

## Tender Notice

Punjab Police invites sealed tenders based on the Punjab Procurement Rules 2014, from well-reputed firms registered with Income Tax and Sales Tax Department, for purchase of following stationery/computer stationery items of Central Police office Punjab, Lahore for the financial year 2016-2017. Tenders may be addressed to the AIG Logistics, CPO, Lahore, shall be received till **18-10-2016 (18<sup>th</sup> October 2016) before 10:30 a.m and shall be opened at 11:00 a.m on the same day** in CPO Complex, Bank Road, Old Anarkali, Lahore in the presence of bidders. The delivery period would 30 days. The tender notice is also available on the PPRA's website (<http://ppra.punjab.gov.pk>) and for any other information email ([log.branchcpo@gmail.com](mailto:log.branchcpo@gmail.com)) :-

Sr.#	Description	Quantity to be purchased
1.	Laser Paper A/4 size (80 Gm) imported brand (500 Sheets).	7500
2.	Laser Paper Legal size (80 Gm) imported brand (500 Sheets).	500
3.	Uniball Signo (Fine Quality).	1500
4.	Uniball Vision (Fine Quality).	1000
5.	Uniball Eye (Fine Quality).	1000
6.	Shorthand Book (100 Leaves).	600
7.	Dak Book	600
8.	High Lighters fine quality.	600
9.	Ball Point .	15000
10.	Lead Pencil.	4000
11.	Sharpners	1000
12.	Envelop (Khaki) 11"x5" Small size (Fine quality).	70000
13.	Envelop (Khaki) F/S Fine quality.	20000
14.	Paper Rubber	2000
15.	Stamp Pad	500
16.	Paper Pin	500
17.	Paper Clip	1500
18.	Cotton Tags 6" long.	2400
19.	Cotton Laces 36 long`.	1000
20.	File Cover A/4 size both side glazy (Fine quality).	35000
21.	File Cover Legal size both side glazy (Fine quality).	7000
22.	Register (320 Leaves) Legal size.	600
23.	Pen Fluid.	1000
24.	Stapler Machine (Fine Quality).	500
25.	Stapler Pin.	1000
26.	File Board Raxion (A/4 Size) with Police Monogram	2000
27.	Flapper Raxion 3"x26" (Simple)	10000
28.	Gum Stick	600
29.	Gum Liquid Bottle	1200
30.	Paper Punch	400
31.	Colour Flags	500
32.	Sticking Notes 3"x4"	500
33.	Sticking Notes 3"x3"	300
34.	Toner Laser Fax Canon FX-3-L-220.	40
35.	Toner Laser Fax Canon L-170(328)	60

36.	Toner Laser Fax FX-9-L-140.	60
37.	Toner Photostat Mach: Toshiba Studio-450.	10
38.	Toner Photostat Machine Toshiba 232/282.	15
39.	Toner Photostat Machine Toshiba e Studio 357s (T-5070)	35
40.	Toner Photostat Machine Toshiba e Studio 166.	20
41.	Toner Photostat Machine Konica Minolta (Bizhub 363).	40
<b>Computer Stationery items</b>		
1.	Toner HP Laser Jet PRO 400 (80A).	80
2.	Toner HP Laser Jet 85-A.	25
3.	Toner HP Laser Jet 53-A.	40
4.	Toner HP Laser Jet-1005-P(35-A).	05
5.	Toner HP Laser Jet-2035, 2055-P (05A).	10
6.	Toner Canon Image Class-LBP-6680x) 319	25
7.	Toner HP Laser Jet Pro M402n	10

2. The bids shall be received under "Single Stage – Two Envelop" procedure as per Punjab Procurement Rules-2014. The bids shall comprise a single package containing two envelopes. Each envelope shall contain separately the 'Financial Proposal' and 'Technical Proposal'. The envelope colour of Financial Proposal should be 'White', while the Technical Proposal should be 'Khaki', containing the following information:-

**1). TECHNICAL PROPOSAL:** Details of specifications, make, country, etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective item.

**2). FINANCIAL PROPOSAL:** Rate of respective item including all taxes/charges whatsoever, may be quoted as per following form on the firm's letter Head Pad:-

Sr. #	Description	Unit Price (Rs.)	Income Tax	Sales Tax	Other duties/charges tc.	Total Unit Price (Rs.)

Envelops should be marked in bold letters as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" respectively with name of item.

3. Technical proposals will be opened on **18.10.2016 at 11'0 Clock** while the Financial proposals shall remain (in sealed form) in the custody of the Committee and would be opened after receipt of technical evaluation report, in the presence of bidders. The financial proposals of bidders found technically un-acceptable/non responsive shall be returned un-opened to the respective bidders alongwith the bid security under the rules.

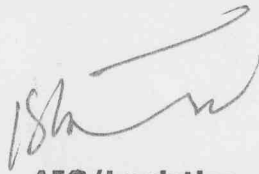
4. Rates quoted would inclusive of all Federal & Provincial taxes/duties/charges and shall be valid up to 30.06.2017.

5. The bidders shall furnish a bid security @ 3% of the estimated price with their Technical proposals in shape of Pay Order of Bank Draft of any Scheduled Bank in favour of AIG Logistics, CPO, Lahore. Proposals without bid security will be rejected.

6. Successful bidders shall deposit security equal to @ **10%** of the total value of stores in the form of deposit at call in the name of Provincial Police Officer, Government of the Punjab, Police Department which shall be refunded on successful completion of the contracted obligations.

7. The interested firms are informed to collect bidding documents containing Term & Conditions, method of procurement from the office of the AIG Logistics CPO Punjab, Room No. 101, Old Anarkali, Lahore, on any working day during office hours up-to **17-10-2016**. Tender document fee @ Rs. 500/- (**non-refundable**) duly deposited into State Bank of Pakistan on Treasury Challan 32-A under head CO2642-Police-Others (in original) will be charged. The offers shall be accepted only with original bidding documents. Photocopies would not be accepted.

8. The authority reserves the right to reject all bids or proposals in line with rule 35 of PPRA Rules 2014.

  
**AIG/Logistics,**  
for Inspector General of Police,  
Punjab, Lahore