

Tender Notice

Discipline & Inspections invites sealed tender based on the Punjab Procurement Rules 2014, from well-reputed firms registered with Income Tax and Sales Tax Department, for purchase of following stationery/computer stationery items of Discipline & Inspection, CPO Punjab, Lahore for financial year 2017-2018. Tender may be addressed to the DIG/Discipline & Inspections, CPO Punjab Lahore shall be received till **01.11.2017 (01 November 2017) before 10:30 a.m shall be opened at 11:00 a.m on the same day** in CPO Complex, Bank Road, Old Anarkali Lahore in the presence of bidders. The delivery period would 30 days. The tender notice is also available on the PPRA's website (<http://ppra.punjab.gov.pk>) and for any other information email (inspection.vigilance@gmail.com):-

Sr.#	Description
1.	Laser Paper A/4 size (80 Gm) imported brand (500 Sheets).
2.	Laser Paper Legal size (80 Gm) imported brand (500 Sheets).
3.	UniballSigno (Fine Quality) for officers.
4.	Uniball Vision (Fine Quality) for officers.
5.	Uniball Eye (Fine Quality) for officers.
6.	Shorthand Book (100 Leaves).
7.	Dak Book
8.	High Lighters fine quality.
9.	Ball Point for branches.
10.	Lead Pencil.
11.	Sharpeners
12.	Envelop (Khaki) 11"x5" Small size (Fine quality).
13.	Envelop (Khaki) F/S Fine quality.
14.	Paper Rubber
15.	Stamp Pad
16.	Paper Pin
17.	Paper Clip
18.	Cotton Tags 6" long
19.	Cotton Laces 36" long
20.	Register (320 Leaves) Legal size.
21.	Pen Fluid.
22.	Stapler Machine (Fine Quality).
23.	Stapler Pin.
24.	File Board Raxion (A/4 Size) with Police Monogram
25.	Flapper Raxion 3"x26" (Simple)
26.	Gum Stick

27.	Gum Liquid Bottle
28.	Paper Punch
29.	Colour Flags
30.	Sticking Notes 3"x4"
31.	Sticking Notes 3"x3"
32.	Toner Laser Fax Canon FX-3-L-220.
Computer Stationery	
33.	Toner Photostat Mach: Toshiba Studio-450.
34.	Toner Photostat Machine Toshiba e Studio 357s (T-5070)
35.	Toner HP Laser Jet PRO 400 (80A).
36.	Toner HP Laser Jet 85-A.
37.	Toner HP Laser Jet-2015,

2. The bids shall be received under "Single Stage-Two Envelop" procedure as per Punjab Procurement Rules-2014. The bids shall comprise a single package containing two envelopes. Each envelopes shall contain separately the 'Financial Proposal' and 'Technical Proposal'. The envelope colour of Financial Proposal should be 'White', while the Technical Proposal should be 'Khaki', containing the following information:-

1). TECHNICAL PROPOSAL: Details of specification, make, country, etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective items.

2). FINANCIAL PROPOSAL: Rate of respective item including all taxes/charges whatsoever, may be quoted as per following form on the firm's letter Head Pad:-

Sr.No	Description	Unit Price (Rs.)	Income Tax	Sales Tax	Other Duties/charges	Total Unit Price(Rs.)

Envelops should be marked in bold letters as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" respectively with name of item.

3. Technical proposal will be opened on **01.11.2017 at 11:00 a.m** while the Financial proposal shall remain (in sealed form) in the custody of the Committee and would be opened after receipt of technical evaluation report, in the presence of bidders. The financial proposal of bidders found technically un-acceptable/non responsive shall be returned un-opened to the respective bidders alongwith the bid security under the rules.

4. Rates quoted would inclusive of all Federal & Provincial taxes/duties/charges and shall be valid up to 30.06.2018.

5. The bidders shall furnish a bid security @ 3% of the estimated price with their Technical proposals in shape of pay Order of Bank Draft of any Schedule

Bank in favour of DIG/Discipline & Inspections, CPO, Lahore. Proposals without bid security will be rejected.

6. Successful bidders shall deposit security equal to @ 10% of the total value of stores in the form of deposit at call in the name of Provincial Police Officer, Government of the Punjab, Police Department which shall be refunded on successful of the contracted obligations.

7. The interested firms are informed to collect bidding documents containing Term & Conditions, method of procurement from the office of the DIG/D&I, CPO Punjab, Room No.209, Old Anarkali, Lahore, on any working day during office hours up-to 01.11.2017. Tender document fee @ Rs. 500/- (**non-refundable**) duly deposited into State Bank of Pakistan on Treasury Challan 32-A under head CO2642-Police-Others (in original) will be charged. The offers shall be accepted only with original bidding documents. Photocopies would not be accepted.

8. The authority reserves the right to reject all bids or proposals in line with rule 35 of PPRA Rules, 2014.



(SHAHZADA SULTAN) PSP
DIG / D&I,
for Inspector General of Police,
Punjab, Lahore.

Assistant Director
Discipline & Inspection
for Dy. Inspector General of Police,
Punjab, Lahore.