

ANNUAL POLICING PLAN FOR THE YEAR 2016-17



DISTRICT LAYYAH

**District Police Officer
Layyah**



FOREWORD

The Punjab Police is facing unprecedented challenges of great severity and magnitude. The major issues being confronted are combating terrorism, fighting ever more desperate and better equipped criminals and trying to meet the rising expectation of the public.

We are committed to turning the Punjab Police into a thoroughly professional, accountable and service oriented department delivering dynamic and effective law enforcement. In this back drop, we have endeavored to prepare Annual Policing Plan 2016-17 to reset, revise and review our goals, objectives and targets to meet the challenges of the future.

BRIEF HISTORY / GEOGRAPHY OF DISTRICT

Previously Layyah was the most northern of the fourth tehsil of Muzaffargarh District and is a roughly rectangular block of territory 2,417 square miles in area, its greatest length from north to south being 80 kilometers and its greatest width from east to west being 96 kilometers. It was upgraded as a district in the year 1982.

On the north it is bounded by Bhakkar and on the south by Muzaffargarh. The river Indus flowing practically north-south meanders over the western boundary which has been recently fixed and no longer depends upon the vagaries of the mighty river. Beyond it lies districts of Dera Ismail Khan and Dera Ghazi Khan.

The administrative headquarters of District Layyah is the town of Layyah which is situated on *Sindh-Sagar* railway line. This line traverses the district from north to south parallel to the Indus and at an average distance of 18 kilometers from it and brings Layyah within a three hours journey from Muzaffargarh district.

The exact position of Layyah town is in 36-58 north latitude and 70-58 east longitude and is about 500 feet above sea level.

The most striking physical feature of the district is the startling divergence between the Indus valley on the west and the desolate uplands which form the central and eastern portions of this territory.

Along the whole length of the river lies the broad belt of alluvial land known as the *Nasheb* or *Kacchi*, intersected by jungle. The *bhani* is a kind of popular (populous Euphratica), somewhat resembling the birch in general appearance and colour of the bark where allowed to grow, as in the *Khokkar wala rakh*, it attains a moderate size but elsewhere it rarely exceeds 15 or 12 feet.

INTRODUCTION

Article 10(4) of the Police Order 2002 envisages the formulation of Annual District Policing Plan. The plan shall include objectives of policing, financial resources likely to be available during the year, targets and mechanism for achieving those targets.

Our Policing Pledge

- i. Protect life, property and liberty of citizens.
- ii. Ensure justice and fair investigation.
- iii. Treating everyone with dignity, respect and provide fair access to services.
- iv. Respect for human rights.
- v. Maintain self restraint during law & order situations.
- vi. Avoid unnecessary excessive use of force.
- vii. Assist other government agencies / departments in discharging their functions / duties.

GOALS/TARGETS TO BE ACHIEVED.

a) Operational Targets.

Operational priorities of District Police Layyah for 2016-17 are as follows:

- i. Combating terrorism and suicide bombing
- ii. Drive against prescribed organizations and hate mongers
- iii. Constant campaign against hardened criminal
- iv. Maintenance of public peace and order
- v. Security of key installations and foreigners
- vi. Fair, transparent, merit and Speedy technical investigation with the help of latest forensic technology.
- vii. Torture free policing
- viii. Intelligence based policing model
- ix. Prevention of heinous crime/house robberies/street crime
- x. Close liaison with judiciary and Intelligence agencies
- xi. Ensuring peace during *Muharram-ul-Haram*
- xii. To conduct processions of *Muharram-ul-Haram* and other important & sensitive activities will be monitor through heli camera to avoid nay untoward incident
- xiii. Enforcement of traffic discipline
- xiv. Free FIR registration policy
- xv. Prompt and professional response to calls for service
- xvi. Complaints Management System
- xvii. Zero tolerance against social vices
- xviii. Dissemination of information to public
- xix. Front Desk Control Room is in progress and will be finalized at the earliest
- xx. PSRMS Control Room is also in progress and will be finalized at the earliest
- xxi. In case of recovery of any vehicle, notification will be made in all the Punjab through Anti Vehicle Lifting System.
- xxii. Developing performance indicators, monitoring mechanism and benchmarks
- xxiii. Devising SOPs for operational clarity and transparency

b) Administrative Targets.

- i. Decent behavioral changes among the police personnel towards the general public
- ii. Computerization of all police record
- iii. Up-gradation of Police Service Counter (Rescue – 15)
- iv. Establishment of Police Service Centers
- v. Improvement of police image in the eyes of general public as well as cordial relation with media
- vi. Monthly checking of arms dealers / repair shops
- vii. Establishment of Forensic Science Laboratory / equipment in each police station.
- viii. Updating the record of proclaimed offenders and court absconders in each Police Station
- ix. Completion of history sheets
- x. Cordial relations with the elected representatives

POLICE ORGANIZATION IN THE DISTRICT

District Layyah consists of 03 Sub-Divisions i.e. *Saddar, Karor & Chobara*. There are 08 police stations, 04 police posts & 03 riverine police posts.

Crime Analysis

Arrest of Proclaimed offenders

Sr. No	Category	No. of POs arrested during the previous financial year	No. of POs to be arrested	Measures adopted
1.	Murder	30	40	1. Constitution of special team at P.S level. 2. Contact with complainant of cases. 3. Initiation of Proceedings u/s 88 Cr.P.C. 4. Continuous of raids under the supervision of SDPOs
2.	Dacoity	33	05	
3.	Robbery	22	09	
4.	ATA Cases	06	03	
5.	Vehicle theft	10	15	

Arrest of absconder accused.

Sr. No	Category	No. of POs arrested during the previous financial year	No. of POs to be arrested	Measures adopted
1.	Murder	04	08	All the DSsP / SDPOs of this district have been directed to constitute special teams comprising upon the officers / officials of their respective sub-divisions to achieve the target.
2.	Dacoity	-	-	
3.	Robbery	02	02	
5.	Vehicle theft	07	05	

Recovery of narcotics during previous year.

Sr. No.	Narcotics	Recovery	Measures adopted
1.	Chars	95.021 Kg	1. Deployment of police officials in plain clothes for intelligence purpose. 2. Continuous raids on narcotics Peddlers. 3. Compiling of data and surveillance of previous record holders.
2.	Heroin	03.241Kg	
3.	Opium	03.528 Kg	
4.	Liquor	1570 litters 138 Bottles 2300 <i>Kuppies</i>	
5.	Bhang	4346 Kg	
6.	Working Still	44 Novs	

Recovery of illicit weapons during previous year.

Sr. No	Illicit Weapons	Quantity	Measures adopted
1.	Kalashnikov	01	1. Deployment of police officials in plain clothes for intelligence purpose. 2. Continuous raids on Notorious Peddlers. 3. Compiling of data and surveillance of previous record holders. 4. Surprise inspection of arm dealer by SDPOs
2.	Rifle	05	
3.	Gun	20	
4.	Others	155	
Busting of Gangs		09	All the DSsP/SDPOs of this district have been asked to make meaningful efforts to achieve the targets.

CORE AREAS OF ANNUAL POLICING PLAN

a. Maintenance of public peace and order

With the increase of complexity in the social fabric of Layyah, maintenance of public order has emerged as a major challenge for police. This year it is resolved that the issue of maintenance of public order will be dealt with in a scientific and proactive manner. Extensive community – police interaction will be made to keep communities peaceful and law abiding. Interest groups should be identified and marginalized through proactive negotiations. Following guidelines are mandatory to follow:

- i. Maintenance of public peace and order during public protests, power riots and religious riots etc.
- ii. Regulate processions and public gatherings in accordance with Police Order, 2002, Criminal Procedure Code and Police Rules.
- iii. Maintain peace and harmony during *Muharram-ul-Harram*
- iv. Maintenance of peace on national days and special occasions
- v. Work in unison with notables of the area and various pressure groups like Traders and *ulema* for maintaining peace and order in accordance with government policy
- vi. Activation of Peace Committees at Police Station level to develop interfaith harmony between the people of different sects
- vii. Metal detectors, security measures adopted to guard sensitive mosques/*Imam bargahs*
- viii. Entry to all special events through walk through gates
- ix. Implementation of SOPs

b. Foolproof security measures to save worship places, key installations and official buildings

Foolproof security measures must be adopted to save worship places, key installations and official buildings and for safety of these installations, the below mentioned action is suggested:

- i. Administration of mosques should be persuaded to arrange their security guards in addition to the police personnel deployed for security purposes
- ii. One gate of the mosques should be used for entry/exit purpose
- iii. Parking place should be arranged with a proper distance from worship place
- iv. Metal detector should be provided for checking
- v. Bunkers should also be set up at various points

- vi. Entry points should be properly barricaded and concrete barriers should be placed in the shape of zig-zag
- vii. All encroachments should be removed from these places within 250 yards

c. Free registration of cases

- i. Registration of the FIR without delay is ensured
- ii. All SDPOs and SHOs have been directed to register the case with out any delay when they received information about cognizable offence

d. Fair and speedy investigation

- i. Investigating officers are directed and trained to conduct investigation on merit and within due period of time
- ii. During inspections of police stations all the complainants of the cases are personally heard and justice is ensured
- iii. Every case is closely supervised by the SDPOs concerned
- iv. It is compulsory for the investigating officers that all cases are forwarded by the SDPOs concerned before submitting to court
- v. Open door policy for any grievance during the investigation
- vi. Through DSP/Legal all the decisions of courts are monitored
- vii. Strict departmental action is taken if fair investigation is not done
- viii. All SHOs have been directed to submit reports u/s 173 Cr.P.C with in stipulated period prescribed in section 173 Cr.P.C.

e. Improvement in quality of investigation

- i. Scene of the crime is preserved and special team of CRO visits important crime scenes for scientific investigation
- ii. Training and refresher courses have been started
- iii. A mock exercise of case file writing is being done
- iv. It is ensured that case diaries are being written by investigating officers themselves
- v. Check list is pasted on every case file before sending to the court and closely scrutinized by SDPOs
- vi. Counseling session of investigating officers are made to make sure that they remain just and fair in their dealing with the public
- vii. Modern investigation kits have been provided in all Police Stations

- viii. Advance TA and cost of investigation is given at every level but funds in the cost of investigation are insufficient
- ix. Head proficient is posted in every circle with finger prints equipments and cameras for assisting the investigating officers
- x. Technical Assistant Unit is established in DPO office to assist the Investigating officers in mobile forensic.

f. Prosecution of heinous cases

- i. Prosecution department is attached in the training of investigating officers for effective prosecution and coordination. An Inspector is posted as senior “*parvi*” officer whose office is in district court premises, who ensures all the witnesses in the courts and looks after heinous cases prosecution
- ii. Criminal Justice Coordination Committee forum is used to highlight the prosecution of heinous cases
- iii. Action may be taken against witnesses u/s 213 PPC
- iv. Strict action may be taken against the sureties u/s 514 Cr.P.C

g. Prevention of crime

It is primary duty of the police to protect the lives as well as properties of general public. In order to efficiently and successfully achieve this target, the following action on the part of police is suggested:

- i. Effective patrolling should be ensured for prevention of crime especially crime against person and property. To effectively control the crime against persons, timely preventive action should be taken against the parties having clash. The community and respectable should also be involved for the prevention of crime against person by constituting Peace Committees at *thana* level.
- ii. The administration of the school / concerned educational institution should not allow the students to go with any unconcerned person. The cases against the concerned accused should be effectively pursued by the police at its own level so as to seek maximum punishment with a view to give deterrence to others.
- iii. In case of acquittal from the cases, immediate appeal should be filed against the culprits. Similarly, if any of the accused is released on bail, the concerned SHO with the assistance of prosecution branch should arrange for filing cancellation petition.
- iv. As regards the safety of property from the thieves, dacoit etc. the measures to be adopted are suggested that effective patrolling, checking of suspected vehicles chassis/engine numbers should be verified through Forensic Science Laboratory, introduction of parking system at specific

places for vehicles, observance of movements of dacoits/robbers/car lifters etc and their harbourers in a secret manner, re-activation of *chowkidara* system in cities and *thekri pehra* in towns for effectively controlling the theft through cable and local newspapers, to educate the people about their property including cattle, meetings/gathering should be arranged. The notables, peace committee and other influential persons should be motivated to promote and preserve the public order.

h. Contingency plan for meeting emergencies and annual events like *Muharram*.

- i. On the important occasion, like *Muharram-ul-Harram* and other important events a security plan keeping in view the sensitivity of event/program is prepared
- ii. To ensure proper security arrangements concerned SDPOs, SHOs as well as undersigned personnel monitor the arrangements in the light of security plan
- iii. In this regard services of allied agencies i.e. Special Branch, I.B, CTD, MI, Rescue 1122 and civil defense are also obtained
- iv. Further, services of *Aman* Committee are also obtained, especially during *Muharram-ul-Harram*, *chehlum* and *majalis* as well as other important religious events.

Changing *thana* culture

Thana culture is often defined as culture of repression, abuse of authority, highhandedness, misbehavior, “*Sifarish*”, unsociability, pessimism, corruption, partisan, inefficiency, indifference and many other negative social attributes. Work ethics are considered to be non-transparent, out dated modes of operations/investigations and negative conduct. Lack of accountability and failure to communicate to public are additional factors contributing to the negative image of police. There are also question marks over forum and informal professionalism of Police Officers.

a) Steps taken for changing *thana* culture

- i. Internal accountability
- ii. Community Policing
- iii. Community Policing Plan
- iv. Role of women Police officers in policing
- v. Free registration of FIR regime
- vi. Public Feedback System
- vii. Strict vigilance on SHOs for avoiding touts and *Kar-e-Khas*

- viii. List of infamous touts have been prepared and sent to Police Stations for banning their entry without purpose.
- ix. Visitor's register is kept in custody of *santri*, who keeps the record of every person who comes to the Police Station
- x. Close liaison with the general public is kept to avoid touts and *Kar-e-Khas*

b) Model Police Station.

- i. In 1st Phase Police Station City Layyah was developed as Model Police Station in Layyah which is functioning properly
- ii. Civil work, machinery, close circuit television (CCTV) cameras, furniture, PROMIS etc. have been completed
- iii. Website updated daily, e-complainants received, entered in registers and redressed on daily basis
- iv. PROMIS functional
- v. All FIRs/progress reports for the year, 2013-14 have been uploaded on website
- vi. Main features of MPS i.e. completion of record, improvement of cleanliness, behavioral changes, functioning of CPC etc. are being implemented in true spirit
- vii. Due to shortage of strength, the purposed force i.e. 94 officials could not be deployed. Maximum officials i.e. 770 from the available strength have been posted

c) Improving image of Police.

Police in Pakistan are undergoing a major credibility crisis. Police should change its behavior and attitude towards the public in order to improve its public image. In order to address this lack of credibility and public confidence in police the following measures are being taken:

- i) Security of tenure of posting / transfer for a fixed term for one year at least
- ii) Open *katcheries* are being held at DPO and SDPO level
- iii) Rescue 15 and Police Help Centers are functional round the clock
- iv) Achievements of police to be publicized
- v) Prompt/free registration of cases
- vi) Meaning full /visible patrolling to restore public confidence and minimize crime
- vii) Preservation of public peace and ensuring safety of the citizens
- viii) Ensuring culture of transparency.

d) Community Policing

The following steps have been taken in this regard:

- i. Establishment of Citizen Police Liaison Committee
- ii. Inauguration of Rescue-15 alongwith synchronization with vehicles tracking system.
- iii. Availability of all kind of vehicles and other data on Technical Assistant Unit
- iv. Organization of *masalehati* committees
- v. Organization of *aman* committees
- vi. Open *katcheries* by DPO, SDPOs and SHOs.
- vii. Awareness campaign in school and colleges regarding sodomy, honour killing and narcotics

e) Improving discipline and accountability

To improve discipline / working of Police force many steps have been taken:

- i. Seminars were arranged
- ii. Refresher courses were held
- iii. Weekly parade is being held
- iv. In case of inefficiency, misconduct strict departmental action is initiated against the delinquent police officers/officials
- v. The Police officers/officials shows good performance granted reward

f) Merit based Recruitment

- i. In the light of instructions received from higher forum the recruitment process will be completed.
- ii. 100% transparency will be ensured.
- iii. The measurement should be done keeping in view 100% merit.
- iv. Females will be recruited according to their quota and their separate list will be maintained.

g) Welfare of force and projects being implemented

- i. Mess, barracks and police stations are being repaired.
- ii. All cases of dowery, *Shaheed* claim, scholarship is being submitted and a book-let regarding awareness of the constabulary is being circulated.

- iii. Welfare Police mess is established in every Police Station and Police Lines.
- iv. Family parks of Police Lines are being renovated.
- v. During plantation campaign more than 1500 plants have been planted.
- vi. 5 kinds of sports are daily played in Police Lines.
- vii. Gymnasium is well equipped and functioning very well.
- viii. Personal meeting with the constabulary individually in the office and Police Stations even having dinner with the constabulary.
- ix. Police regimental store is functioning on no profit and no loss basis.
- x. Barber is free and washer man gets only 10 rupees per uniform.
- xi. Veteran's day is celebrated with all retired Police Officers.
- xii. Families of Shaheeds are invited on every occasion.
- xiii. Free Police welfare Dispensary is established in Police Lines.
- xiv. Health awareness guidance is circulated to all levels.
- xv. Articles of Uniform are delivered to every constable.
- xvi. Advance TA in every Police Station for official work.
- xvii. Individual counseling and interview.
- xviii. Nomination of best constable with award every month.

h) Computerization

- i. PROMIS is being installed in this District by National Police Bauru Islamabad.
- ii. It will be very useful practice.

i) Financial Discipline.

- i. Proper utilization of funds.
- ii. Regular audit after 06 months.
- iii. Removal of audit objections.
- iv. External audit on annual basis.
- v. Completion of record in the light of external audit.
- vi. Preparation of annual budget keeping in view the requirement.
- vii. Second list, excess budget amount returned, in case of less amount demanded more budget.

j) Achievements of targets

- i. Launching of email of Layyah Police www.dpolayyah82@gmail.com
- ii. Initiative regarding CPLC and *masalehati* committee.
- iii. Tracing and arresting all the accused of sectarian cases.

ACHIEVED STRATEGIC AIMS AND OBJECTIVES

Following targets/objectives/functions have been achieved during the previous years:

a) Function of Information Technology Section.

- i. The complete data of officers/officials (from BPS-1 to BPS-16) have been online at Human Reserves Management Information System (HRMIS) which are being updated.
- ii. Record of Bet Books of all Police Stations have been online at Bet Book System which are being updated.
- iii. Assistance has been provided to the investigating officers through Call Data Record.
- iv. Assistance has been provided to the investigating officers through Criminal Intelligence System.
- v. BTS data have been obtained regarding any incident and accused persons have been traced out through it.
- vi. Close circuit television (CCTV) cameras have been installed at all chowk of district Layyah for monitoring.
- vii. Control & Command Police Van having one CCTV Camera and one Heli Camera which has used at different important and sensitive events for recording purpose.
- viii. Record regarding of gust of all Hotels has been online at Online Hotel *Karayadaran* Registration system.
- ix. Record regarding of house *karayadaran* has been online at Online *Karayadaran* Registration system.

b) Function of Crime Scene Unit.

- i. Crime Scene Unit of this district collected finger prints of unknown accused persons from the place of occurrence and sent the same to NADRA Headquarter Islamabad for comparison to trace out the unknown accused persons.
- ii. Foot molders of unknown accused persons have been collected from the place of occurrence and handing over to investigating officer for further process.
- iii. Tire molders of vehicle (which was used in the occurrence) have been collected from the place of occurrence and handing over to investigating officer for further process.
- iv. Photography of any incident has been carried out and photograph of crime scene have been kept in safe custody.

- v. Sketch of unknown accused persons have been prepared with the help of eye witnesses.
- vi. Parcels of different items (which collect from place of occurrence) have been prepared and handed over to investigating officer for further process.
- vii. Data of stolen vehicles (which received through T.P Message) have been safe in the record.

c) Crime Scene Mobile Vehicle

Luxury crime scene vehicle has been provided to crime scene unit having following facilities.

- i. Finger prints kit.
- ii. Photography Kit.
- iii. Foot Mold.
- iv. DNA Collection Kit.
- v. Parcels packing kit.
- vi. Safety Kit.
- vii. UPS.

d) Function of CRO Branch.

- i. CRO System got linked with NADRA System.
- ii. Records of accused persons have been online at CRO system.
- iii. Verification of CNIC of accused persons have been verified through CRO System.
- iv. Photographs & Finger Prints of accused persons (who sent to judicial lock-up) have been prepared on Criminal Index Card on daily basis.
- v. Release dates of accused person (who released from Jail) have been entered in their online computerized data on daily basis.

e) Anti Vehicle Lifting System.

- i. Anti Vehicle Lifting System has been launched in this district which is Punjab Level System. Information regarding theft of any vehicle has been online at this system through rescue15 computer operator.
- ii. In compliance with the W/IGP Punjab, Lahore in case of registration of FIR regarding the theft of vehicle, information regarding theft of vehicle have been obtained concerned officers according to 06 prescribed proformas which has been online at this system.

iii. Anti Vehicle Lifting System has been linked with NADRA & Excise system.

f) Section 56/110 Cr.P.C

According to chapter 1217, accused persons (who released from Jail) have been arrested through CIA Staff, Layyah and proceedings u/s 56/110 Cr.P.C have been initiated. Daily diary in this regard is being sent to Inspector General of Police, Punjab, Lahore as well as RPO D.G Khan.

g) Section 550-523 Cr.P.C

Fortnightly diary regarding 550-523 Cr.P.C is being sent to Inspector General of Police Punjab, Lahore as well as RPO D.G Khan regularly.

h) Ganges.

Monthly Criminals Gangs Diary is being sent to W/IGP Punjab, Lahore as well as RPO DG Khan regularly.

i) Gazette 'Inkisha' Crime.

Monthly gazette 'Inkisha' crime is being sent to Inspector General of Police Punjab, Lahore as well as RPO D.G Khan & all districts in Punjab regularly.

j) Criminal Intelligence Gazette.

Criminal Intelligence Gazette is being sent to Inspector General of Police Punjab, Lahore as well as RPO D.G Khan regularly on monthly basis.

k) Hue & Cry Notices.

Hue & Cry Notices have been issued under the Police Rules 21-35 to trace out the heirs of unknown crops as well as tracing for missing persons.

l) Album of Criminals.

Album of high criminals has been prepared.
