

BIDDING DOCUMENT

**For repair/maintenance (civil) work of CTD Buildings &
Residences
in FY 2024-25**

(Single Stage One Envelop Bidding Procedure)



Counter Terrorism Department, Punjab

SSP/Admn, CTD HQ, opposite Jallo Park, Lahore

Tel: 042-99250700-01, Fax: 042-99250703-04



COUNTER TERRORISM DEPARTMENT, PUNJAB E-TENDER NOTICE

Counter Terrorism Department, Punjab Intends to execute following repair/maintenance and civil works on the basis of single stage-one envelope procedure, under Rule 38 (1) of PPRA Rules 2014, from the contractors/firms enlisted/renewed with Pakistan Engineering Council (PEC) In the relevant category, for the current financial year, 2024-25: -

Sr.	Description of Work	Estimated Cost (in Pkr)	Bid Security @3%
1.	Maintenance / Repair of Investigation Building at Chung Lahore (Replacement of Windows and Roof Treatment)	495,432	14,863
2.	Maintenance / Repair of Investigation Building at Chung Lahore (Replacement of Doors)	495,182	14,855
3.	Renovation / Improvement Work of Official Residences / Quarters CTD at Chung, Lahore (Quarter C-6)	397,100	11,913
4.	Renovation / Improvement Work of Official Residences / Quarters CTD at Chung, Lahore (Quarter D-13)	297,000	8,910
5.	Renovation / Improvement Work of Official Residences / Quarters CTD at Chung, Lahore (Quarter D-02)	297,900	8,937
Total		1,982,614	

2. The work is to be carried out through e-Punjab Acquisition and Disposal System (e-PADS). All interested firms are required to be registered for participation. Tender notice/bidding documents containing detailed requirements, terms and conditions are available on e-Punjab Acquisition and Disposal System (e-PADS) at <http://punjab.eprocure.gov.pk> and Punjab Procurement Regulatory Authority (PPRA) at <http://www.ppra.punjab.gov.pk> as well as Punjab Police website at <http://www.punjabpolice.gov.pk> and may be downloaded free of cost.

3. The tender closing date shall be **26.04.2025 at 11:00 AM**. The rates quoted by the bidders on e-PADS will be downloaded on the same day at 11:30 AM and will be announced in the presence of bidders or their authorized representatives. Bids duly completed, signed, stamped and complete conformity with bidding documents must be uploaded on E-PADS Portal well before the submission deadline. Bid submission on E-PADS Portal shall entirely be the responsibility of the bidder. Counter Terrorism Department, Punjab shall not be held responsible for any issues

thereof. For any assistance regarding e-PADS Portal, system support email and phone numbers are provided on PPRA's website.

4. Bids that are incomplete, not signed & stamped, late or submitted by the other than a specified mode will not be considered. Active Income Tax/Sales Tax, Taxpayer (FBR) registration and other documents as mentioned in the bidding documents must accompany the bids. All bidders will be bound to submit original bid security @ 3% of estimated cost with firm letter head to the Tender Opening Committee before tender opening date & time, otherwise bidder(s) will be declared as disqualified.

5. In case of submission of any fake information/document such as bid security/CDR, the bidder **will be** disqualified from the tendering procedure and will be black-listed under PPRA Rules, 2014. The successful bidder shall deposit @ 5% as Performance Guarantee prior enter into confirm agreement. In case the quoted rates are below than 5% of the estimated cost, the lowest bidder will have to deposit additional 5% Performance Guarantee.

6. The authority reserves the right to reject all bids or proposals in line with Rule 35 of PPRA Rules, 2014. In case of any holiday announced by Government or otherwise, next working day will be considered for receiving/opening of tenders.

Note: All assessments and procuring procedure i.e. receiving, opening and awarding etc. shall be governed by the Punjab Procurement Rules-2014. In case of any conflict between Bidding Documents and PPRA Rules 2014, the rules shall prevail.

SSP/Admin

*for Addl: Inspector General of Police,
CTD Punjab, Lahore.*

CTD HQ, opposite Jallo Park, Lahore

Tel: 042-99250700-01 Fax: 042-99250703-04

TABLE OF CONTENT

A. INTRODUCTION
1. Scope of Bid
2. Eligible Bidder (Eligibility & Experience)
3. One Bid per Bidder
4. Cost of Bidding
5. Site Visit
B. BIDDING DOCUMENTS
6. Contents of Bidding Documents
7. Clarification of Bidding Documents
8. Amendment of Bidding Documents
C. PREPARATION OF BIDS
9. Language of Bid
10. Document Comprising the Bid
11. Bid Prices
12. Bid Validity
13. Bid Security
D. SUBMISSION OF BIDS FOR SINGLE STAGE SINGLE ENVELOP BIDDING PROCEDURE
14. Submission of Bids
15. Deadline for Submission of Bids
16. Withdrawal of Bids
E. BID OPENING AND EVALUATION FOR SINGLE STAGE SINGLE ENVELOP BIDDING PROCEDURE
17. Opening of Bids
18. Procurement / Evaluation Committee
19. Preliminary Examination / Evaluation of Bids
F. AWARD OF CONTRACT
20. Award Criteria
21. Procuring Agency Right to Accept or Reject All Bids or Increase / Decrease Scope of Work
22. Commencement of Contract
23. Performance Security
24. Signing of Contract
25. Notification of Award
26. Black Listing
27. Grievance Redressal Committee
28. Bid Data Sheet
ANNEX-A: LETTER OF APPLICATION
ANNEX-B: APPLICATION FORM GENERAL INFORMATION
ANNEX-C: EXPERIENCE DETAILS OF COMPLETED CONTRACTS OF SIMILAR NATURE COMPLEXITY
ANNEX-D: APPLICATION FORM FINANCIAL CAPABILITY
ANNEX-E: UNDERTAKING FOR CORRECTION OF INFORMATION & NON-BLACKLISTING
ANNEX-F: LITIGATION HISTORY
ANNEX-G: FORM OF CONTRACT
ANNEX-H: BILL OF QUANTITIES

Mandatory requirement

Copies of following documents to be attached for validation of bids:

Sr.	Detail	Yes / No
1	3% Bid Security of Estimated Price. The bid security must be submitted to Tender Opening Committee before tender opening date & time, otherwise bidder will be declared as disqualified.	
2	Signed Certificate of registration with Pakistan Engineering Council In relevant category renewal certificate of firm up till 30.06.2025.	
3	List of completed Work Orders.	
4	Company profile engineering and managerial capability. List of staff (masson, Labour).	
5	An affidavit on stamp paper of Rs.100/- or above submitting following clauses: - That neither the firm/individual has been blacklisted on any grounds whatsoever or is being proceeded against or is involved in litigation. This certificate shall remain operative till the finalization of the M&R Work. - The photocopies of all the attached documents are genuine and correct to the best of my knowledge. Any documents found fake during any stage of execution of M&R work will lead to cancellation of my tender document along with proceeding as per PPRA rules.	
6	National Tax number Certificate (NTN). Firm should be active Income Tax/Sales Tax, Taxpayer (FBR) registration, otherwise bidder will be declared as disqualified.	
7	Registration with Punjab Revenue Authority (PNTN Certificate).	

A. INTRODUCTION

1. Scope of Bid

- 1.1. Counter Terrorism Department (CTD) Lahore intends to execute Repair/Maintenance and Civil works as mentioned in Tender Notice during the Financial Year 2024-2025 through Open Competitive Bidding under Rule 23 of Punjab Procurement Rules, 2014.
- 1.2. All the procurements should be made through e-procurement system of PPRA, Punjab, e-Pak Acquisition and Disposal System (e-PADS).
- 1.3. All registered contractor/firm at e-PADS are invited to submit their bids in prescribed manner.
- 1.4. The successful bidder will be expected to complete the Works within the time specified in Appendix-A to Bld.

2. Eligible Bidder (Eligibility & Experience)

This Invitation for Bids is open to all bidders meeting the following requirements:

- 2.1. All registered contractor/firm at e-PADS
- 2.2. Registered with Pakistan Engineering Council in relevant category. The registration of the contractor/firm must be active in CFY 2024-25.
- 2.3. Registered National Tax Number Certificate (NTN). Firm should be active tax payer.

3. One Bid per Bidder

Each Bidder is allowed to submit only one bid for execution of a work, either individually or as a partner/firm etc. In case a Bidder submits more than one bid his/its all bids shall be rejected.

4. Cost of Bidding

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

5. Site Visit

The bidders are advised to visit and examine the Sites of Works and its surroundings and obtain for themselves on their own responsibility all information that may be

necessary for preparing the bid and entering into a contract for construction of the works. All cost in this respect shall be at the bidder's own expense.

B. BIDDING DOCUMENTS

6. Contents of Bidding Documents

- 6.1. The Bidding Documents, in addition to invitation for bids, are those stated below and should be read in conjunction with any Addenda Issued in accordance with Sub-Rule 25 (4) of PPR-2014.
- a) Instructions to Bidders.
 - b) Bid data sheet.
 - c) General Conditions of Contract
 - d) Special Conditions of Contract
 - e) Specifications-Special Provisions.
 - f) Specifications-Technical Provisions.
 - g) Form of Bid & Appendices to Bid, Including a Certificate that the bidder is not currently blacklisted by the Procuring Agency.
 - h) Bill of Quantities
 - i) Form of Bid Security
 - j) Form of Contract Agreement
 - k) Forms of Performance Security
- 6.2. The bidders are expected to examine carefully the contents of all the above documents. Failure to comply with the requirements of bld submission will be at the Bidder's own risk. Pursuant to Clause 19, bids which are not substantially responsive to the requirements of the Bidding Documents will be rejected.

7. Clarification of Bidding Documents

- 7.1. Any prospective bidder requiring any clarification(s) in respect of the Bidding Documents may notify the Procuring Agency in writing at the Procuring Agency's address or on EPADS indicated in the Invitation for Bids and this bidding document. The Procuring Agency will respond to any request for clarification which he receives prior to the deadline for submission of blds. The exact number of days will be mentioned in the Bid Data Sheet keeping In view the time given for submission of bids.
- 7.2. Copies of the Procuring Agency 's response will also be uploaded on e-PADS, including a description of the enquiry but without identifying its source.

8. Amendment of Bidding Documents

- 8.1. At any time at least three days prior to the deadline for submission of bids, the Procuring Agency may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing addendum. Such change shall be made in a manner similar to that of the original advertisement.
- 8.2. Any addendum thus issued shall be part of the Bidding Documents pursuant to clause 6.1 hereof and shall be communicated through e-PADS, **<https://punjab.eprocure.gov.pk>**, at least three (03) days prior to the closing date of submission of the bid.
- 8.3. To afford prospective bidders reasonable time in which to take an addendum into account in preparing their bids, the Procuring Agency may extend the deadline for submission of bids in accordance with Clause 15.

C. PREPARATION OF BIDS

9. Language of Bid

- 9.1. The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring Agency shall be written in English language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in same language.

10. Documents Comprising the Bid

The Bid shall comprise application along with the following documents:

- a) Bid Security
- b) Signed Certificate of registration certificate with Pakistan Engineering Council in relevant category valid up to 30.06.2025
- c) Previous Completed Work orders
- d) National Tax number Certificate (NTN)
- e) PNTN Certificate
- f) Affidavit regarding non Blacklisting of contractor/firm
- g) Financial Bid/Proposal shall consist of the Bill of Quantities (BOQ) and any other price related information/undertaking including all taxes.

11. Bid Prices

- 11.1. Unless stated otherwise in the Bidding Documents, the Contract shall be for

the whole of the Works, based on the unit rates or prices submitted by the bidder. Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.

- 11.2. The bidders shall fill in rates and prices for all items of the Works described in the Bill of Quantities (Annex-H). Items against which no rate or price is entered by a bidder will not be paid for by the Procuring Agency when executed and shall be deemed covered by rates and prices for other items in the Bill of Quantities.
- 11.3. All duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date of opening of the bids shall be included in the rates and prices and the total Bid Price submitted by a bidder.

12. Bid Validity

- 12.1. Bids shall remain valid for the period stipulated in the Bid data sheet after the Date of Bid Opening specified in Clause 15.
- 12.2. In exceptional circumstances, prior to expiry of the original bid validity period, the Procuring Agency may request that the bidders extend the period of validity for a specified additional period which shall in no case be more than the original bid validity period or 180 days whichever is more. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiting his Bid Security. A bidder agreeing to the request will not be required or permitted to modify his bid, but will be required to extend the validity of his Bid Security for the period of the extension, and in compliance with Clause 14 in all respects. Rule 28 of PPR-14 shall be applicable for Bid Validity period.

13. Bid Security

- 13.1. Each bidder shall furnish, as part of his bid, a Bid Security in the amount stipulated in the Bid data sheet in Pak Rupees or an equivalent amount in a freely convertible currency.
- 13.2. Any bid not accompanied by an acceptable Bid Security shall be rejected by the Procuring Agency as non-responsive.
- 13.3. The bid securities of unsuccessful bidders will be returned as promptly as possible, after expiry of grievance period or disposal of complaint if any, complying with the relevant provisions of PPR-14.
- 13.4. The Bid Security of the successful bidder will be returned when the bidder has furnished the required Performance Security and signed the Contract Agreement.
- 13.5. The Bid Security may be forfeited:
 - a) If the bidder withdraws his bid except as provided in Clause 18.1
 - b) In the case of successful bidder, if he fails within the specified time limit to:
 - i. Furnish the required Performance Security
 - ii. Sign the Contract Agreement

D. SUBMISSION OF BIDS FOR SINGLE STAGE SINGLE ENVELOPE BIDDING PROCEDURE

14. Submission of Bids

Each bidder shall submit the duly signed and stamped e-bid:

- a) Through online web portal of PPRA, Punjab, e-PADS, Punjab.
- b) The bidder shall be allowed to alter/ modify his e-bid or proposal before the closing date of submission.
- c) The bidder shall complete and authenticate his e-bid or proposal and submit it within time.
- d) Sealed hard copy of application along with original Bid Security and requisite document, clearly mentioning the name and address of the bidder on the envelope must be delivered by hand or through registered mail as per deadline of application at the address given in bid data sheet.

15. Deadline for Submission of Bids

- 15.1. The bidder shall submit his duly signed and stamped e-bid or proposal and hard copy of the same on the given address within specified time and date in the tender.
- 15.2. The Procuring Agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents or on any other ground on intimation to all Bidders.

16. Withdrawal of Bids

- 16.1. The Bidder may withdraw its bid after the bid's submission, through provided the written notice of the withdrawal received in the office of Procuring Agency prior to two (2) days of the deadline prescribed in Clause 15 for submission of bids.
- 16.2. The Bidder's withdrawal notice shall be prepared, sealed, marked, and dispatched. (That request/mail shall reach at CTD HQ, Lahore within office hours before the day stated above).

E-BID OPENING AND EVALUATION FOR SINGLE STAGE SINGLE ENVELOPE BIDDING PROCEDURE

17. Opening of Bids

- 17.1. The Procuring Agency shall open the e-Bids in the presence of Bidders' representatives who choose to attend, at specified date, time and venue after assessing the requisite submitted bids.
- 17.2. The Bidders' representatives with authorization letter and original Identity Card shall sign an attendance sheet evidencing their presence.
- 17.3. The Procuring Agency is at its discretion may announce the withdrawal of any bid as requested by the Bidder as provided in preceding / relevant part, whether in its present or absent; or may call any detail(s) at the time of bid opening as deems appropriate.
- 17.4. No bid shall be rejected at bid opening (after opening the bids), except for late bids, which shall be returned unopened to the Bidder or bids with out bid security as provided & required. Once the bids are opened it shall be evaluated accordingly.

18. Procurement/Evaluation Committee

- 18.1. A Procurement / Evaluation Committee is constituted at CTD for completion of procurement process under PPR-2014, and evaluation of repair/ maintenance (Civil) works of buildings of CTD Buildings and residences buildings on CTD Pool to be executed by the contractors.
- 18.2. The committee shall submit the recommendations for payment to the contractors subject to completion of all codal formalities under PPRA-2014.

19. Preliminary Examination/Evaluation of Bids

- 19.1. The Procuring Agency (Procurement / Evaluation Committee) will Check/examine the required documents submitted by the bidders as per Clause 10.
- 19.2. At the end of the evaluation of the Procuring Agency (Evaluation Committee) will open the Financial Bids of the successful bidders (who have submitted complete mandatory documents) through e-PADS in the presence of bidders.
- 19.3. Financial evaluation of bid by Evaluation Committee shall be free from all computational errors.
- 19.4. The complete bid evaluation report shall be uploaded on e-PADS in accordance with the Rule 37 of PPR-14.

F. AWARD OF CONTRACT

20. Award Criteria

- 20.1. The Procuring Agency shall upload the letter of acceptance or purchase order on e-PADS and the hard copy of the same shall be shared with the successful Bidder whose bid has been determined to be substantially responsive in accordance with the evaluation criteria and has been determined to be the lowest evaluated bid as defined in PPRA Rules 2014.
- 20.2. In case if more than one Bidder quotes the same cost / equal (lowest bid) the Procuring Agency may ask only to those lowest Bidder at once to submit their financial bids again.
- 20.3. The procuring agency and the successful bidder shall sign the contract as per Annex-G. A signed copy of the contract shall also be uploaded on e-PADS.

21. Procuring Agency Right to Accept or Reject All Bids or Increase/Decrease Scope of Work

- 21.1. The Procuring Agency reserves the right to reject all bids at any time prior to contract award. In such rejection, Procuring Agency shall incur no liability, solely or by virtue of its Invoking the clause of rejection towards the Bidder or any obligation to inform the Bidder the grounds for the rejection of bids.
- 21.2. The Procuring Agency reserves the right Increase/decrease scopes of works per requirement and availability of funds at any stage of bidding.

22. Commencement of the Contract

The Contract shall be commenced after its signing subject to confirmation the performance security (If required).

23. Performance Security

Within Five (05) days or as per requirement of the Procuring Agency, on receipt of notification of award from the Procuring Agency, the successful Bidder shall furnish the performance security (If required) 1.e., 5 % of the total contract value.

24. Signing of Contract

- 24.1. After notifications to the successful Bidder that its bid has been accepted, the successful Bidder will send the same notification to the Procuring Agency after signing and stamping within a week or before. Subsequently, the stamp paper for the Contract shall be provided by the lowest evaluated bidder within five (05) days (or extendable date or as per requirement by the Procuring Agency).
- 24.2. Prior to signing of the contract the successful Bidder may discuss any issue regarding the contents of the contract with the Procuring Agency.
- 24.3. If the successful Bidder fails to submit the contract in the prescribed time period as mentioned above, the next lowest evaluated Bidder (whose bid is responsive and acceptable) may be issued a letter of acceptance. In such case, the bid security of the former Bidder shall be forfeited in addition to any other legal action.
- 24.4. The signed contract between procuring agency and successful bidder shall be uploaded on e-PADS

25. Notification of Award

The Procuring Agency shall upload the complete bid evaluation report on e-PADS at least 10 days prior to the award of contract Rule 37 of PPR-14, shows that bid of successful bidder has been accepted subject to verification of the performance guarantee (if required). However, such acceptance shall not be termed as a contract or the Bidder(s) cannot make any claim or treat such notice as a vested right of the contract on this ground.

26. Black Listing

- 26.1. On completion of work, if the same is not found according to the standard specifications/up to the satisfaction of Counter Terrorism Department, or in case of failure to complete the work according to the contract, the performance Guarantee can be forfeited which may also result in blacklisting of the firm.
- 26.2. The blacklisting proceedings shall be conducted in accordance with section

27. Grievance Redressal Committee

- 27.1. A committee has been constituted comprising of odd number of persons, with proper powers and authorizations, to address the complaints of the bidders that may occur prior to the entry into force of the procurement contract.
- 27.2. The bidder shall file a grievance before a Grievance Redressal Committee through e-PADS and a hard copy of the same to the Grievance Redressal Committee in accordance with the Rule 67 of PPR-2014.
- 27.3. The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.
- 27.4. The Procuring agency shall inform the decision on the grievance to the bidder on the e-PADS or in the form of letter, as the case may be.

28. Bid Data Sheet

1.	Name & Address of Procuring Agency	Counter Terrorism Department Punjab SSP/Admin, Opposite Jallo Park, Lahore. Tel: 042-99250700-01 Email: procurement@ctd.gop.pk
2.	Summary of the Works	As per advertisement
3.	Amount and Type of Financing	Through the regular budget
4.	Bid Language	English
5.	Documents Comprising Bid	The Bid shall comprise application along with the following documents: a) Bid Security b) Signed Certificate of registration certificate with Pakistan Engineering Council in relevant category valid up to 30.06.2025 c) Completed Work order d) National Tax number Certificate (NTN) e) PNTN Certificate f) Affidavit regarding non Blacklisting of contractor/firm g) Financial Bid/Proposal shall consist of the Bill of Quantities (BOQ) and any other price related Information/undertaking including all taxes.
6.	Bid Validity	Bid will be valid till 30.06.2025
7.	Amount of Bid Security	3% of the over all Contract
8.	Dead Line for Bid Submission	As per advertisement
9.	Performance Security	5% of the over all Contract

Annexure-A

Letter of Application

[Letterhead paper of the Applicant including full postal address, telephone no., fax no., telex no., cable and e-mail address]

Date:.....

To: SSP/Admin,
 CTD HQ, opposite Jallo, Park,
 Lahore.

Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the information and requirements provided, the undersigned hereby apply as a bidder for the contract [*name of the Contract*]. Attached to this letter are copies of all the required documents.

2. Your Procurement Committee and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.

3. Your Procurement Committee and its authorized representatives may contact the following persons for further information, if needed.

General and Managerial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Personnel Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Technical Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

Financial Inquiries	
Contact 1	Telephone 1
Contact 2	Telephone 2

4. This application is made with the full understanding that:
- a. bids by applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - b. your Procurement Committee reserves the right to reject or accept any application as per evaluation criteria, cancel the prequalification process, and reject applications; and
 - c. your Procurement Committee shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 4 (b) here above.
 - d. your Procurement Committee shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 4 (b) here above.

5. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed: _____

Name: _____

For and on behalf of (name of Applicant)

Annexure-B

Application Form General Information

All individual applicants applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided. 1.

	Name of Firm / Company	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: _____ Title: _____
4.	Fax	Telex
5.	Place of incorporation /Registration	Year of incorporation/registration

NATIONALITY OF OWNER(S)		
	NAME	NATIONALITY
1.		
2.		

Annexure-C

Application Form

Experience Details of Completed Contracts of Similar Nature Complexity

Use a separate sheet for each contract:

1. Name of Contract
Country
2. Name of Department / Agency
3. Department / Agency Address
.....
.....
4. Nature of Contract and special features relevant to the contract for which the Applicant wishes to prequalify
.....
.....
5. Contract Role (Tick One)
a. Sole Contractor
b. Sub- Contractor
6. Value of the total contract (in specified currencies) at completion, or at date of award for current contract
Currency.....
Currency.....
Currency.....
7. Equivalent in PKR.
8. Date of Award:
9. Date of Completion:
10. Contract Duration (Years and Months)
Years Months
11. List of Items supplied under the Contract:
.....
.....
.....

Annexure-D

Application Form Financial Capability

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants

Note:

Must attach **Sales tax, PNTN, Income tax returns** and balance sheet credit facility letter for the year acquired in **Mandatory Requirement** of this document.

Annexure-E
Undertaking for Correctness of Information and
Non-Blacklisting

(To be provided on the Rs. 100 Stamp Paper)

I, the undersigned, do hereby certify that all the statements made in this application / bid and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by Monitoring Committee at any time, if deems it necessary.

That the undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Procurement Committee deemed necessary to verify this statement regarding my (our) competence and general reputation.

That the undersigned understands and agrees that further qualifying information may be requested and I agree to furnish any such information at the request of the Monitoring Committee.

That the undersigned / Applicant is not insolvent and not blacklisted by any of Provincial or Federal Government Department, Central Procurement Committee, Organization, NGO, INGO, IGO, or any other autonomous or corporate body anywhere in Pakistan.

The undersigned certify that my firm / company is not involved in *litigation or arbitration and has not been declared ineligible / debarred by any of the Federal / Provincial Government or any other entity due to any reason whatsoever and is eligible to carry out the business in Pakistan for which this Bid / Application for Prequalification is being made.

Signed by an authorized representative

Name of the Bidder:

Date: _____

In case of involvement of applicant / bidder in any litigation or arbitration, current status or the proof of dispute resolution along with the history of litigation / arbitration for **last ten years on Litigation History Form (**See Annexures**) shall be provided with the bid.*

Annexure-F

Litigation History

Applicants should provide information on any history of litigation or arbitration resulting from contracts executed in the last ten years or currently under execution.

[illegible]

Annexure-G

FORM OF CONTRACT

CONTRACT AGREEMENT REPAIR/MAINTENANCE AND CIVIL WORKS OF CTD Buildings & Residences DURING CFY 2024-25

In continuation to work order No. _____/CTD/L&P-I dated _____, these articles of the agreement framed and entered on the _____, 2025, between the Counter Terrorism Department and Executing Agency i.e. _____ other party at cost of Rs. _____ million.

2. Witness, that in consideration of the stipulation herein after contained and by the said Counter Terrorism Department Punjab, and the said representative, hereby undertakes on the execution of the subject repair/maintenance and civil works according to the approved specifications/scope of work (Annexure "A").

3. That all the repair/maintenance and civil works shall be carried out (as approved by the CTD Punjab) and finished/installed in a workmanship like manner to the satisfaction of the CTD.

4. That of the said repair/maintenance and civil work shall be carried out immediately.

5. That the said work shall be carried out and finished in all respect according to approved specification/scope of work to the entire satisfaction of the Counter Terrorism Department, Evaluation/Inspection Committee and they shall be at liberty to reject the same if they did not approve, and such rejection shall be final and conclusive.

6. If the work is not found according to the approved specification/scope of work, during inspection or otherwise the decision of the Evaluation/Inspection Committee shall be final and penalty imposed by the said Committee, in any form or rejection of whole or partial shall be final.

7. That the accepted work shall be paid through the Accountant General, Punjab.

8. In case of default of any clause of whole agreement the decision of the Monitoring Committee which may include forfeiture of security or black listing of the firm or any legal action shall be final. PPR-14 will be applicable during process of Tender.

9. And it is hereby lastly agreed that, if and so often as the said representative shall make default in the due performance of any one or more of the stipulation herein before contained and by him to be performed and observed, then and in any such case Evaluation/Inspection Committee shall be at liberty to assess any amounts, shall represent the damages arising from any such default on the part of the said representative and the assessment of the said Evaluation/Inspection Committee shall be final and conclusive to the amount of such damages. Such amount shall there upon become payable by the said representative to the Counter Terrorism Department , Punjab and the said officer shall be liberty to deduct and retain any amount so assessed from any some money that may be or may become due and payable at after the time of such failure to the representative by the Counter Terrorism Department Punjab, whether by virtue of this agreement or otherwise.

For and on behalf of Contractor through

For and on behalf of Client through

In witness, the above agreement was signed

Mr. _____ (contractor)

Mr. _____ (Department)

Repair of Buildings

Sr.#	Item	Specification	Qty	Rate	Total
1	Investigation Office at Chung, (Replacement of Windows and Roof Treatment) (Sft)	Providing and fitting all types of glazed aluminium windows of anodised bronze colour partly fixed and partly sliding using delux sections of M/s Al-Cop or Pakistan 'Cables having frame size of 100 x 20 mm (4"x 31/2"), and 'leaf frame sections of 50 x 20 mm (2'x 31/2"), all of 1.6mm 'thickness including 5 mm thick imported tinted glass with rubber gasket using approved standard latches, hardware etc., as approved by the Engineer in-charge. 4x7x7	196	1,300.05	254,810
2		Providing and laying rook insulation, comprising of single layer of tiles 9"x4"x12"(225x113x40 mm) grouted with cement sand mortar 1:3 laid over 2"(50 mm) thick earth (including mud plaster) over thermopore sheet, over polythene sheet 300 gauge 1x40x24.17	967	178.1660	172,287
Total					427,096
16% PST					68,335
Grand Total					495,432

Repair of Buildings

Sr.#	Item	Specification	Qty	Rate	Total
1		Providing and fixing 1 1/2" (40mm) thick solid flush door shutter sterling or equivalent with commercial ply (5 mm thick) on both sides double pressed and deodar wood lipping 1 1/2x3/8"(40mm x 10mm) around shutter including chromium kick plate 22 SWG on both sides & finger plate complete in all respect			
		Investigation Wing 6x3.67x9.25	204	1,095.80	223,543
2	Investigation Office at Chung, (Replacement of Doors (Sft)	Providing and fixing all types of partly fixed and partly openable glazed anodised bronze colour aluminium doors, using delux section of M/s Al-Cop or Pakistan 'Cables, having chowkat frame of size 40 x 100 mm (1 1/2" x '4") and leaf frame of 60 x 40 mm (2 1/2"x1 1/2") wide sections including the cost of 1/2"(5 mm) thick imported tinted support the glass and leaf edging, using approved 'standard fittings, locks, 3" (75 mm) wide long handles etc., and hardware any required as approved by engineer in-charge.			
			131	1,552.20	203,338
Total					426,881
16% PST					68,301
Grand Total					495,182

NAME OF WORK:**TENTATIVE ROUGHT COST ESTIMATE FOR RENOVATION
/IMPROVEMENT WORK OF OFFICIAL RESIDENCES/QUARTERS CTD
AT CHUNG, LAHORE.(QUARTER C-6)**

S.No.	Description	Qty	Rate	Unit	Amount
1	Dismantling cement concrete 1:2:4 plain.				
	room 2x9x10x0.33	59 - Sft			
	bath & shower 2x3x5x0.16	5 - Sft			
	Kitchen 1x12x10	120 - Sft			
	Total	184 Cft	16552.80	%Cft	30,490
2	Removing door with chowkat.				
		1 - Nos	648.45	Each	648
3	Dry rammed brick or stone ballast, 1½" to 2"(40 mm to 50 mm) gauge.				
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5x0.33	10 - Sft			
	Total	50 - Cft	12639.00	%Cft	6,256
4	Cement concrete plain including placing,compacting, finishing and curing complete (including screening andwashing of stone aggregate): Ratio 1:2:4				
	room 2x9x10x0.16	29 - Sft			
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5x0.16	5 - Sft			
	Total	73 - Cft	50589.00	%Cft	37,031
5	Providing and laying superb quality Ceramic tile floors of Master brand of specified size,Glossy/Matt/Texture of approved Color and Shade as per approved design with adhesive bond,over3/4"thick(1;2)cement sand plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respects and as approved and directed by the Engineer Incharge. 12"x18"/12"x24"/10"x24"/8"x24"/12"x36".				
i	For Floor				
	room 2x9x10	180 - Sft			
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5	30 - Sft			
	Total	250 - Sft	319.60	PSft	79,772
ii	For Dado				
	room 2x2(9+10)0.5	38 - Sft			
	Kitchen 1x2(12+10)4	176 - Sft			
	bath 1x2(3+5)4	64 - Sft			
	shower 1x2(3+5)4	64 - Sft			
	Total	342 - Sft	391.70	PSft	133,961

6	Reinforced cement concrete in roof slab, beams,extra columns lintels, girders and other structural members laid in situ or precast laid in position, or prestressed members cast in situ, complete in all respects (Type C (nominal mix 1: 2: 4))					
	Kitchen	1x12x10x0.5	60	-	Cft	723.35 PCft 43,401
7	P/F 1-1/2" thick solid flush door comprising of 2.5 mm thick Commercial ply compressed over 2.5 mm thick commercial ply over 1" thick packing wood in style and rail sun derproper pressure i/c the cost of nails ,tower bolt,handles ,glue,sawing charges,Painting charges,sand papering and 3/8" thick matching wooden lipping as approved and directed by the Engineer Incharge.					
		1x2.25x7	16			
		Total	16	-	Sft	640.65 PSft 10,090
8	Painting doors and windows, any type: two coaton new surface.					
		1x2.25x7	16			
		Total	16	-	Sft	2693.95 %Sft 424
9	Distempering one coat on old surface					
	room	2x9x10	180	-	Sft	
	Kitchen	1x12x10	120	-	Sft	
	bath & shower	2x3x5	30	-	Sft	
		Total	330	-	Sft	680.40 %Sft 2,245
						Tota
						I 344,321
	D/d the cost of old material					(-) 2,000
						342,321
	Add 16% PST					54,771
						397,092
						Say 397,100

NAME OF WORK:**TENTATIVE ROUGHT COST ESTIMATE FOR RENOVATION
/IMPROVEMENT WORK OF OFFICIAL RESIDENCES/QUARTERS CTD
AT CHUNG, LAHORE.(QUARTER D-13)**

S.No.	Description	Qty	Rate	Unit	Amount
1	Removing door with chowkat.	1 Nos	648.45	Each	648
2	Dry rammed brick or stone ballast, 1½" to 2"(40 mm to 50 mm) gauge.				
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5x0.33	10 - Sft			
	Total	50 - Cft	12639.00	%Cft	6,256
3	Cement concrete plain including placing,compacting, finishing and curing complete (including screening andwashing of stone aggregate): Ratio 1:2:4				
	room 2x9x10x0.16	29 - Sft			
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5x0.16	5 - Sft			
	Total	73 - Cft	50589.00	%Cft	37,031
4	Providing and laying superb quality Ceramic tile floors of Master brand of specified size,Glossy/Matt/Texture of approved Color and Shade as per approved design with adhesive bond,over¾"thick(1;2)cement sand plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respects and as approved and directed by the Engineer Incharge. 12"x18"/12"x24"/10"x24"/8"x24"/12"x36".				
i	For Floor				
	room 2x9x10	180 - Sft			
	Kitchen 1x12x10x0.33	40 - Sft			
	bath & shower 2x3x5	30 - Sft			
	Total	250 - Sft	319.60	PSft	79,772
5	Reinforced cement concrete in roof slab, beams,extra columns lintels, girders and other structural members laid in situ or precast laid in position, or prestressed members cast in situ, complete in all respects (Type C (nominal mix 1: 2: 4))				
	Kitchen 1x12x10x0.5	60 - Cft	723.35	PCft	43,401
6	Fabrication of mild steel reinforcement for cement concrete, including cutting, bending, laying in position, making joints and steel chairs, etc. complete in all respect.and fastenings, including cost of binding wire and labourcharges for binding of steel reinforcement.Deformed bars				

(i) (Grade-40)

	60x7x0.454	191 - Kg	17696.05	%Kg	33,743
7	Painting doors and windows, any type: two coat on new surface.				
	1x2.25x7	16			
	Total	16 - Sft	2693.95	%Sft	424
8	Distempering one coat on old surface				
	room 2x9x10	180 - Sft			
	Kitchen 1x12x10	120 - Sft			
	bath & shower 2x3x5	30 - Sft			
	Total	330 - Sft	680.40	%Sft	2,245
9	Preparing surface and painting with emulsion paint:- Two coat on old surface after scraping.				
	2x2(9+10)10.5	798			
	1x2(12+10)10.5	462			
	1x2(3.5+5)3	51			
	Total	1311 - Sft	4158.10	%Sft	54,513
				Total	
				I	258,034
	D/d the cost of old material			(-)	<u>2,000</u>
					256,034
	Add 16% PST				<u>40,965</u>
					297,000
				Say	297,000

NAME OF WORK:

**TENTATIVE ROUGHT COST ESTIMATE FOR RENOVATION
/IMPROVEMENT WORK OF OFFICIAL RESIDENCES/QUARTERS CTD
AT CHUNG, LAHORE.(QUARTER D-2)**

S.No.	Description	Qty	Rate	Unit	Amount
1	Dismantling cement concrete 1:2:4 plain. room 2x9x10x0.16 bath & shower 2x3x5x0.16 Kitchen 1x12x10	29 - Sft 5 - Sft 120 - Sft			
	Total	154 Cft	16552.80	%Cft	25,425
2	Removing door with chowkat.	1 - Nos	648.45	Each	648
3	Dry rammed brick or stone ballast, 1½" to 2"(40 mm to 50 mm) gauge. Kitchen 1x12x10x0.33 bath & shower 2x3x5x0.33	40 - Sft 10 - Sft			
	Total	50 - Cft	12639.00	%Cft	6,256
4	Providing and laying superb quality Ceramic tile floors of Master brand of specified size,Glossy/Matt/Texture of approved Color and Shade as per approved design with adhesive bond,over¾"thick(1;2)cement sand plaster i/c the cost of sealer for finishing the joints i/c cutting grinding complete in all respects and as approved and directed by the Engineer Incharge. 12"x18"/12"x24"/10"x24"/8"x24"/12"x36".				
i	For Floor room 2x9x10 Kitchen 1x12x10x0.33 bath & shower 2x3x5	180 - Sft 40 - Sft 30 - Sft			
	Total	250 - Sft	319.60	PSft	79,772
ii	For Dado room 2x2(9+10)0.5 Kitchen 1x2(12+10)4 bath 1x2(3+5)4 shower 1x2(3+5)4	38 - Sft 176 - Sft 64 - Sft 64 - Sft			
	Total	342 - Sft	391.70	PSft	133,961
5	P/F 1-1/2" thick solid flush door comprising of 2.5 mm thick Commercial ply compressed over 2.5 mm thick commercial ply over 1" thick packing wood in style and rail sun derproper pressure i/c the cost of nails ,tower bolt,handles ,glue,sawing charges,Painting charges,sand papering and 3/8" thick matching wooden lipping as approved and directed by the Engineer Incharge.				

		Total	16	- Sft	640.65	PSft	10,090
6	Painting doors and windows, any type: two coat on new surface.						
	1x2.25x7		16				
		Total	16	- Sft	2693.95	%Sft	424
7	Distemping one coat on old surface						
	room 2x9x10		180	- Sft			
	Kitchen 1x12x10		120	- Sft			
	bath & shower 2x3x5		30	- Sft			
		Total	330	- Sft	680.40	%Sft	2,245
						Total	
						I	258,823
	D/d the cost of old material					(-)	<u>2,000</u>
							256,823
	Add 16% PST						<u>41,092</u>
							297,915
						Say	297,900

