



**OFFICE OF THE
INSPECTOR GENERAL OF POLICE,
PUNJAB.**

To All Heads of Police Offices,
in Punjab.

No. 1449-99/W-VII

Dated: 14/2 /2025

Subject: **MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN PUNJAB POLICE
AND PAKISTAN CHILDREN HEART FOUNDATION (PCHF)**

Memorandum:

Enclosed please find herewith a copy of Memorandum of Understanding (MoU) duly signed between Punjab Police and Pakistan Children Heart Foundation (PCHF) located at 1km, Defence Road Near University of Lahore, to facilitate the Punjab Police personnel and their families, as mentioned under:

- I. PCHF will provide financial and logistical support for the treatment of CHD patients belonging to Punjab Police and their families.
- II. PCHF will coordinate for CHD surgeries and procedures with following hospitals to arrange treatment and ensure quality care that will be conducted at these hospitals:
 - University of Lahore Teaching Hospital, Lahore.
 - Ittefaq Hospital, Lahore.
 - Bahria Hospital, Lahore.
 - Maroof Hospital, Islamabad.
 - Armed Forces Institute of Cardiology (AFIC), Rawalpindi.
 - Mukhtar A. Sheikh Hospital, Multan.

2. It is requested that the said MoU may be circulated amongst all your respective subordinate staff, displayed at notice boards, prominent places, social media platforms for availing services provided by the said organization.

(DR. AMMARA SHERAZI) PSP

AIG/Welfare,

for Inspector General of Police,
Punjab, Lahore.

CC:

1. All staff Officers posted in CPO, Punjab.
2. PSO to IGP, Punjab, Lahore.
3. Raja Tallat, Director Computer Bureau Punjab with request to upload the attached MoU at websites of Punjab Police, Regions & Districts.
4. DPR, Punjab Police with request to publish the same through social media.
5. Incharge Control Room with the request to Email and WhatsApp this letter along with its enclosures to all above-mentioned offices.

14/2/25

**MEMORANDUM OF UNDERSTANDING
BETWEEN
PUNJAB POLICE DEPARTMENT
AND**

PAKISTAN CHILDREN HEART FOUNDATION (PCHF)

This Memorandum of Understanding (MOU) is made and entered into on the 12th of February 2025, by and between the Punjab Police Department, Government of Punjab, with its registered office at Central Police Office, 4-Church Road, Lahore, hereinafter referred to as "The Punjab Police" (which expression shall, where the context so permits or requires, be deemed to include its successors-in-interest, administrators, substitutes, and permitted assigns), and Pakistan Children's Heart Foundation, at, 1 km, Defence Road Near University Of Lahore Teaching Hospital Lahore. (which expression shall be deemed to include its successors, assigns, and administrators).

WHEREAS;

- Pakistan Children's Heart Foundation (PCHF), a registered non-profit organization providing financial and medical support for children suffering from congenital heart disease (CHD) in Pakistan.
- Punjab Police, a law enforcement agency under the Government of Punjab, committed to public service and Police welfare.

NOW, THEREFORE, both parties, in mutual consideration of the covenants and agreements herein, agree as follows:

1. SCOPE OF COLLABORATION

Both parties agree to collaborate in the following areas:

1.1 FINANCIAL ASSISTANCE

- PCHF will provide financial and logistical support for the treatment of CHD patients belonging to Punjab Police personnel and their families.

1.2 PATIENT IDENTIFICATION & REFERRAL

- Punjab Police will refer deserving CHD patients from Police employees and their families to PCHF for medical assessment.
- PCHF will assess and approve cases based on medical urgency and financial need.

1.3 PROCEDURE FOR COST-SHARING

1. MEDICAL & FINANCIAL EVALUATION:

- PCHF will conduct a detailed medical evaluation of each referred CHD patient.

- The financial team at PCHF will assess the family's financial capacity and determine the amount they can contribute toward the treatment cost.
- If a patient is deserving then PCHF will communicate the patient's share and the remaining amount to Punjab Police, and decisions of the amount by the Punjab Police will be made on a case-to-case basis.

II. COMMUNICATION WITH PUNJAB POLICE:

- A referral letter will be issued by Punjab Police in the name of PCHF, which will include the patient's details and mention the city the patient belongs to.
- When PCHF receives the referral letter, the registration process will begin.
- After evaluation, PCHF will formally communicate the parent's share of the treatment cost to Punjab Police.

III. PAYMENT & TREATMENT:

- The parent's share will be deposited into PCHF's bank account.
- Punjab Police will release its share of the funds to PCHF as per agreed financial procedures.
- PCHF will ensure timely treatment of the patient and keep Punjab Police updated on the progress.

1.4 TREATMENT FACILITIES:

The CHD surgeries and procedures will be conducted at the following hospitals:

- University of Lahore Teaching Hospital, Lahore
- Ittefaq Hospital, Lahore
- Bahria Hospital, Lahore
- Maroof Hospital, Islamabad
- Armed Forces Institute of Cardiology (AFIC), Rawalpindi
- Mukhtar A. Sheikh Hospital, Multan

PCHF will coordinate with these hospitals to arrange treatment and ensure quality care.

1.5 SUPPORTS IN AWARENESS CAMPAIGNS:

- Both parties will collaborate on awareness campaigns regarding CHD.
- Punjab Police will provide Security during the fundraising events managed/planned by the PCHF in Punjab.
- PCHF, in collaboration with Punjab Police, will place awareness posters about CHD and free treatment details in all Police Khidmat Markaz across Punjab.

1.6 TRANSPARENCY & REPORTING:

- PCHF will maintain detailed records of patients treated under this partnership and share periodic reports with Punjab Police.
- Both parties agree to uphold high standards of transparency in fund utilization.

S2. RESPONSIBILITIES;

Both parties agreed to hold following responsibilities:

2.1 PCHF Responsibilities

- Conduct medical and financial evaluations of referred patients.
- Communicate the required financial contributions (parent's share, Punjab Police's share, and PCHF's share).
- Ensure funds are used exclusively for CHD treatment.
- Coordinate with collaborative hospitals to facilitate treatment.
- Provide treatment updates and financial reports to Punjab Police.
- Maintain financial records for audit and transparency.

2.2 PUNJAB POLICE RESPONSIBILITIES:

- Promote awareness among officers and the public regarding CHD and PCHF's initiatives.
- Assist in identifying and referring potential CHD patients.
- Release the committed financial share for approved CHD patients.

3. VALIDITY OF AGREEMENT

This agreement shall be valid for a period of one (1) year from the effective date of February 12th, 2025, to February 12th, 2026. It may be renewed upon mutual written consent of both parties, provided that a notice for renewal is given at least thirty (30) days prior to the expiration of the current term.

4. DISPUTE RESOLUTION

In the event of any dispute or disagreement arising between the parties in relation to this MOU or the services provided under it, the parties shall first attempt to resolve the matter amicably through mediation. If mediation fails, the dispute shall be settled by the Grievance Redressal Committee comprising senior representatives of Punjab Police and the PCHF.

5. AMENDMENTS/ALTERATIONS

No modification, alteration, or amendment of this MOU shall be valid or binding unless executed in writing and signed by authorized representatives of both parties.

6. TERMINATION OF AGREEMENT

In case of termination of this agreement, Pakistan Children Heart Foundation and Punjab Police Department shall submit in writing with 30 day's prior notice for the termination of this agreement.

NOTICES

Any notice or communication required under this agreement shall be deemed duly given if delivered by courier or sent via email to the following addresses:

- **For PCHF:**
[1 km, Defence Road Near University Of Lahore Teaching Hospital Lahore]
Email: Haroon.islam@pchf.org.pk

- For Punjab Police:
[Central Police Office, 4-Church Road, Lahore]
Email: gmsalahuddin132@gmail.com

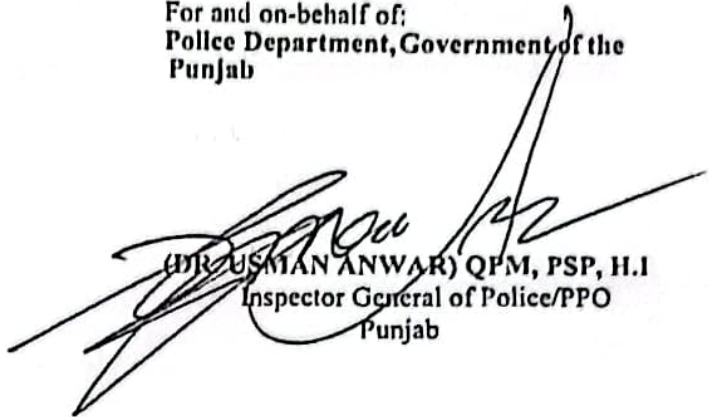
IN WITNESS WHEREOF, the above-said parties have set forth, their respective hands, the day and year first hereinabove written.

For and on-behalf of:
Pakistan Children Heart
Foundation.



MR. FARHAN AHMAD
Chief Executive Officer,
Pakistan Children Heart
Foundation.

For and on-behalf of:
Police Department, Government of the
Punjab



(DR) USMAN ANWAR) QPM, PSP, H.I
Inspector General of Police/PPD
Punjab

WITNESSED BY:

WITNESSED BY:



(HAROON ISLAM)
Head of Operation,
Pakistan Children Heart
Foundation.



(GHAZI MUHAMMAD SALAHUDDIN)
PPM, PSP
DIG/Welfare & Finance,
for Inspector General of Police,
Punjab, Lahore.