5 =	48 Cft	
				@	30599.10 %Cft		14688
3	Reinforced cement concrete in slab of rafts / strip foundation, base slab of column and retaining walls; etc and other structural members other than those mentioned in 5(a) (i) above not requiring form work (i.e. horizontal shuttering) complete in all respects:- (3) Type C (nominal mix 1: 2: 4)						
	Bottom	1 x	10.5 x	6.5 x	0.75 =	51 Cft	
	Core Walls	2 x	12 x	0.5 x	10 =	120 Cft	
	Core Walls	2 x	7 x	0.5 x	10 =	70 Cft	
					Total.	241 Cft	
				@	610.25 P-Cft		147070
4	Reinforced cement concrete in roof slab, beams columns lintels, girders and other structural members laid in situ or precast laid in position, or prestressed members cast in situ, complete in all respects:- (3) (c) Type C (nominal mix 1: 2: 4)						
	Top slab	1 x	12 x	8 x	0.5 =	48 Cft	
	Beam	1 x	8 x	1 x	1 =	8 Cft	
					Total	56 Cft	
				@	762.55 P-Cft		42703
5	Fabrication of mild steel deformbar 40 grade complete in all respect. Take 10lbs of item No. 3 ,4	297 x	10 x	0.454 x	-- =	1348 Kgs	
				@	27975.10 %Kgs		377104
7	Cement plaster 1:4 upto 20' (6.00 m) height:- b) ½" (13 mm) thick						
	Outer wall	2 x	12 x	10 x	-- =	240 Sft	
		2 x	7 x	10 x	-- =	140 Sft	
					Total.	380 Sft	
				@	4876.90 %Sft		18532

8 Mosaic dado or skirting with one part of cement and marble powder in the ratio of 3:1 and two parts of marble chips, laid over ½"(13 mm) thick cement plaster 1:3, including rubbing and polishing, complete with finishing: (a) using grey cement: ii) ½"(13 mm) thick

1 x	11 x	7 x	--	=	77 Sft
2 x	11 x	10 x	--	=	220 Sft
2 x	7 x	10 x	--	=	140 Sft

Total 437 Sft

@ 19902.10 %Sft 86972

9 Providing and fixing 1¼"x1¼"x3/16" (31x31x5 mm) angle iron step, in manhole chambers, including carriage and setting the same in work to correct lines and levels.

--	x	--	x	--	x	--	=	10 Nos
@						657.5	Each	6575

10 Fabrication of heavy steel work, with angle, tees, flat iron round iron and sheet iron for making trusses, girders, tanks, etc., including cutting, drilling, rebitting, handling, assembling and fixing, but excluding erection in position.

angle iron 2"x2"x1/4" (ladder)	2 x	10 x	--	=	20 Rft
		@	1.5	P.Rft/Kgs	= 30 Kgs
Round iron 3/4" dia.	10 x	1.5 x	--	=	15 Rft
		@	0.68	P.Rft/Kgs	= 10 Kgs
				Total =	40 Kgs

@ 35251.50 %Kgs 14101

Total: 715957

Say Rs 716000

Sub Engineer

Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman


Executive Engineer
Buildings Division
Taunsa

DETAIL ESTIMATE FOR CONSTRUCTION OF CHAINLINK FENCE WALL

S.No	Description	No	L	B	H	Contents	Amount
1	Excavation in foundation of building, bridges and						
		1	x	100	x	2	x
						2.5	= 500 Cft
						Total	= 500 Cft
						@	17072.35 %oCft 8536
2	Cement concrete brick or stone ballast 1½ " to 2" (40						
		1	x	100	x	2	x
						0.5	= 100 Cft
						Total	= 100 Cft
						@	30599.10 %Cft 30599
3	Pacca brick work in foundation and plinth in:- i)						
		1	x	100	x	1.5	x
						0.25	= 38 Sft
		1	x	100	x	1.125	x
						4	= 450 Sft
						Total	= 488 Sft
						@	34543.15 %Cft 168571
4	Reinforced cement concrete in slab of rafts / strip						
	Plinth Beam	1	x	100	x	1.125	x
						0.5	= 56 Cft
						Total	= 56 Cft
						@	610.25 Cft 34327
5	Fabrication of mild steel reinforcement for cement						
		1	x	56.25	x	6.75	x
						0.454	= 172 Kgs
						Total	= 172 Kgs
						@	27975.10 Kgs 48117
6	Cement plaster 1:4 upto 20' (6.00 m) height:- b) ½" (13						
		2	x	100	x	--	
						2.5	= 500 Sft
						Total	= 500 Sft
						@	4876.90 %Sft 24385
7	Providing and fixing hot dipped Galvanized Iron						
		1	x	100	x	8	
							= 800 Sft
						Total	= 800 Sft
						@	496.30 P-Sft 397040
8	Providing and fixing anti climb high security						
		1	x	100			
							= 100 Rft
						Total	= 100 Rft
						@	639.80 P-Rft 63980
						Total	775555

Rate Per Rft

775555 / 100 = 7755.55

Say 7755.55 P-Rft

SUB ENGINEER

**Sub Divisional Officer
Buildings Sub Division
Koh-e-Suleman**


**Executive Engineer
Buildings Division
Taunsa**

DETAILED ESTIMATE FOR CONSTRUCTION OF OBSERVER POST (watch towers)

S.NO.	DESCRIPTION OF ITEM.	NO	L	B	H	Contents	Amount
1	Excavation in foundation of buildings, bridges and other structures, I/c dagb-elling, dressing refilling around structure with excavated earth, watering and ramming lead upto one chain (30 m)	2 x	7.13 x	3 x	4 =	171 Cft	
		2 x	4.63 x	3 x	4 =	111 Cft	
					Total: =	282 Cft	
				@	17,072.35	%Cft	4814
2	Cement concrete brick or stone ballast 1-1/2" to 2" (40mm to 50mm) guage in foundation and plinth: - a Ratio 1:4:8	2 x	7.13 x	3 x	0.5 =	21 Cft	
		2 x	4.63 x	3 x	0.5 =	14 Cft	
					Total: =	35 Cft	
				@	35433.30	%Cft	12402
3	Providing and laying RCC in slab of raft/ strip foundation base slab on column and retaining walls etc and other structural members other than those metioned in 5(a) (I) not requiring from work (i-e horiz-ental shuttring) ratio 1:2:4	2 x	7.13 x	3 x	0.75 =	32 Cft	
	Strip	2 x	4.63 x	3 x	0.75 =	21 Cft	
	Beam	2 x	7.13 x	1.125 x	1 =	16 Cft	
	Beam	2 x	6 x	1.125 x	1 =	14 Cft	
					Total: =	83 Cft	
				@	610.25	P/Cft	50651
4	pacca brick work in foundation and plinth in: - cement sand mortor 1:6	2 x	7.13 x	1.125 x	4 =	64 Cft	
		2 x	6 x	1.125 x	4 =	54 Cft	
					Total: =	118 Cft	
				@	34543.15	% Cft	40761
5	Pacca brick work in ground floor with cement sand mortor 1:6.	4 x	1.13 x	1.125 x	8.5 =	43 Cft	
	Pillars upto 1st slab	4 x	1.13 x	1.125 x	9 =	46 Cft	
	Partion Walls above 1st Slab	4 x	6 x	0.75 x	4.5 =	81 Cft	
					Total: =	170 Cft	
				@	35563.1	%Cft	60457
6	Reinforced cement concrete in roof slab beams, columns lintles, girders and other structural members laid in situ or precast laid in position, or prestressed members cast in situ, complete in all respects. C) type C(nominal mix 1:2:4.	4 x	8.25 x	0.75 x	0.75 =	19 Cft	
	Beams	4 x	6 x	0.75 x	0.75 =	14 Cft	
	Column	4 x	1 x	1 x	20 =	80 Cft	

	Slab 1st	1 x	9.5 x	9.5 x	0.375 =	34 Cft	
	Slab 2nd	1 x	9.5 x	9.5 x	0.375 =	34 Cft	
					Total: =	181 Cft	
				@	762.55	P.Cft	138022
7	Fabrication of mild steel reinforcement for cement concrete, including cutting, bending, laying in position, making joints and fastenings, including cost of binding wire and labour charges for binding of steel reinforcement (also includes removal of rust from bars):- (b) Deformed bars (Grade-40)						
	Take @ 6.75 lbs/cft. of item No. 5 & 8						
		264 x	6.75 x	0.4536		808 Kgs	
			@	27975.1	%Kgs	226127	
8	1/2" thick cement plaster 1:5						
	Inside	2 x(	6 +	6)x	5.25 =	126 Sft	
	Outside	2 x(	7.25 +	7.25)x	5 =	145 Sft	
	Pillars	4 x	4.5 x	x	9 =	162 Sft	
	Pillars	4 x	4.5 x	x	9.5 =	171 Sft	
					Total: =	604 Sft	
				@	4680.55	%Sft	28271
	Cement plaster 3/8" (10 mm) thick under soffit of R.C.C. roof slabs only, upto 20' height.1:2						
9		2 x	7.25 x	7.25	- =	105 Sft	
					Total: =	105 Sft	
				@	6050.45	%Sft	6353
10	Filling, watering ramming earth under floor with surplus earth received from foudation.						
	Take 2/3 qty Excavation.i	282 x	2 \	3	=	188 Cft	
				@	8,139.65	%0Cft	1530
	with new earth received from out side lead upto 1 miles.	1 x	6 x	6 x	2	72 Cft	
					Total: =	72 Cft	
	Deduction				Net =	-116 Cft	
				@	25660.35	%0Cft	0
11	Supplying and filling sand under floor plugging in walls.						
		1 x	6 x	6 x	0.33	12 Cft	
					Total: =	12 Cft	
				@	4036.7	%Cft	484
12	Providing and laying dry rammed brick ballast 1-1/2" to 2" guage 25% sand mixed Same qty as item No.11	-	-	-	- =	12 Cft	
				@	14118.1	%Cft	1694
13	Providing and laying conglomerate flooring (two coat work) with top layer of 1/2"(13mm) thick wearing surface consisting of one part of cement and 2 parts of stone chips passing 3/16"(6 mm) sieve, over bottom layer of cement concrete 1:3:6, including surface finishing and dividing in panels:- (a) 1 1/2"(40 mm) thick						
		1 x	7.25 x	7.25		53 sft	
					Total: =	53 sft	
				@	10,923.30	%Cft	5789

