

Top Priority
Urgent

Government of Pakistan
Ministry of Interior
National Police Bureau

F.No.2/12/2023-UN

Islamabad: the 27th December 2023

To

The Director General, Federal Investigation Agency, FIA HQs, Islamabad
The Provincial Police Officer, Punjab, Lahore.
The Inspector General Police, Sindh, Karachi.
The Provincial Police Officer, K-P, Peshawar.
The Inspector General Police, Balochistan, Quetta.
The National Coordinator, NACTA, Islamabad
The Commandant, National Police Academy, Islamabad
The Inspector General Police, NH&MP, Islamabad.
The Inspector General Police, AJ&K, Muzaffarabad.
The Inspector General Police, Gilgit-Baltistan, Gilgit.
The Inspector General Police, ICT, Islamabad.
The Inspector General Police, Pakistan Railways Police, Lahore.

Subject: UNMIK and UNFICYP: Recruitment Package (Senior Police Advisor, P-5)

I am directed to enclose herewith a copy of Military Adviser's Office Pakistan Mission to United Nations, New York email 26 December 2023 alongwith enclosures on the subject cited above.

2. It is requested that **One suitable nomination** of Individual Police Officer against each vacancy mentioned in the above referred email, who fulfill the criteria of UN may kindly be furnished by 29th December, 2023. UN criteria for the subject post are given as under:

a) **Experience:** A minimum of 10 years (12 years in absence of advanced degree) of progressive relevant and active policing service/ experience in the National or International Law Enforcement Agency at the field and/ or National Police Hqs level is required. Peacekeeping or other international experience in the UN or other organizations is desired.

b) **Rank:** Required Rank for P-5 is SSP (BS-19) or above.

3. Duly filled relevant P-11 forms may be forwarded to this office before the deadline. Scanned copies of signed documents may also be emailed to so.police123@gmail.com. Fluency in **English** (both oral and written) is required. Kindly ensure that all forms are complete in all respects. Incomplete forms and nominations received **after the due date will not be processed.**

4. This issues with the approval of competent authority.

Encl: As above.

CC:

PA to DG NPB
PA to Director NPB / NPSC
Section Officer (Police), MoI, Islamabad


(Yasirul Hassan)
Dy. Director (Trg)
Tel: 051-9219960

APPLICATION PROCEDURES FOR PROFESSIONAL CONTRACTED POSITIONS
IN UNITED NATIONS POLICE COMPONENTS IN PEACEKEEPING OPERATIONS
OR SPECIAL POLITICAL MISSIONS REQUIRING OFFICIAL SECONDMENT
FROM NATIONAL GOVERNMENTS OF UN MEMBER STATES

Outlined below are the procedures to be followed by Permanent Missions for the presentation of candidates to professional posts requiring secondment from active police services, which are open for recruitment within UN peacekeeping operations or special political missions. In the interest of promoting an orderly process and to avoid delay in the consideration of applications, Permanent Missions are respectfully requested to adhere closely to these procedures.

1. The above-mentioned posts are reserved only for candidates recommended by Member States through their Permanent Missions to the United Nations. Candidates applying independently will not be considered. It is requested that applications be submitted as soon as possible but not later than deadline specified in each Job Opening announcement. Applications received after the deadline will not be considered.
2. All applications must be submitted in a duly completed typed (not hand-written) and signed United Nations Personal History Form (P-11) along with Academic and Employment Certification Form (attachment to P-11 form). Applications using other formats will not be accepted, but additional information may be attached to the P-11. For the convenience of the Permanent Mission, a P-11 form and attachment are enclosed as samples to be photocopied as needed.
3. Selection for service with the United Nations is made on a competitive basis. It is therefore essential that all the Personal History Forms be completed with a view to presenting the candidates qualifications and experiences as they relate to the requirements as set out in the relevant Job Opening. In the event a Permanent Mission wishes to recommend a candidate for several posts, a separate Personal History Form should be submitted for each post.
4. In accordance with the Policy on Human Rights Screening of UN Personnel, Permanent Mission is requested to provide human rights certification for all nominees. The following language must be included in a nomination note verbal: *"The Government of is hereby confirming that none of the nominated candidates has been convicted of or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Government of also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law."*
5. In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations, are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The self-attestation must be attached to the P-11 form and contain the following wording: **I attest that I have not committed, been convicted of, nor prosecuted for, any criminal or disciplinary offence. I attest that I have not been involved, by act or omission, in any violation of human rights law or international humanitarian law.** The applications without signed individual self-attestations will not be accepted.
6. The Government is also requested to certify that there was no corruption or fraud in the nomination procedures of police officers on secondment to the United Nations.

7. Permanent Mission is requested to confirm the level of the educational degree obtained by each nominee, or it's equivalency to a 1st or other level university degree.
8. Permanent Mission is requested to present their candidates in one single submission, in accordance with the deadline date specified in the Job Opening, under cover of a note verbale listing the names of the candidates, post title(s) they are nominated for and the corresponding vacancy announcements.
9. Applications must be submitted by Permanent Mission to the Police Division Selection and Recruitment Section, Office of Rule and Law and Security Institutions, Department of Peace Operations at **meyer3@un.org**, in accordance with the specific directions in the relevant Note Verbale.
10. Upon receipt of the applications, the Selections and Recruitment Section will acknowledge receipt.
11. Communication regarding this process will be maintained through the Permanent Mission only. The Secretariat will not entertain personal queries from individual applicants.

10 May 2023

United Nations



*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post Title and Level:	Senior Police Adviser, P-5
Organizational Unit:	United Nations Peacekeeping Force in Cyprus (UNFICYP)
Duty Station:	Nicosia
Reporting To:	Special Representative of the Secretary-General (SRSG)
Duration	12 Months (Extendable)
Deadline for applications	2 January 2024
Job Opening number	DPO - UNFICYP- 0194 -2023
The post is available from	12 May 2024

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

Under the overall supervision of the SRSG, the Senior Police Adviser in UNFICYP will provide leadership in the activities of the UN Police Component and within the limits of delegated authority will be responsible for, but not limited to, the performance of the following duties:

- Advise the SRSG and other UN mission leadership on police related issues and provide regular reports to the Mission's leadership on Police Component's work program and mandate implementation activities.
- Lead the formulation and implementation of the Police Component's mission statement, mandate implementation plan and operational strategy in accordance with the overall objectives of the mission.
- Ensure coordination with other components of the mission, including the office of the SRSG, Joint Mission Analysis Centre, Military, Civil Affairs, and Mission Support in the fulfillment of the mission's mandate.
- Liaise with local police (Cyprus Police and Turkish Cypriot Police) for both criminal and humanitarian matters. Support the work of bi-communal law enforcement cooperation mechanisms, such as the Technical Committee on Crime and Criminal Matters and Joint Communications Room.
- Assist, facilitate and monitor the Cyprus Police and Turkish Cypriot Police investigations in the Buffer Zone.
- Prepare analytical progress reports (to whom?) on the activities of the UN Police Component.
- Direct, supervise and deploy UN Police in the mission in accordance with the core values and principles of United Nations, with due respect for gender and geographical balance.
- Perform any other duties as assigned by the SRSG.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Strong negotiation and conflict-resolution skills. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in management and administration; ability to review and edit the work of others. In-depth understanding of the UNFICYP Police Component mandate, strong analytical skills combined with good judgment, sound knowledge of the challenges of peacekeeping, including an understanding of police operations. **Planning and organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Leadership:** Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced University Degree (master's or equivalent) in Law enforcement, Criminal Justice, Public Administration, Human Resources Management, Change Management, Social Sciences or another relevant field. A first level university degree with a combination of relevant academic qualifications and extensive experience in law enforcement, including planning and administration may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is also required. **Work Experience:** Minimum of 10 years (12 years in absence of advanced degree) of active and progressively responsible policing experience in a national or international law enforcement agency both at the field and national police headquarters level. Active police experience at senior policy making level with extensive strategic planning and management experience in one or few of the following areas: police operations, human and financial resources management, crime management, police administration, police training and development, change management (particularly in law enforcement reform and restructuring or related field. Practical and direct experience in commanding a national level police unit or heading a department at national police headquarters level. Previous experience with a United Nations peacekeeping operation or international experience is an advantage. **Rank:** Colonel/ Chief or Senior Superintendent - equivalent or above. **Language:** Fluency in spoken and written English is required. Knowledge of a second UN language is an advantage.

Preference will be given to equally qualified women candidates
<https://police.un.org/en/vacancies>
Date of Issuance: 2 October 2023

REFERENCE: DPO/PI/2023/123

The Secretariat of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honour to invite its Government to nominate Police Officers in active service for appointment on secondment to the United Nations Peacekeeping Force in Cyprus (UNFICYP) against one contracted position of Senior Police Adviser at the P5 level for an initial period of one year. Any further tour of duty extension can be granted on an exceptional basis provided there is a mission mandate requirement and the incumbent displays good performance, dedication, professionalism and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

Details regarding the post for which the Secretariat is seeking qualified applicants are provided in the attached job opening.

The Secretariat kindly requests to submit separate application form for each candidate, to the Police Division/OROLSI/DPO by e-mail to meyer3@un.org in accordance with the procedures, certifying that the nominees meet the requirements as set forth in the attached job description.

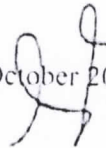
The Permanent Mission is also requested to confirm that the selected candidates will be released, in a timely manner, from the national police service obligations for service with the United Nations. In addition, it is strongly recommended that Member States carefully pre-screen their applicants and submit only those candidates meeting all requirements for the position/s as described in the job opening. Member States are strongly encouraged to nominate qualified female police officers in accordance with United Nations Security Council Resolution 1325 (2000), dated 31 October 2000, and United Nations System-Wide Strategy on Gender Parity. Preference will be given to equally qualified women candidates. Current contracted personnel on secondment are not eligible to be considered.

The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of Member State's police personnel, this may constitute grounds to revoke its acceptance of such personnel of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned. The Secretariat recalls that the responsibilities of those personnel who are appointed to serve

in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions to the United Nations the assurances of its highest consideration.

2 October 2023


United



Nations

*Job Opening for Position requiring official secondment
from national governments of Member States of the United Nations Organization
Appointments are limited to service on posts financed by
the support account of peacekeeping operations*

Post Title and Level:	Senior Police Adviser, P-5
Organizational Unit:	United Nations Mission in Kosovo (UNMIK)
Duty Station:	Pristina
Reporting To:	Special Representative of the Secretary-General (SRSG)
Duration	12 Months (Extendable)
Deadline for applications	2 January 2024
Job Opening number	DPO - UNFICYP- 0194 -2023
The post is available from	14 April 2024

United Nations Core Values: Integrity, Professionalism and Respect for Diversity

RESPONSIBILITIES:

Under the overall supervision of the Special Representative of the Secretary-General (SRSG), and within the limits of delegated authority, the Senior Police Adviser will be responsible for, but not limited to, the performances of the following duties:

- Provide strategic and operational advice to the SRSG and senior management of UNMIK on law enforcement issues across Kosovo.
- Analyze implications of emerging law enforcement issues and make recommendations on possible strategies and measures.
- Develop strategies and plans for the UNMIK police component that are in line with the mandate and overall strategy of UNMIK.
- Provide leadership to the UNMIK police component in a manner consistent with the core values of the United Nations, mandate and identified political strategies.
- Establish and maintain good working relations with local authorities and agencies on law enforcement and other matters related to the implementation of the Mission's mandate.
- Liaise with UN agencies, funds, and programs as well as regional actors and organizations, and the diplomatic community in the Mission area as appropriate.
- Provide inputs for the Secretary General's reports to the Security Council on the activities of the Mission that pertain to law enforcement matters.
- Represent the UNMIK police component at international and regional meetings as needed.
- Develop the police component's overall strategy and related budget.
- Develop the substantive work plan for the UNMIK police component, determining priorities and allocating resources for the completion of outputs.
- Oversee and coordinate the activities of the UNMIK police component.

- Plan and allocate work assignments.
- Ensure that the activities of the UNMIK police component are carried out in a timely manner and are coordinated with the other Mission components and external partners as necessary
- Perform other tasks as requested.

COMPETENCIES:

Professionalism: Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work. Strong negotiation and conflict-resolution skills. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in management and administration: ability to review and edit the work of others. In-depth understanding of the UNMIK Police Component mandate, strong analytical skills combined with good judgment, sound knowledge of the challenges of peacekeeping, including an understanding of police operations. **Planning and organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently. **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits inputs by genuinely valuing other's ideas and expertise, is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings. **Leadership:** Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands.

QUALIFICATIONS:

Education: Advanced University Degree (master's or equivalent) in Law enforcement, Criminal Justice, Public Administration, Human Resources Management, Change Management, Social Sciences or another relevant field. A first level university degree with a combination of relevant academic qualifications and extensive experience in law enforcement, including planning and administration may be accepted in lieu of the advanced university degree. Graduation from a certified police academy or other law enforcement training institution is also required. **Work Experience:** Minimum of 10 years (12 years in absence of advanced degree) of active and progressively responsible policing experience in a national or international law enforcement agency both at the field and national police headquarters level. Active police experience at senior policy making level with extensive strategic planning and management experience in one or few of the following areas: police operations, human and financial resources management, crime management, police administration, police training and development, change management (particularly in law enforcement), reform and restructuring or related field. Practical and direct experience in commanding a regional or a state level police unit or heading a department at national police headquarters level. Previous experience with a United Nations peacekeeping operation or international experience is an advantage. **Rank:** Colonel/ Chief or Senior Superintendent - equivalent or above. **Language:** Fluency in spoken and written English is required. Knowledge of a second UN language is an advantage.

Preference will be given to equally qualified women candidates

<https://police.un.org/en/vacancies>

Date of Issuance: 2 October 2023

REFERENCE: DPO/PD/2023/124

The Secretariat of the United Nations presents its compliments to the Permanent Mission of Member State to the United Nations and has the honour to invite its Government to nominate Police Officers in active service for appointment on secondment to the United Nations Mission in Kosovo (UNMIK) against one contracted position of Senior Police Adviser at the P5 level for an initial period of one year. Any further tour of duty extension can be granted on an exceptional basis provided there is a mission mandate requirement and the incumbent displays good performance, dedication, professionalism and the achieved results. The final decision on the extension is subject to approval by the United Nations and concurrence by the national authorities.

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The Secretariat kindly requests to submit separate application form for each candidate, to the Police Division/OROLSI/DPO by e-mail to meyer3@un.org in accordance with the procedures, certifying that the nominees meet the requirements as set forth in the attached job description.

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The Secretariat wishes to reiterate that promoting and encouraging respect for human rights is a core purpose of the United Nations and central to the delivery of its mandates. Should the Secretariat become aware of grave human rights violations which give rise to concerns as to the record and performance of Member State's police personnel, this may constitute grounds to revoke its acceptance of such personnel of such personnel to serve in UN peace operations. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but were not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.

The Secretariat recalls that it has a zero-tolerance approach to fraud and corruption. The Government is therefore requested to certify that there was no corruption or fraud in the nomination and extension procedures of police officers on secondment to the United Nations. Should the Secretariat become aware of allegations of corruption or fraud in the nomination or extension procedures of police officers on secondment, this may constitute grounds to revoke its acceptance of such personnel to serve in the United Nations as well as suspension of any future police deployments from the contributing country concerned. The Secretariat recalls that the responsibilities of those personnel who are appointed to serve

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in United Nations peacekeeping or special political missions are exclusively international in character. They perform their functions under the authority of, and in full compliance with, the instructions of the Secretary-General of the United Nations and persons acting on his behalf and are duty-bound not to seek or accept instructions in regard to the performance of their duties from any government or from other authorities external to the United Nations. Seconded personnel should carry out their functions in accordance with all applicable regulations, rules and procedures of the Organization.

The Secretariat of the United Nations avails itself of this opportunity to renew to the Permanent Missions to the United Nations the assurances of its highest consideration.

2 October 2023

