

Tender Notice

Punjab Police invites sealed tenders based on the Punjab Procurement Rules 2014, from well-reputed firms registered with Income Tax and Sales Tax Department, for purchase of following "Stationery/Computer Stationery" items of Central Police office Punjab, Lahore, for financial year 2017-18. Tenders may be addressed to the AIG Logistics, CPO, Lahore, shall be received till **31.01.2018 before 11:00 a.m and shall be opened at 11:30 a.m on the same day** in CPO Complex, Bank Road, Old Anarkali, Lahore in the presence of bidders. The delivery period would 30 days. The tender notice is also available on the PPRA's website (<http://ppra.punjab.gov.pk>) and for any other information email (log.branchcpo@gmail.com):-

Sr.#	Description	Quantity to be purchased
1.	Laser Paper A/4 size (80 Gm) imported brand (500 Sheets)	8000
2.	Uniball Signo or equivalent	2400
3.	Uniball Eye Deluxe or equivalent	1500
4.	Shorthand Book (100 Leaves)	800
5.	Dak Book	600
6.	High Lighters (Fine quality)	1800
7.	Ball Point	14000
8.	Lead Pencil	6000
9.	Sharpeners	1200
10.	Envelop (Khaki) 11"x5" Small size (Fine quality)	40000
11.	Paper Rubber Pelikan AL 30 or equivalent	1000
12.	Stamp Pad	200
13.	Paper Clip	500
14.	Cotton Tags 6" long	1200
15.	Cotton Laces 36" long	600
16.	File Cover A/4 size both side glazy (Fine quality).	50000
17.	Register (320 Leaves) Legal size.	600
18.	Pen Fluid	1200
19.	Stapler Machine (Fine Quality)	700
20.	Stapler Pin	1000
21.	File Board Raxion (A/4 Size) with Police Monogram	3000
22.	Flapper Raxion 3"x26" with Police- monogram	6000
23.	Gum Stick	800
24.	Paper cutter	300
25.	Colour Flags	600
26.	Sticking Notes 3"x4"	600
27.	Sticking Notes 3"x3"	600
28.	Plastic File Cover	3000
29.	DVDs Writable	300
30.	Pen Holder	120

31.	Ruler Steel	500
32.	Stepler Machine HD	25
33.	Stepler Pin HD	400
34.	Calculator	20
35.	Plastic Binding Sheet (Packet 100 sheets)	60
36.	Color Paper A/4 size (Packet 100 sheets)	60
37.	Color Paper Hard Card (Packet 100 sheets)	30
38.	Binding Clip 1" Width	200
39.	Toner Laser Fax Canon L-170(328)	90
40.	Toner Photostat Mach: Toshiba Studio-450	05
41.	Toner Photostat Machine Toshiba e Studio 357s (T-5070)	35
42.	Toner Toshiba 3008 (3508)	35
43.	Toner Photostat Machine Konica Minolta (Bizhub 363)	25
Computer Stationery items		
1.	Toner HP Laser Jet PRO 400 (80A).	160
2.	Toner HP Laser Jet 85-A.	40
3.	Toner HP Laser Jet 53-A.	62
4.	Toner HP Laser Jet-1005-P(35-A).	5
5.	Toner HP Laser Jet-2035, 2055-P (05A).	35
6.	Toner HP Laser Jet Pro M402n	142

2. The bids shall be received under "Single Stage – Two Envelop" procedure as per Punjab Procurement Rules-2014. The bids shall comprise a single package containing two envelopes. Each envelope shall contain separately the "Financial Proposal" and "Technical Proposal". The envelope color of "Financial Proposal" should be 'White', while the "Technical Proposal" should be 'Khaki', containing the following information:-

1). TECHNICAL PROPOSAL: Details of specifications, make, country, etc. on the firm's letter head pad along-with catalogue, bidding documents, earnest money for respective item.


2). FINANCIAL PROPOSAL: Rate of respective item including all taxes/charges whatsoever, may be quoted as per following form on the firm's letter Head Pad:-

Sr. #	Description	Unit Price (Rs.)	Income Tax	Sales Tax	Other duties/charges tc.	Total Unit Price (Rs.)

Envelops should be marked in bold letters as "**TECHNICAL PROPOSAL**" and "**FINANCIAL PROPOSAL**" respectively with name of item.

3. "Technical Proposals" will be opened on **31.01.2018 at 11:30 a.m** while the "Financial Proposals" shall remain (in sealed form) in the custody of the 'Committee' and would be opened after receipt of technical evaluation report, in the presence of bidders. The "Financial Proposals" of bidders found technically un-acceptable/non responsive shall be returned un-opened to the respective bidders alongwith the bid security under the rules.

4. Rates quoted would inclusive of all Federal & Provincial taxes/duties/charges and shall be valid up to 30.06.2018.
5. The bidders shall furnish a bid security @ **3%** of the estimated price with their Technical proposals in shape of Pay Order of Bank Draft of any Scheduled Bank in favour of AIG Logistics, CPO, Lahore. Proposals without bid security will be rejected.
6. Successful bidders shall deposit security equal to @ **10%** of the total value of stores in the form of deposit at call in the name of Provincial Police Officer, Government of the Punjab, Police Department which shall be refunded on successful completion of the contracted obligations.
7. The interested firms are informed to collect bidding documents, **which are immediately available**, containing Term & Conditions, method of procurement from the office of the AIG Logistics CPO Punjab, Room No. 101, Old Anarkali, Lahore, on any working day during office hours up-to **30.01.2018**. Tender document fee @ Rs. 500/- (**non-refundable**) duly deposited into State Bank of Pakistan on Treasury Challan 32-A under head "**CO2642-Police-Others**" (in original) will be charged. The offers shall be accepted only with original bidding documents. Photocopies would not be accepted.
8. The authority reserves the right to reject all bids or proposals in line with rule 35 of PPRA Rules 2014.


AIG/Logistics,
for Inspector General of Police,
Punjab, Lahore 