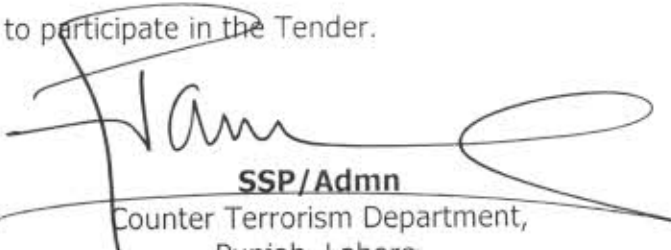


CTD PUNJAB TENDER NOTICE

CTD Punjab invites sealed tenders based on the Punjab Procurement Rules 2014, from the firms / contractors (income tax & sales tax registered), for provision of internet services to the CTD Punjab.

CONDITIONS

1. Tender would be opened on **Wednesday 12.02.2020 at 11:00 Hours** in presence of bidders or their representatives.
2. The bidding documents can be obtained against written request from the office of SSP/Admn/CTD Punjab, CTD HQ, opposite Jallo Park Lahore by hand on written request on the firm's letter head pad, on any working day during office hours. Bidding documents can be purchased immediately after the date of publication at cost of Rs. 500/- on produce of challan form (32-A) of Rs. 500/- deposited in Govt. Treasury under head CO-2642-Police-Others in the NBP / State Bank of Pakistan. In case of public holiday due to any reason, the date of receiving and opening the tenders will be considered the next working day.
3. Each bid (having detail of all items) shall comprise a single sealed package containing two separate envelopes having technical & financial proposals (inclusive all taxes) on firm's letter pad.
4. Tender/offer can be submitted to this office (in sealed form) till **12.02.2020 at 10:30 Hours** along with Samples, Broacher / Catalogue etc.
5. The bidders shall submit bid security **3% of the estimated cost (package wise) under Rules 27 of PPRA 2014, Chapter V.** with their technical proposals in shape of Pay Order or CDR of any scheduled bank in favour of the SSP/Admn, Counter Terrorism Department Punjab, Lahore.
6. On acceptance of tenders, the bidders shall deposit performance guarantee **under PPRA Rules 2014, Section 56, Chapter VIII. @ 5%** of the total value of the contract in the form of deposit at call in the name of the SSP/Admn, Counter Terrorism Department Punjab, Lahore and draw the contract agreements. Security shall be refunded on successful completion of the contract.
7. (1) The SSP/Admn, Counter Terrorism Department Punjab, Lahore reserves the rights to reject all bids or proposals at any time prior to the acceptance of a bid or proposals **under Rules 35 of PPRA 2014.**
(2) The procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.
8. The tendering process / conditions will be as per Punjab Procurement **Rules, 2014. Section 38(2)(a) "Single Stage" "Two Envelope"**.
9. Income/Sales tax registration certificate and other documents as mentioned in Tender Document must accompany the Technical bids. Taxes will be deducted as per Government rules.
10. Late Comers will not be allowed to participate in the Tender.



SSP/Admn
Counter Terrorism Department,
Punjab, Lahore.
Tel No. 042-99250700-02

Tender Documents


For the electronic communication of

- Other.
for CTD Financial Year
2019-20 In Accordance with
the(PPRA Rules 2014)
(Section 25, Chapter v)

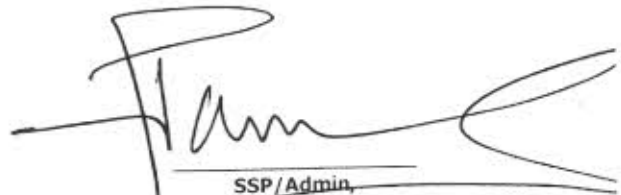
Prepared By


Incharge Store
CTD/HQ, Punjab, Lahore.

Recommended BY


AD /Accounts
CTD/HQ, Punjab, Lahore.

Approved By


SSP/Admin
Counter Terrorism Department,
Punjab, Lahore.

(A)

TENDER NOTICE (INVITATION TO BID)

CTD HQ Punjab, Lahore invites sealed bids based on the Punjab Procurement Rules 2014, from well-reputed and financially sound firms having previous experience as well as registered with Income Tax Department, for the purchase of "Others" for the Financial Year 2019-20. Bids are to be addressed to the SSP/Admin, CTD/HQ, Punjab, Lahore and shall be received till Wednesday 12.02.2020 before 11:30 A.M. and shall be opened at 12:00 P.M. on same day in the presence of bidders or their representatives at CTD HQ, opposite Jallo Park Lahore. The tender notice is also available on the PPRA's website (<http://ppra.punjab.gov.pk>) and immediately avail after the publication of Tender Notice. For any other information email. (hailian.391@gmail.com).

2. The bids shall be received under "Single Stage – Two Envelope" procedure, as per **Punjab Procurement Rules 2014, Section 38(2)(a)**. The bids shall comprise package wise containing two separate envelopes. Each envelope shall contain separately the "Financial Proposal" and the "Technical Proposal". The envelope color of **Financial Proposal** should be "**White**", while the **Technical Proposal** should be "**Khaki**", containing the following documents/information noted against each:-

1). TECHNICAL PROPOSAL. (Bidding documents, will be attached (complete specification detail of respective offered item on the firms letter head pad alongwith catalogues, Sales Tax and Income Tax certificates etc.) CDR i.e. 3% of the estimated cost.

2). FINANCIAL PROPOSAL. (Rate of respective item including all taxes/charges whatsoever, as per following format on the firm's letter head pad).


| SR. # | DESCRIPTION | TOTAL UNIT PRICE RS. (Inclusive all taxes) |
|-------|-------------|--|
| | | |

The envelopes should be marked in bold letter as "TECHNICAL PROPOSAL" AND "FINANCIAL PROPOSAL" respectively with name of item and firm.

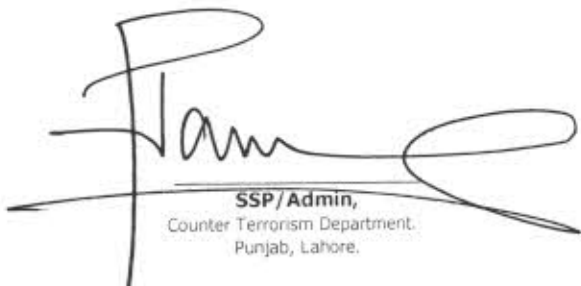
Prepared By

Recommended BY

Approved By


Incharge Store
CTD/HQ, Punjab, Lahore.


AD /Accounts
CTD/HQ, Punjab, Lahore.


SSP/Admin,
Counter Terrorism Department,
Punjab, Lahore.

(Page-2)


3. Technical proposals will be opened on Wednesday 12.02.2020 at 12:00 P.M. while the Financial Proposals shall remain (in sealed form) in the custody of the Police Department and would be opened after receipt of the technical evaluation report, in the presence of qualified bidders. The technically qualified lowest bid would be accepted. The financial proposals of bids found technically un-acceptable shall be returned un-opened to the respective bidders under the rules.

(B)

INSTRUCTIONS TO BIDDERS


1. All tenders must be accompanied with 3% of the estimated cost (PPRA Rules 2014, Section 27, Chapter V) as bid security in shape of call deposit with technical proposal favoring SSP/Admn, CTD, Punjab, Lahore. Estimated cost of each head (package wise) is mentioned at Annex "A".
2. No tender/bidder will be entertained without tender documents/CDR/Broachers/Catalog mentioning the specifications of their item and other mentioned in Para (a).
3. Rates should be valid till 30th June 2020.
4. Bidder must be registered with sales tax & income tax department, copy of same should be attached with the tender, otherwise firm will not be allowed to participate in the tender. Original certificate may be asked for verification if required.
5. Bidder is responsible to deliver the required items to this office on his own expense.
6. Rates Quoted must be according to specification attached, otherwise tender will not be accepted. Rates should be in PKR and including all taxes, whatsoever.
7. Conditional quotation will not be accepted.
8. Previous experience with Government Offices/Public Sectors should be mentioned.
9. Late comers (after due date & time) will not be allowed to participate in the tender.
10. Bidders should not be involved in any criminal case of Fraud/Forgery or Blacklist from any procuring agency.

Prepared By



Incharge Store
CTD/HQ, Punjab, Lahore.

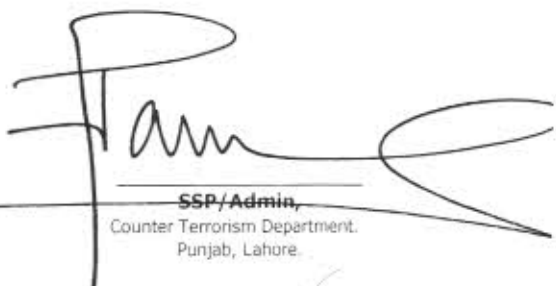
Recommended BY



AD /Accounts
CTD/HQ, Punjab, Lahore.

(Page No-3)


Approved By




SSP/Admin,
Counter Terrorism Department,
Punjab, Lahore.

11. (i) The SSP/Admn, Counter Terrorism Department Punjab, Lahore reserves the rights to reject all bids or proposals at any time prior to the acceptance of a bid or proposals under Rule 35 of PPRA-2014.
- (ii) The procuring agency shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds.
12. The interested firms are informed to collect the bidding documents containing terms & conditions, standard specifications of respective items etc. from the office of SSP/Admn, CTD HQ, opposite Jallo Park Lahore, by hand on written request on the firm's letter head pad on any working day during office hours.(09:00 AM – 5:00 PM).
13. Bidding documents can be purchased immediately after the date of publication till Wednesday 12.02.2020 at cost of Rs. 500/- on produce of challan form (32-A) of Rs. 500/- deposited in Govt. Treasury under head CO-2642-Police-Others in the NBP / State Bank of Pakistan.
14. In case of public holiday or due to any reason, the date of receiving and opening the tenders will be the next working day.

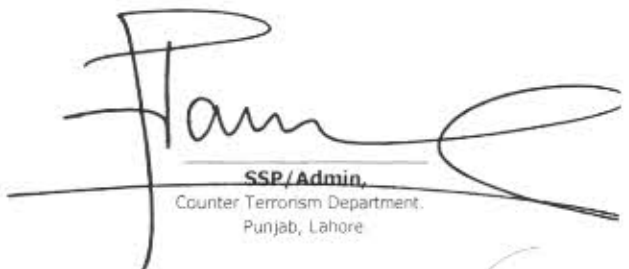
Prepared By


Incharge Store
CTD/HQ, Punjab, Lahore.

Recommended BY


AD /Accounts
CTD/HQ, Punjab, Lahore.

Approved By


SSP/Admin,
Counter Terrorism Department,
Punjab, Lahore

(Page No-4)

(C)

FORM OF BID

To

The SSP/Admn, CTD, Punjab, Lahore
FINANCIAL PROPOSAL

Bidder's Firm" Name _____
Description/Purchase Item: _____
Quantity: _____
Price in PKR per Unit: _____
(Including all taxes, whatsoever)

Signature & Stamp

(D)

FORM OF CONTRACT (Annex "B")

(E)

**SPECIFICATIONS AND DRAWING OR PERFORMANCE CRITERIA
(WHERE APPLICABLE)**

(F) **List of goods or bill of quantities (where applicable)**

At ANNEXURE "C".


(G) **DELIVERY TIME OR COMPLETION SCHEDULE:**

15 Days from the issuance of Purchase order, an early delivery will be preferred. 2% penalty of Total Bill amount will be imposed per day as late delivery charges after due date of delivery.


Prepared By

Recommended BY

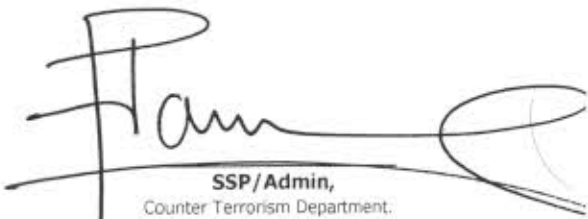
Approved By



Incharge Store
CTD/HQ, Punjab, Lahore.



AD /Accounts
CTD/HQ, Punjab, Lahore.



SSP/Admin,
Counter Terrorism Department,
Punjab, Lahore.

(H) (a) QUALIFICATION CRITERIA (WHERE APPLICABLE):

TOTAL MARKS: 100
QUALIFY MARKS: 90

- I) GST: 15**
II) NTN: 15
III) PREVIOUS EXPERIENCE: 10
IV) CDR: (3% of the estimated cost) 60

(b) CRITERIA FOR GOODS:

Quality of goods/samples will be checked/verified according to the needs of department and specs/ requirement given in the tender document.

(I) BID EVALUATION CRITERIA:

Technically qualified lowest evaluated bid will be approved.

(J) FORMAT OF ALL SECURITIES REQUIRED (WHERE APPLICABLE)

- I) 3% of the estimated cost as per PPRA Rules 2014, Section 27, Chapter V. in shape of CDR favouring SSP/Admn, CTD, Punjab, Lahore.**
- II) 5% of the performance guarantee in shape of CDR favoring SSP/Admn, CTD, Punjab, Lahore of total contract amount as per PPRA Rules 2014, Section 56, Chapter VIII after the issuance of supply order.**
- III) CDR (i.e. 5% performance guarantee) will remain in the custody of procuring agency till the expiry of warranty period.**
- IV) CDR (i.e. 3% of the estimated cost shall be refunded on successful completion of the Procurement process and on receiving the performance guarantee i.e. 5% of the supply order/receipt of total supply.**


(K) DETAILS OF STANDARDS (IF ANY) THAT ARE TO BE USED IN ASSESSING THE QUALITY OF GOODS, WORKS OR SERVICES SPECIFIED.

- i) The technical committee will examine the samples provided by the bidders according to specification/quality mentioned in the tender documents. Samples not up to the specifications or substandard will be rejected and technically disqualified.**
- ii) The technical, committee of CTD will inspect/examine the goods/delivered items. The committee will have the power to accept or reject the supply. In case of low quality supply technically/faulty, CDR will be confiscated.**

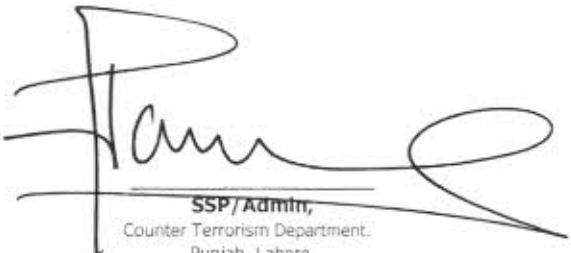
Prepared By

Recommended BY

Approved By


Incharge Store
CTD/HQ, Punjab, Lahore.


AD /Accounts
CTD/HQ, Punjab, Lahore.


SSP/Admn,
Counter Terrorism Department,
Punjab, Lahore.


CTD HEADQUARTER, LAHORE**ESTIMATED COST**

| Sr. # | Head of account | Estimated Cost |
|--------------|------------------------|-----------------------|
| 1 | Others | 25,00,000/- |

Prepared By

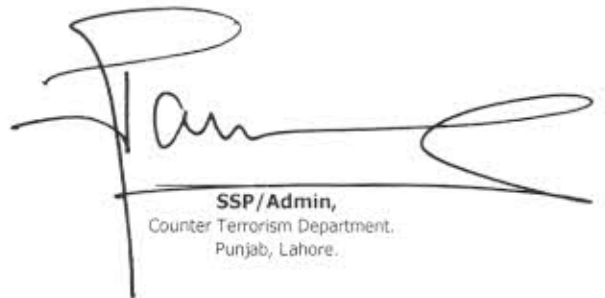

Incharge Store
CTD/HQ, Punjab, Lahore.

Recommended BY


AD /Accounts
CTD/HQ, Punjab, Lahore.

(Page- 7)

Approved By


SSP/Admin,
Counter Terrorism Department,
Punjab, Lahore.

FORM OF CONTRACT

1. I/We hereby confirm to have read the description of articles and all the terms and conditions of your tender carefully and We/I agree to abide by all those instructions /conditions.
2. I/We also hereby categorically confirm that the articles offered by me/us are exactly to the particular and specification as laid down in your tender enquiry in all the respects and in case the supply does not match according to the approved items or substandard quality, I/We will be responsible to replace all such items.
3. I/We hereby confirm that the delivery period required in the tender enquiry which would be the essence of the contract and which will be strictly adhered to by me/us. In case of failure I/We agree unconditionally to accept the recovery of liquidated damages upto 10% of the contract amount.
4. I/We certify that the prices scouted to Counter Terrorism Department against the tender are not more than the prices charged from any other purchasing agencies in the country and in case of any discrepancy the tenderer hereby under takes to refund the price charged in access.

Name of Bidder _____

TECHNICAL COMMITTEE

Signature of Bidder _____

1. DSP/Admn CTD/ HQ. _____

CNIC No _____

2. INCHARGE Technical Section CTD/HQ. _____

Witness: -

3. INCHARGE STORE CTD/HQ. _____

(a) Signature _____

(b) Name _____

(c) Full Address _____

(d) Date _____


(e) CNIC No _____

SSP/Technical (Chairman)
CTD HQ, Punjab, Lahore.


Prepared By

Recommended BY

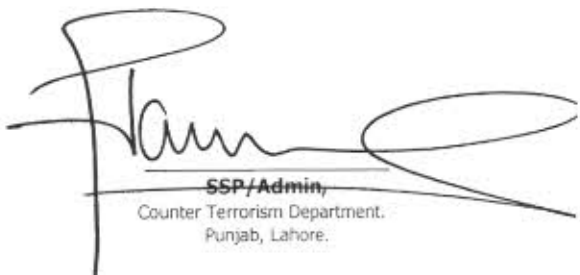
Approved By



Incharge Store
CTD/HQ, Punjab, Lahore.



AD /Accounts
CTD/HQ, Punjab, Lahore.



SSP/Admin,
Counter Terrorism Department.
Punjab, Lahore.