

IMMEDIATE/BY FAX

* From The Provincial Police Officer/IGP,
Punjab.

Diary No. 247
Dated 01-04-2019
Punjab Police Computer Bureau,
CPO, Punjab, Lahore.

- To
1. All Addl. Inspectors General of Police in Punjab.
 2. The Capital City Police Officer, Lahore.
 3. All Regional Police Officers, in Punjab.
 4. The Dy: Inspectors General of Police, T&T, Traffic, SPU, Punjab, Lahore.
 5. The Managing Director, PSCA, Lahore.
 6. The Director, Overseas Pakistanis Commission, Lahore.
 7. All Staff Officers in CPO, Punjab.

No. 1090 /UN-EXEC-III, dated: 01-04-2019.

Subject **NOMINATION OF INDIVIDUAL POLICE OFFICERS IN ACTIVE SERVICE FOR APPOINTMENT AS UN-POLICE OFFICER/SECURITY INFORMATION ANALYST (NON-CONTRACTED) IN MINURSO AT WESTERN SAHARA**

Memo.

Enclosed please find a copy of letter bearing F.No.2/3/2019-UN, dated 22.03.2019 received from the National Police Bureau, Ministry of Interior, Government of Pakistan, Islamabad. The enclosures (08-pages) of the aforementioned letter may be downloaded from the website of Punjab Police i.e. www.punjabpolice.gov.pk.

2. One suitable nomination of the eligible and volunteer Police Officer having fluency in oral as well as written **English** language may be furnished to this office against the following post **by 03.04.2019**:

Job Title	Education/Experience	Rank
UN Police Officer/Security Information Analyst (Non-contracted) in MINURSO at Western Sahara	(i) A minimum of 05 years of progressively responsible experience in Security information analysis with the police, military, civilian information management or security management organization is required. (ii) Other desirable experience: Maintenance and coordination of priority information requirements, computerized database and archives; conduct of statistical analysis to identify trends and security incident patterns, assessment of conflict dynamics, GIS databases management etc. (iii) Atleast 01 year of experience in a conflict or post conflict environment is required.	DSP & above

3. It may be ensured that the prescribed forms completed in all aspects (**in triplicate**), **duly signed by the concerned local authority** may be furnished to this office before the cutoff date.

4. The nominations received after the cut-off date and incomplete forms will not be entertained as the MOI/UN authorities do not accept the same. No direct correspondence with the NPB, MOI, Islamabad is permissible.

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aww
(AFZAAL AHMED KAUSER) PSP
DIG/Headquarters,
for Provincial Police Officer/IGP,
Punjab.

CC:

A copy along with its enclosures is forwarded to the DIG/IT, CPO with the request to upload this letter alongwith its enclosures (08-pages) on the website of Punjab Police immediately, please.

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1/4

Government of Pakistan
Ministry of Interior
National Police Bureau

Advance copy sent to
DIG/HQ

No.2/3/2019-UN

Islamabad, the 22 March 2019

To

The Provincial Police Officer, Punjab, **Lahore**.
The Inspector General Police, Sindh, **Karachi**.
The Provincial Police Officer, K-P, **Peshawar**.
The Inspector General Police, Balochistan, **Quetta**.
The Commandant, National Police Academy, **Islamabad**
The Inspector General Police, NH&MP, **Islamabad**.
The Inspector General Police, AJ&K, **Muzaffarabad**.
The Inspector General Police, Gilgit-Baltistan, **Gilgit**.
The Inspector General Police, ICT, **Islamabad**.
The Inspector General Police, Pakistan Railways Police, **Lahore**.

Subject: **Nomination of Individual Police Officers in Active Service for appointment as UN Police Officer / Security Information Analyst (Non-contracted) in MINURSO at Western Sahara.**

I am directed to enclose herewith a copy of Military Adviser's Office Pakistan Mission to United Nations, New York letter No.Mily-5/2/2019 dated 13th March 2019 alongwith its enclosures on the subject cited above.

2. It is, requested that **one suitable nomination** of police officer who fulfill the criteria of UN may kindly be furnished by **01 April, 2019** positively for onward submission to concerned quarters Duly filled relevant forms (**Electronic Application for Seconded Police**) may be forwarded to this office before the deadline. Fluency in **English** (both oral and written) is required and knowledge of **French** language is an advantage. Kindly ensure that all columns of form are complete in all respects. Incomplete forms and nominations received after the due date will not be entertained/ processed.

3. UN criteria for the subject post are given as under:

a) **Experience:**

(i) A minimum of 5 years of progressively responsible experience in security information analysis with a police, military, civilian information management or security management organization is required.

(ii) Other desirable experience: Maintenance and coordination of priority information requirements, computerized data base and archives; conduct of statistical analysis to identify trends and security incident patterns, assessment of conflict dynamics, GIS data basis management etc.

(iii) At least one year of experience in a conflict or post conflict environment is required.

Rank: Required Rank for the subject posts is DSP and higher rank.

11/04/19
29/3/19

IGP	
Addl. IGP	
DIG/ HQ	
AIG/	
PSO	
Registrar	
PS to IGP	
Dy. No. 8.1737	
Dated: 28-3-19	


951/DD
29-03-19

01/4/19

Note: All candidates shall be cleared through an in-mission Assessment for Mission Service (AMS) upon arrival. Failure to pass the in-mission AMS will result in candidate's repatriation and **repatriation related expenses are to be borne by the nominating Police Unit.**

This issues with the approval of competent authority.

Encl: As above.


(Muhammad Shahid)
Assistant Director
Tel: 051-9219966

CC:
PS to DG NPB
PA to Director NPB
Section Officer (Police), MoI, Islamabad

140-2437/2019-217

Military Adviser's Office
Pakistan Mission to the
United Nations, NY
No: Mily-5/2/2019
Ph: (212) 879-8600 Ext. 142
Fax: (212) 744-7348
E-Mail: pakmushir@gmail.com
13 March 2019

FAX

Total pages: 15

Javed Iqbal
National Police Bureau
Director's Office

IMMEDIATE

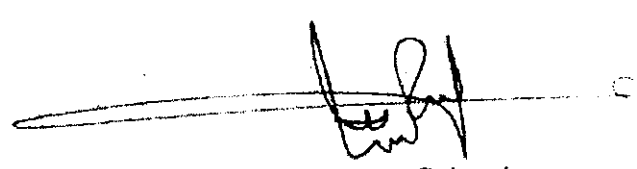
To : Dr. Sardar Tariq
Additional Secretary-III
Ministry of Interior
Fax: (01192) 9203317

Subject: Nomination of Individual Police Officers in Active Service for Appointment as UN Police Officer/Security Information Analyst (Non-contracted) in MINURSO

1. Please find attached a copy of UN Circular Note Verbale No. DPKO/OROLSI/ PD/2019/ 55 dated 11 March 2019 inviting Member States to nominate individual police officers, in active service, for appointment as UN Police Officer/Security Information Analyst (Non-contracted) in the United Nations Mission in Western Sahara (MINURSO) for a period of one year. English and French are the working languages of the UN Secretariat. For the position advertised, fluency in oral and written English is required. Knowledge of French and Arabic is desirable. The last date for submission of nominations is **10 April 2019**.

2. Forwarded for information and necessary action, please.

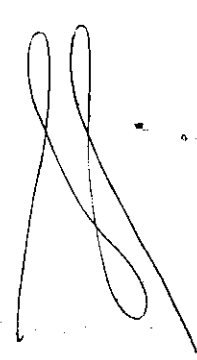
328/19
15/03



Colonel
Military Adviser
(Umar Sharif)

To be put up on
or before 29th March, 2019,
please.

Bhatti
13/3/19



1573

SS-6/2019
14/3
DG (NAB)

DG NAB
ADIT-2
1573

APPLICATION PROCEDURES FOR NON-CONTRACTED POSITIONS
REQUIRING OFFICIAL SECONDMENT FROM
NATIONAL GOVERNMENTS OF UN MEMBER STATES
MINURSO

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates for assignment with peacekeeping operations or special political missions requiring secondment from active Police service. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned posts are reserved for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted on a duly completed (typed) and signed United Nations Electronic Application for Seconded Police (EASP). Applications using other formats will not be accepted, but additional information may be attached to the EASP. For the convenience of the Permanent Missions, an EASP form is enclosed as a sample. The EASP form is to be used for applications for the seconded non-contracted posts only.
3. Candidates' passport copies must be submitted along with the EASP forms. Passports validity must be at least 18 months at the date of nomination.
4. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the application forms are completed with a view to presenting the candidates qualifications and experiences as they relate to the required skillset/area of expertise as set out in the relevant Job Description. All sections of the EASP, including the "DECLARATION OF DISCIPLINARY CLEARANCE" (section 12), must be filled out with all necessary details of applicant's career and background. In the event a Permanent Mission wishes to recommend a candidate for several posts/areas, a separate application form should be submitted for each post.
5. Permanent Mission is requested to present its candidates in one single submission under a cover of a note verbale listing the names of the candidates and the corresponding vacancy announcement, in accordance with the deadline specified in the Job Description, or the rotation schedule of its national police contingent in the specific mission. For the convenience of the Permanent Mission a table is attached to be used and photocopied as needed for the listing of its candidates. **The nominations without the duly filled table will not be accepted.**
6. It is highly desirable that a Permanent Mission submits the Medical Forms (MS3) of the candidates along with the electronic application forms (EASP) and passport copies or at least as soon as possible after the clearance of the nominations for the deployment.
7. Applications can be either hand-delivered by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peacekeeping Operations at the UN Secretariat room DCI - 0784 B in accordance with the specific directions in the relevant Note Verbale or e-mailed to the desk officer of the Selection and Recruitment Section of the Police Division (anjani.pokharel@un.org).
8. Upon delivery of the applications, the Selections and Recruitment Section will acknowledge the receipt to the individual making the delivery.
9. Communication regarding this process will be maintained through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

March 2019

United



Nations

*Job Description for Position requiring official secondment
from National Governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post title and level	UN Police Officer/Security Information Analyst (Non-contracted)
Organizational Unit	MINURSO
Duty Station	Laayoune, Western Sahara
Reporting to	Chief Security Officer of MINURSO
Duration	12 Month (extendible)
Deadline for applications	10 April 2019
Post available	01 May 2019

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

These two UNPOL positions are in MINURSO HQ in Laayoune, Western Sahara. Under the overall coordination of the Chief Security Officer/Security Adviser, the UN Police reports to Security Information Analyst or other assigned supervisor, on all functions pertaining to the Security Threat Information (STI) Cycle and is part of the Security Information and Coordination Unit (SICU).

RESPONSIBILITIES:

Within limits of delegated authority, and under the general supervision of the CSO, the UNPOL Security Information Analyst is responsible for the management of information relevant to security, including collection, collation, analysis and dissemination, to be used as a decision-making and planning tool by the UN Designated Official and Security Management Team (or Area Security Coordinator and Area Security Management Team) in MINURSO to enhance the safety and security of UN personnel, assets and operations in the country. The Senior UNPOL Officer will maintain security information awareness of all aspects which could potentially affect the safety and security of the UN, including up-to-date knowledge of events relating to the security environment through monitoring of security incidents, daily situation reports, local media and other open sources, and the cultivation of an information gathering and sharing network in accordance with policy and guidelines.

- Contributes to the provision of advice to the CSO on threats affecting the United Nations;
- Assists the OIC Security Information and Coordination Unit (SICU) in the day to day working of the SICU;
- Evaluates and coordinates security information requirements, collection, collation and dissemination of security threat information to CSO, Designated Official and Security Management Team;
- Analyzes security information, identifies trends of threats and security incidents affecting United Nations system personnel, assets and operations in specific countries;

- Conducts trend analysis, gathers comprehensive information on all factors of insecurity, assesses the relevance and validity of security information and the reliability of information resources;
- Assists the CSO in the development of specific security risk assessments for individual UN programs and activities in countries and regions, or in preparation of rapid threat and risk assessments;
- Contributes to the development of corresponding security advisories and recommendations on security operating procedures;
- Provides country-wide security risk analysis, briefing materials and presentations to MINURSO CSO, Designated Official and Security Management Team on security matters;
- Conducts and coordinates research on specific threat factors, support activities of the Crisis Management Team in response to specific security incidents;
- Drafts and coordinates timely dissemination of security threat information to mission leadership, Security Personnel;
- Drafts reports on analyses of security incidents affecting United Nations system personnel, assets and operations;
- Contributes to the development of regional threat assessments in coordination with CSO in neighboring countries;
- Supervises and guides the activities of any national staff assigned to the information cell;
- Maintains close liaison and coordination with MINURSO JMAC and JOC;
- Performs other duties as directed by MINURSO CSO.

RESULTS EXPECTED:

Support the effective planning, implementation and coordination of a security information analysis system capable of maintaining situational awareness for the mission and other United Nations entities in the country.

COMPETENCIES

Professionalism:

Excellent knowledge and understanding of methodologies for information collection, collation and analysis; ability to develop research projects and perform studies on practical security matters, knowledge of security management, combined with solid background (training, education and experience) in security information management; Ability to understand security threats and challenges in a conflict and post-conflict environment; Shows pride in work and in achievements; Demonstrates professional competence and mastery of subject matter; Is conscientious and efficient in meeting commitments, observing deadlines and achieving results; Is motivated by professional rather than personal concerns; Shows persistence when faced with difficult problems or challenges; Remains calm in stressful situations. Always acts ethically

and with integrity

Communication:

Excellent drafting abilities, resourceful communications skills, both orally and in writing, ability to effectively communicate complex security issues to clients and supervisors; Clearly present research findings and formulate security advisories; Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style, and format to match the audience; Demonstrates openness in sharing information and keeping people informed.

Planning & Organizing

Develops clear goals that are consistent with agreed strategies; Identifies priority activities and assignments; adjusts priorities as required; Allocates appropriate amount of time and resources for completing work; Foresees risks and allows for contingencies when planning; Monitors and adjusts plans and actions as necessary; Uses time efficiently.

Technology Awareness:

Adherence to continuous learning and education, knowledge of information data management, analytical tools, techniques and procedures; Good computer skills, particularly in relation to security information management and monitoring. Keeps abreast of available technology; Understands applicability and limitations of technology to the work of the Office; Actively seeks to apply technology to appropriate tasks; Shows willingness to learn new technology.

Judgment and Decision-making:

Demonstrated sound judgment, ability to differentiate assumptions, inductions and deductions from conclusions and proven facts. Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; Gathers relevant information before making a decision; Considers positive and negative impact on others and on the Organization; Proposes a course of action or makes a recommendation based on all available information; Checks assumptions against facts; Determines that the actions proposed will satisfy the expressed and underlying needs for the decision; Makes tough decisions when necessary.

QUALIFICATIONS

Education :

- A first-level university degree in combination with two additional years of qualifying experience in military, police or security information management. OR
- A diploma from a national police or military academy resulting in an appointment as a commissioned officer in combination with two additional years of qualifying experience in military, police or security management at the rank of commissioned officer (i.e. Lieutenant / Inspector or equivalent).

Experience :

- A minimum of five years of progressively responsible experience in security information analysis with a military, police, state, civilian information management or security management organization is required;
- A minimum of eight years with high school diploma or equivalent of progressively responsible experience in military, police, information management or security management is required;

- At least one year of experience in a conflict or post conflict environment is required;
- Other desirable experience: Maintenance and coordination of priority information requirements, computerized data base and archives; conduct of statistical analysis to identify trends and security incident patterns; assessment of conflict dynamics, GIS data basis management, etc.

Language:

English and French are the working languages of the United Nations Secretariat. For the position(s) advertised, fluency in oral and written English is required. Knowledge of French and Arabic is desirable.

Preference will be given to equally qualified women candidates.

Date of Issuance: 11 March 2019

<http://www.un.org/en/peacekeeping/sites/police>